



# PRESIDENCY UNIVERSITY

Presidency University Act, 2013 of the Karnataka Act No. 41 of 2013 | Established under Section 2(f) of UGC Act, 1956  
Approved by AICTE, New Delhi



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*Jane*  
REGISTRAR  
PRESIDENCY UNIVERSITY  
Registrar  
BANGALORE

## **REGULATIONS FOR MAINTENANCE OF DISCIPLINE AMONG STUDENTS**

### **GENERAL INTRODUCTION**

Presidency University's vision is to be a world-class University. We believe in nurturing talent amongst all those who enter our portals. Through this close nurturing of talent and skills in each individual, we aim to transform students to become successful professionals and responsible citizens. We accomplish all these through excellence in teaching, best in pedagogy borrowed from the world, an efficient research and study cell, and service and community development in focus. Our commitment is towards shaping lives of students through scholarly exposure, pedagogy and learning and that which contributes to making the youth future ready for the world at large.

The Disciplinary Committee is the backbone of maintaining discipline in the campus. The committee nominated by the appropriate authority (Vice chancellor) is empowered to hear complaints, investigate complaints and conduct enquiries relating to alleged misconduct of students.

### **1. SHORT TITLE & COMMENCEMENT**

- (a) These Regulations may be called "Regulations on Maintenance of Discipline among Students"
- (b) These Regulations shall be deemed to have come into force from the date of approval by the Academic Council, ratified by the Higher Bodies, if need be.

### **2. DEFINITIONS**

- (a) In these Regulations, unless the context otherwise requires "Ragging" for the purposes of these Regulations, ordinarily means any act, conduct or practice by which the dominant power or status of senior students is brought to bear upon the students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices.
- (b) Words and expressions used, but not defined, in these Regulations shall have the meaning assigned to them in the Act and the Statutes.

### **3. DISCIPLINARY CONTROL OF STUDENTS**

- (a) Every student enrolled in the Presidency University shall be under disciplinary control of the University and its Departments.
- (b) At the time of admission, every student shall be required to sign a declaration that on admission, he/she submits himself to the disciplinary jurisdiction of the Vice Chancellor and several authorities of the School/University & its Department who may be vested with the authority to exercise discipline under the acts, the statutes, the ordinances, the Regulations and guidelines that have been framed therein by the University.
- (c) All the Schools / Departments of the University shall be obligated to carry out instructions/ directions issued under these Regulations, and to give assistance to the Vice Chancellor to achieve the effective implementation of these Regulations.
- (d) The Heads of Schools / Departments of the University, Deans of Faculties, and Librarians shall have the authority over students in their respective Schools / Departments in the



University as may be necessary for the proper conduct of the Schools / Institutions / Departments. They may exercise their authority through, or delegate authority to such of the Faculty Members as they may specify for these purposes and submit the same for approval by the Vice Chancellor.

