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**From:** Registrar

**Sent:** 06 September 2022 15:08

**To:** Staff

**Cc:** Dr. D Subhakar -Vice Chancellor; Dr. Surendra Kumar A M - Pro-Vice Chancellor - Academics & Examination; Dr. Muddu Vinay – Pro.VC; Nakka Thirivikrama Rao-Pro-Vice Chancellor-SOE & SOD; Dr. Hamza Nikhat Mansoorali- Director -HR; Gurdeep Narang; Abdul Bari A-Joint Registrar; Abdul Jaleel - Admin Executive - Registrar Office

**Subject:** Proctorial Board /Discipline Enforcement Committee for the Academic year 2022-23

Dear Colleagues,

Please find the attached, Proctorial Board /Discipline Enforcement Committee for the Academic year 2022-23.

With best regards,

**Dr. (Prof.) Beeran Moidin BM**  
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**PROCTORIAL BOARD / DISCIPLINE ENFORCEMENT COMMITTEE FOR ACADEMIC YEAR 2022-23**

MAJ. GEN. GURDEEP NARANG



CHIEF PROCTOR

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# PRESIDENCY UNIVERSITY

## BANGALORE

<b>From: Maj Gen GS Narang Singh</b> Dean Student Affairs & Chief Proctor Presidency Rajankunte Campus	<b>To: Proctorial Board Committee Group</b> Presidency Rajankunte Campus
<b>Ref. No. DSA/PCG/03 Nov 22/Minutes/002</b>	<b>Dated : 03 November 2022</b>

### **MINUTES OF MEETING OF ANTI RAGGING SQUADS & PROCTORIAL BOARD COMMITTEE HELD ON 03<sup>rd</sup> NOVEMBER 2022**

1. The PBC assembled at Auditorium at 15.30 PM on 03 -11-2022. The following members were present:-

1	Dr. SURENDERA KUMAR A M, PRO VC	CHAIR MAN
2	DR. PRADEEP KUMAR	PROF. MATHS
3	DR. M.V CHAKRADHARA RAO	ASSO. PROF- MATHS
4	DR. SHILPA N	PROF. SELECTION GRADE - MATHS
5	MR. RAGHAVENDRA T S	ASST. PROF. CSE
6	MR. MANJUNATH K V	ASST. PROF. CSE
7	MR. MOHAMMED ZIAUR RAHMAN	ASST. PROF. CSE
8	MR. AFROZ PASHA	ASST. PROF. CSE
9	MR. RAGHAVENDRA M DEVADAS	ASST. PROF. CSE
10	MR. RAVINDRANATH R C	ASST. PROF. CSE
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18	DR. MADHAVI T	ASST. PROF. SEL. GRADE
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20	DR. ARPITHA G R	ASST. PROF. SEL. GRADE- MECH
21	MS. SOFIA KHATUN	ASST. PROF. SOL
22	MR. MELWINSAMUEL RAJAMANI	ASST. PROF. SOD
23	MS. M. KRUTHIKA	ASST. PROF. SOD
24	MR. GARIMA AGARWAL	ASSIT. PROF. SOD

*Sanna*  
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2. Proctorial Board Meeting chaired by Dr. Surendra Kumar A M, Pro VC was conducted on 03<sup>rd</sup> Nov 2022 from 3.30 PM to 4.00 PM at Auditorium
3. In his opening remarks, Dr Surendra Kumar welcomed every one to the meeting. He said that there have been no incident of Ragging in our campus and it should remain that way. To achieve this in the current session, Members of Anti Ragging Squad should remain vigilant. He also mentioned that there has been an increase in numbers of disciplinary cases and students are also not following the prescribed Dress Code. Proctors must put in extra effort in this regard, He thereafter requested Chief Proctor to continue with the proceedings.
4. At the outset, Maj Gen Gurdeep Narang thanked all for being present in the meeting. He reiterated the "Mission Statement of Presidency: Ragging Free Campus." With the help of a powerpoint presentation he apprised all present of following:-

#### **ANTI RAGGING MEASURES TAKEN SINCE THE LAST MEEETING .**

- Briefing of first year students has been completed.
- Commencement of Deliberate briefing senior students.
- Seat numbers being allotted for first year students in the university bus to segregate them from senior students.
- Teaching blocks : separate floors for fresher's & senior students.

#### **EXPECTATIONS FROM ANTI RAGGING SQUADS**

- Be seen.
- Identify likely trouble makers, caution them.
- Brief your students : Emphasis liner before commencement of class
  - " Do not indulge in any contact with fresher's "
  - No intro/ no pranks.
  - No visiting class room of fresher's.
- Suggest to your Hod/Dean : separate timings of tea break & lunch of fresher's & senior students.

#### **DISCIPLINE**

4. **Number of Cases:** 23 cases since 01 Aug .
5. He apprised all with the relevant clauses of Student Handbook Rules, Policies and Code of Conduct .



6. He requested Proctors to be present for any central event to ensure discipline.

7. **CONVOCATION:**

- In case possible, everyone should be present on both days of Convocation. Proctors of a particular School/Dept should remain with the respective grandaunts.
- Ensure : no Noise, No extra movement,
- Grandaunts should move in rehearsed sequence & on return take their respective places.

8. Chief proctor also requested everyone to be present whenever a meeting is called.

9. Following issues were raised by faculty members:-

(a) **Use of Mobile Phone in the Class Room** . Students especially the back benchers keep using their mobiles. Chief Proctors said , use of Mobile phones in the class room other than recording the session or taking a photograph of a slide with the permission of faculty member, is banned. Erring students should be cautioned/ taken to HoD/ Dean for necessary disciplinary action.

(b) **Construction work is in progress: Safety measures should be instituted**  
Chief Proctor agreed with the proposal and requested the faculty member to take a photograph of such risk prone areas to apprise the Project Team.

10. List of absentees in the meeting is attached.

11. Meeting was concluded at 4 PM.

(Major General Gurdeep Narang)  
Chief Proctor & Secretary SDC

