



PRESIDENCY UNIVERSITY

Private University Estd. in Karnataka State by Act No. 41 of 2013

PU/2024/120

July 10, 2024

CIRCULAR

Dear Students,

Subject: Transport Facility Enrolment

Greetings from Presidency University!

A warm welcome to all the students who have been granted "Provisional Admission" to the various Under Graduate Programs at Presidency University for the Academic Year 2024-25. We draw the attention of the students desiring to avail the Transport Facility for the Academic Year 2024-25, to the following.

- Students opting for Transport Facility should register themselves by completing the Transport Application Form, online, through the link provided below by remitting the Full Fee as indicated on or before **July 29, 2024**
<https://forms.gle/GtmgWz2BABjeMg846>
- The Transport Fee is payable for the Full Academic Year and where Students wish to utilize the Transport Facility beyond the Academic Year, they will be charged extra Transport Fee.
- Transport Fee is applicable for both pick up and drop. The option of availing only pick up or drop facility is NOT available.
- Once the registration form is accepted by the Transport Department, the student becomes liable to pay the transport fee for the entire Academic Year 2024-25 (Cancellation and withdrawal is not permitted).
- Please be informed that students will be restrained from using the Transportation Facility if the Transport fee is not paid before the due date.

Cancellation and Refund

The Withdrawal from the use of Transport Facility, once availed, is not encouraged. However, the University will consider the request from the student for refund in special cases based on recommendation from the Administration Head, specifically in the following circumstances,

- Admission is withdrawn/cancelled by the student.
- If the student shifts his residence to nearby location of the campus or where the transport facility is not available (Proof of residence to be submitted).
- Availed the Off-campus hostel facility provided by the university.
- Incase, if any and student does not wish to continue to avail the facility in the new route due to change in the existing route by the Transport department.
- Pandemic Situations.
- Any other reason as specified by the University Administration from time to time.

For further clarifications, the students can contact, Transport Help Desk: 9742255744 / 8217865141/ Mr. Syed Shameel - 9845643736 or Email to syed.shameel@presidencyuniversity.in.

REGISTRAR



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