- (e) Without prejudice to the powers of the Vice Chancellor and the Dean Student Affairs and the Chief Proctor as aforesaid, detailed Guidelines for discipline and proper conduct shall be framed which may be supplemented, wherever necessary, by the Heads of School/Department etc. as they may specify for these purposes and submit the same for approval by the Vice Chancellor.
- (f) Without prejudice to the generality of the power to maintain and enforce discipline under these Regulations, the following shall amount to act of indiscipline or misconduct on the part of a student of the University and its Schools / Departments: -
- i) Physical assault or threat to use physical force against any member of the Teaching and non-teaching staff of any School /Department /Constituent Units/Centers and against any Student within the Presidency University.
  - ii) Unauthorizedly remaining absent from the class, test or examination or any other curricular or co-curricular activity which he/she is expected to participate in;
  - iii) Carrying of, use of or threat to use of any weapons;
  - iv) Misbehavior or cruelty towards any other student, teacher or any other employee of the school / University/Department;
  - v) Use of drugs or other intoxicants except those prescribed by a qualified doctor;
  - vi) Any violation of the provisions of the Civil Rights Protection Act, 1976;
  - vii) Indulging in or encouraging violence or any conduct which involves moral turpitude;
  - viii) Any form of gambling;
  - ix) Discrimination against any student or a member of staff on grounds of caste, creed, language, place of origin, social and cultural background or any of them;
  - x) Practicing casteism and untouchability in any form or inciting any other person to do so;
  - xi) Any act, whether verbal or otherwise, derogatory to women;
  - xii) Smoking, use of narcotics, possession and consumption of alcoholic beverages in campus/ University Transport & Hostels.
  - xiii) Any attempt at bribing or corruption of any manner or description;
  - xiv) Willful destruction of the property of the University or its Schools/Departments or facilities created therein.
  - xv) Behaving in rowdy, intemperate or disorderly manner in the premises of the University or the School /department, as the case may be, or encouraging or inciting any other person to do so;
  - xvi) Creating discord, ill-will or intolerance among the students on sectarian or communal grounds or inciting any other student to do so;
  - xvii) Causing disruption of any manner of the academic functioning of the University system;
  - xviii) Indulging in or encouraging any form of disruptive activity connected with tests, examinations or any other activity of the University or the School /Department, as the case may be.
  - xix) Unpunctuality;

- xx) Ragging
  - xxi) Violation of the status, dignity and honour of students, in particular women students and those belonging to a scheduled caste or a scheduled tribe or other backward class;
  - xxii) Any practice – whether verbal or otherwise, derogatory of women;
  - xxiii) Verbal abuse, mental or physical torture, aggression, corporal punishment, harassment, trauma, indecent gesture and obscene behavior of students;
  - xxiv) Day Scholars entering hostel.
  - xxv) Not adhering to prescribed Dress Code.
  - xxvi) Not wearing and displaying when asked for Identity card in University Camps, University Transport and Hostels.
  - xxvii) Unruly Protests/slogan shouting
- (g) The Vice-Chancellor may amend or add to the list of Act Indiscipline, Misconduct and Misbehavior under Clause 3(f) above.

#### **4. Guidelines for Dress Code**

It is imperative to follow a dress code to create a sense of unity and homogeneity. The dressing should conform to the norms of decorum befitting a temple of higher learning. Further, grooming is also an essential component of our professional training as an Academic Institution.

Students should be dressed modestly in conformance to the Programme requirements

- ✓ **Male students:** Formal shirts, trousers and shoes
- ✓ **Female students:** Formal Wear, Salwar Kameez with Dupatta, Churidaar with Kurtha. Students are expected to be gracefully dressed. Wearing anything that is generally considered inappropriate are not permitted in campus and also during Professional Visits organized by the University.

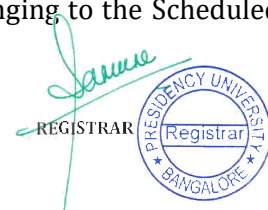
#### **5. Identity Card**

Every student is issued a wearable ID card which shall be worn by all students at all times on Campus. Entry into the campus/buildings/ classrooms may not be permitted without the ID card, with the card visible. Exchanging of ID cards is strictly prohibited. The University will not be responsible for any loss due to inappropriate handling of the ID cards. Students are expected to carry the ID card with them at all times till the completion of the programme of study for which they have been enrolled.

#### **6. RAGGING**

Ragging in any form being illegal as per decision of Hon'ble Supreme Court of India, is strictly prohibited within the premises of the University, its Hostels, Schools/Departments/ Constituent Units/Centers and any part of Presidency University system as well as in university transport system. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under these Regulations. The acts or Practices of ragging: -

- a. Involves physical assault or threat to use of physical force.
- b. Violates the status, and honour of women students.
- c. Violates the status, dignity and honour of students belonging to the Scheduled Caste/Tribes/Other Backward Class.



- d Exposes students to ridicule and contempt and affect their self-esteem
- e. Entails verbal abuse and aggression, indecent gestures and obscene behavior.

Abetment to ragging whether by way of any act, practice incitement of ragging will also amount to ragging.

## **7. PROCEDURE FOR HANDLING CASES OF INDISCIPLINE OF STUDENTS**

- (a) The Head of a School / Department/ Constituent Unit/ Centre, the authorities of the University Hostels and Security staff shall take immediate action on any information of the occurrence of ragging, act of indiscipline, misbehavior or misconduct to inform the Dean Student Affairs & Chief Proctor.
- (b) Notwithstanding anything in Para 6(a) above, the Dean, Student Affairs & Chief Proctor may also Suo moto enquire into any incident of ragging, indiscipline, misconduct and misbehavior and make a report to the Vice Chancellor of the identity of those who have engaged in the incident and the nature of the incident. He may, if considered necessary, associate Proctor of Department in the matter.
- (c) The Dean Student Affairs and/or the Chief Proctor may communicate with the guardian/parents of the students, if considered necessary in the matter requiring their assistance.
- (d) The Chief Proctor, after investigating the matter, shall submit an initial report to the Vice Chancellor establishing the identity of the Perpetrators of ragging and the nature of ragging incident and the acts of gross indiscipline, misbehavior and misconduct of students.
- (e) If the Head of the School/ Department / Institution/ Constituent Unit/ Centre or the Chief Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an inquiry, he may give his recommendations in his report to the Vice Chancellor accordingly.
- (f) The Dean Students Affairs and the Chief Proctor shall assist the Vice Chancellor in exercise of his disciplinary Authority in respect of students of the University and its Schools/Departments/Constituent Units/Centres
- (g) The Dean Students Affairs shall exercise such power and perform such functions in respect of discipline among students as may be assigned to him by the Vice Chancellor in this behalf.
- (h) When the Vice Chancellor is satisfied that it is not expedient to hold such an enquiry, his decision shall be final. He may, otherwise, refer the case to the Student Disciplinary Committee constituted by him.

## **8. DISCIPLINARY AUTHORITIES AND THEIR POWERS**

- a) All Powers for maintenance and enforcement of discipline among and disciplinary action against the student of the University and its Schools / Department / Constituent Units /Centers shall vest in the Vice –Chancellor.
- b) The Vice Chancellor may delegate all or any such of his powers, as he deems proper, to such other officer(s) and authorities of the University as he may specify in this behalf.
- c) The Heads of Schools /Department / Constituent Units / Centers shall have the authority to exercise all such disciplinary powers over the students in their respective Department / Schools.

  
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## **9. PENALTIES FOR BREACH OF DISCIPLINE**

- (a) Without Prejudice to the generality of his powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as deemed appropriate by him the Vice- Chancellor, Heads of Schools/ Department/ Constituent Units / Centers as the case may be, may in the exercise of his powers aforesaid, order or direct that any student:
- i) Be expelled from the Schools/ Department / University, as the case may be, in which he/she shall not be re-admitted to the University, or Institution from where he/she is expelled, but it shall not preclude his/her admission to any other Institution with the prior approval of the Chancellor; or
  - ii) Be, for a stated period, rusticated in which case he/she shall not be admitted to the University or institution, till expiry of the period of rustication; or
  - iii) Be not, for a stated period, admitted to a course or courses of study of the University; or
  - iv) Be imposed with the fine of a specified amount of money; or
  - v) Be debarred from taking a University examination or examinations for one or more years
- (b) The Vice-Chancellor, in exercise of his powers aforesaid or on the recommendations of the Head of School/Department/Institution, may also order or direct that the result of the student concerned of the examination or examinations at which he/she has appeared, be cancelled.

## **10. PENALTIES FOR RAGGING**

- a) On receipt of a report or a determination by the relevant authority under these Regulations disclosing the occurrence of ragging incidents described in these regulations by the Vice Chancellor or by any authority under these Regulations, the student(s) involved in ragging, shall be expelled for a specified term, designated in the order. Students involved in reports of ragging will be proceeded with under the criminal law of India. Ex-students involved in ragging and against whom necessary action is taken under this provision, will also be rendered ineligible for a period of five years from seeking enrolment in any of the Department of the University against whom necessary action is taken under this provision, will be given post decisional hearing, with strict adherence to the Regulations of natural justice.
- b) In case any student who has obtained degrees or diploma of the Institution is found guilty; under these Regulations, appropriate action will be taken under the provisions of the statutes and Regulations relating to Conduct of Examinations.

## **11. CONSTITUTION OF THE STUDENT DISCIPLINARY COMMITTEE**

The Students Disciplinary Committee at the level of the University shall be constituted by the Vice Chancellor as follows:

- a. Chairperson (To be nominated by the Vice Chancellor).
- b. Heads of Department / Institution/ Collage (not exceeding two to be nominated by the VC
- c. Two or more senior lady faculty members nominated by the VC.
- d. 5-6 Senior faculty members.
- e. Chief Proctor - Member secretary.

  
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- (a) The nominated members shall hold office for a period of one year and a vacancy occurring in the Student Disciplinary Committee shall be filled for the remaining period of the term of the member whose departure has caused the vacancy
- (b) Two third member of the Committee including the Chairperson shall form the Quorum
- (c) In the absence of the Chairman, the senior most member of the student Disciplinary Committee shall act as the Chairperson.

## **12. FUNCTIONS OF THE STUDENTS DISCIPLINARY COMMITTEE**

The students Disciplinary Committee shall perform the following functions:

- a) To consider matter concerning maintenance of discipline among the students in the University and its Department / Constituent Units / Centres.
- b) To enquire into the acts of indiscipline or misconduct committed by a student or whenever such cases are referred to it by the Vice Chancellor and to submit their findings, conclusion and recommendations for the quantum of punishment under the provision of these Regulations to the Vice-Chancellor or the person authorized by the Vice –Chancellor in this behalf
- c) To supervise and monitor the disciplinary climate prevailing in the University and its schools/ Departments/ Constituent Units / Centers
- d) To take preventive and precautionary steps such as issue of notices, warnings instructions etc. as the case may be, for the purpose of forestalling acts of Individual or collective, indiscipline, misconduct and ragging etc.
- e) To maintain liaison with the police authorities and the concerned departments of the Government, neighboring institution and the concerned Authorities of the University regarding maintenance of law and order in the University and its Schools/ Department/Constituent Units/Centers.
- f) To perform such other functions as may be assigned to it by the Vice –Chancellor from time to time.
- g) The decision in each case shall be conveyed by the Chair Person Student Discipline Committee communicating the penalty / penalties, if any, imposed on a student or students.

## **13. APPEALS AND REVIEW**

- a) The students aggrieved by the decision of the Vice Chancellor may prefer an appeal to the Vice Chancellor for review within 30 days of the date of communication of the decision. They will be given post decisional hearing, with strict adherence to the Regulations of natural justice.
- b) The Vice Chancellor, if satisfied that the matter should be reviewed, he may refer the appeal back to student Discipline Committee. The decision taken by the Vice Chancellor on the Appeal shall be binding.

  
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## **CONSTITUTION OF PROCTORIAL BOARD**

1. Every student enrolled in the University shall be under disciplinary control of the University and its Departments/Institutions. The Heads of Departments/ Institutions, Deans of Faculties, and Librarians shall have the authority over students in their respective Departments/ Institutions as may be necessary for the proper conduct of the Institutions/ Departments.
2. In order to maintain Academic & Discipline ambience in the campus, it is proposed to constitute Proctorial Board which will comprise of One or more Proctors from each Department/ School.
3. The Proctors would be nominated from the office of Chief Proctor in consultation with Deans/HoDs. The Proctors would be a Senior Professor/ Faculty Members who is familiar with the students and commands respect. The Proctors would be assisted in performing their duties by the Class Coordinators.
4. Proctors would assist Chief Proctor in maintaining discipline in the campus by apprising him of any act of indiscipline taking place in their department/ school immediately on occurrence. They are expected to be the first one to arrive at the place of incident and take all remedial measures to diffuse the situation. They should be able to identify the miscreants/ students involved in the indiscipline act and carry out preliminary investigation. In case of minor incident, the Proctor may warn the erring students and dispose of the case. In all other situations, Proctor should immediately inform Dean of the Department, Chief Proctor and Security staff.
5. The tenure of the duty of Proctor would be one year commencing from the opening day of the session. They will also display a Name plate "PROCTOR" above the right pocket of their shirt.
6. Major General Gurdeep Narang Chief Proctor (Discipline) is empowered by the Vice Chancellor to suspend a student(s) involved in serious acts of indiscipline pending inquiry.
7. Broad Guidelines on Duties to be performed by Proctorial Board Members are as under:

## **BROAD GUIDELINES**

### **DUTIES OF CHIEF PROCTOR & PROCTORIAL BOARD**

#### **1. At Commencement of a Session**

- (a) Familiarize with Students.
- (b) During Orientation: - Briefing on Discipline, Dress, I-Card Access Control, Hostel Rules, and Vehicle Parking etc.
- (c) Briefing on Anti Ragging Duties, Composition of Committees/Patrols/ Squads.
- (d) Procedure for getting University and Hostel I Card & Veh Sticker.
- (e) Increased Vigilance & Checking

#### **2. Routine Duties**

- (a) General Vigilance
- (b) Maintain of Discipline in Department /Institutions
- (c) Check undue Loitering/littering /Prolonged Sitting in canteen/cafeteria, near clock tower etc during academic hours.
- (d) Access Control /Checking of Identify Cards / Dresses etc.
- (e) Preventing Damage / Vandalism to Crescent University property.

  
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- (f) Presence of outsiders/ students of other Institution in the campus.
- (g) Maintain Academic Ambience
- (h) Vigilance against Eve Teasing.

### 3. **Anti-Ragging Duties**

- (a) Conduct Centralized Anti Ragging briefing for Old as well as fresh students during Orientation ceremony.
- (b) Conduct of round of mess / cafeteria during / lunch.
- (c) Interact with freshers to Know incidences of ragging / intro / problems etc.
- (d) Check presence of seniors in classes of juniors.
- (e) Proctorial staff staying in the campus to carry out night round of the hostels/ campus.
- (f) Control and Coordinate activities of Anti Ragging Committees, Squads and Patrols.
- (g) Investigate and submit Anti Ragging Reports as required

### 4. **During Functions**

- (a) Maintenance of discipline at all times.
- (b) Issue Security & Parking instructions well in time.
- (c) Ensure Parking of vehicles in designated slots in respective parking place.
- (d) Demand extra security staff if required.
- (e) Detail Students „Security Committee and conduct briefing prior to holding of megafunctions in the campus.

### 5. **Conduct of Enquires**

On being nominated as Convener/Member of a Fact-Finding Committee following actions should be taken: -

- (a) Collect the copy of Convening order, evidence if any in form of complaint /CC TV footage
- (b) Inform Dean/ HoD and students involved and witnesses of the incident.
- (c) Record statement of witnesses (Defaulters and witnesses, if required, ask questions to seek clarification on various issues. A defaulter may also be permitted to cross question a witness or call a witness in his / her defence.
- (d) Formulate findings and Opinion based upon statement of witnesses and evidence.
- (e) Recommend action to be taken and also bring out remedial measures if any.
- (f) Submit the proceeding in time.

## **IMPORTANT GUIDELINES FOR ALL STUDENTS**

The following acts will be construed as acts of indiscipline and punishable under the Disciplinary rules of the University. Students are instructed not to get involved in any of these acts.

1. **Ragging:** Indulging in Ragging Activities or abetting ragging (As defined in the Ragging Act.)
2. **Dress Code:** Not adhering to the dress code (Male students: long hair, faded jeans, skin hugging clothing, T-shirts, Bermudas, short pants, Bathroom slippers, Track suit lowers, Different color hair dyes, multi colored apparels. Visible tattoos, ear studs, etc., are not permitted). All students will wear shoes. Female students are requested to wear Salwar Khameez /Kurta with Dhuppatta /head scarves in proper manner. Bathroom slippers are not permitted. No tight-fitting cloths are allowed.

3. **Display of University ID:** Not wearing the University identity card within the campus in prescribed manner.
4. **Punctuality:** Coming late to class room, missing classes, remaining absent from classes for more than 3 days without prior information/permission. Staying in Hostel Room during Academic hours.
5. **Absence from Academic Activities:** Unauthorized remaining absent from the class, test or examination or any other curricular or co-curricular Activity which he / she is expected to participate in. Leaving University during working hours without valid permission.
6. **Examinations:** Indulging in copying or other malpractices in the Continuous Assessment Tests/End-Term Examination/Substitute Examination/Practical Examination of the University.
7. **Unauthorized Activities:** Representation in intercollegiate seminars & Cultural activities without permission. Unauthorized usage of the University's name whilst planning/participating in private picnics/parties/Get-togethers, etc.
8. **Disruption:** Causing disruption in any manner in the academic functioning of the University system like:
  - a) Loitering outside classroom as the case may be. Encouraging or inciting any other person to do so.
  - b) Indulging in or encouraging any form of disruptive activity connected with tests, examinations or any other activity of the University or the School/Department, as the case may be
  - c) Disturbing class room lectures/ Lab work by gossiping /making noise etc.
  - d) Unruly / noisy behavior in organized events seminars / International Conference / Seminar/ convocation / events / placement seminar/ admission seminar
9. **Cyber Crimes:** Hacking University data center / sending obscene / communal/ hate/messages with criminal intent.
10. **Use of Mobile Phones:** Usage of Mobile or any other form of mobile communicating devices during academic hours in class rooms/ Labs / Examination Hall/ Auditorium.
11. **Unbecoming Conduct:** Misbehavior / disrespectful behavior, Physical assault or threat to use physical force against any member of the Teaching and Non-teaching staff of any School / Department /Institution, Security Staff, against fellow students and Police/public within or outside the premises of Presidency University and its departments.
12. **Discrimination & Intolerance:** Creating discord, ill-will or intolerance among the students on sectarian or communal grounds or inciting any other student to do so; Discrimination against any student or a member of staff on grounds of caste, creed, language, place of origin, social and Cultural back ground or any of these.
13. **Undesired Activities:** Smoking, use of narcotics, possession and Consumption of alcoholic beverages. Use of drugs or other intoxicants Except those prescribed by a qualified doctor. Gambling in any form.
14. **Any Act against Women:** Any act whether verbal or otherwise involving violation of the status, dignity and honour and is derogatory to women. Eve Teasing, Accosting, Molesting, using intemperate/abusive language, making suggestive obscene gestures, sending e mails/ what's app messages /MMS to female students or teachers.
15. **Indecent Behavior:** Indulging in mob driven misbehavior like whistling, cat calls, uttering obscenities etc.
16. **Violence / Protests:** Indulging in or encouraging violence or any Conduct which involves verbal abuse, mental or physical torture, aggression, corporal punishment, harassment, trauma, indecent and obscene gestures in particular students belonging to a scheduled caste or a scheduled tribe or other backward class. Any violation of the provisions of the Civil Rights Protection Act, 1976 is prohibited.

17. **Destruction/ Damage to University Property:** Willful destruction of the Property of the University or Departments. Writing obscenities on any wall / notice boards / sign boards of the University. Disfigurement / unauthorized removal of notices from Notice boards, disturbing of public signs etc.
18. **Arms/Weapons:** Carrying of, use of or threat to use of any Weapons
19. **Hostel Rules:** Students staying in the Hostels are required to adhere to Hostel Rules and Regulations as given in the Undertaking which would be signed by them and their parents.
20. **Corruption:** Any attempt at bribing or corruption of any manner or description. Moral Turpitude. Thefts of Mobiles / Cameras/ Laptop / I pad or such like costly items, Two wheelers or four wheelers
21. **Conduct in College Bus:** Misbehavior in the University bus even outside the Campus, travelling in the University bus without valid pass. Ragging in bus.
22. **Entry into the Hostel:** Day scholars are NOT permitted to enter hostels without prior permission of Warden/Director (Housing)
23. **Assault/Affray/Arguments:** Getting involved in arguments/assaulting/ misbehaving / using abusive language with Security staff/ Police/ Visitors to campus.

# REGULATIONS FOR BANNING RAGGING & INSTITUTION OF ANTI-RAGGING MEASURES

1. **Aim.** To root out ragging in all its forms from the Presidency University by instituting stringent Anti Ragging measures and provisions for strict punishments to defaulters.

2. **References**

- a) Supreme Court Orders
- b) UGC Draft Regulations and Guidelines.
- c) Karnataka Prohibition of Ragging Act.

3. **What Constitutes Ragging**

- (a) Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student.
- (b) Including in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological or physical harm or raise fear or apprehension thereof in a fresher or any other student.
- (c) Asking the students to do any act or perform something which such student will not do/perform in the ordinary course and which has the effect of causing or generating
- (d) Sense of shame or embarrassment so as to adversely affect the physique of a fresher or any other student.

4. **Prohibition of Ragging**

- (a) Ragging within the Campus including its Schools / Departments and Hostels outside the campus is strictly prohibited.
- (b) Ragging in any form is prohibited also in the private lodges / buildings.
- (c) No person including students / staff / faculty shall participate or abet or Propagate ragging in any form.

5. **Punishments:**

Ragging is a cognizable offence under the law and the punishments to be meted out have to be exemplary and justifiably harsh to act as a deterrent it may include: -

- (a) Cancellation of admission, suspension, rustication or expulsion from the University / Hostel.
- (b) Withholding / Withdrawing scholarship / fellowship.
- (c) Debarring from appearing in any test or examination and withholding results.
- (d) Debarring from representing the University in any meet, tournament, youth Festival etc.
- (e) More severe punishment where justified such as fine / imprisonment etc.
- (f) Collective punishment may be imposed where involved persons are not identified.
- (g) FIR with the police and arrest.

6. **Measures for Curbing Ragging**

(a) **Before admission**

- (i) Application from and especially the Registration Form at the time of Registration for a semester will require an online undertaking (Affidavit), signed by the student and the parent / Guardian
- (ii) A student will not be admitted / registered until proof of affidavit mentioned above is submitted.
- (iii) Students who are allotted Hostel accommodation are required to submit three copies of details of parents and local guardian along with their photographs, Students will

not be registered and assigned hostel seat until the above documents are submitted at the time of registration for the Hostel.

- (iv) Every Non- Hostel student, at the time of registration will provide full particulars of his stay during the semester, whether staying with parents, relatives, friends, hired hostel / PG accommodation. The details will include full address, name and contact number of the person at the address.

## 7. **On Admission & Registration**

- (i) Every student, at the time of registration will be given a copy of the Anti-Ragging Regulations/ Directive for which he/she will sign having received it and its record will be maintained in the Institution.
- (ii) The Regulations will provide details of persons to be contacted in case of incidence or attempt at ragging. This would include mobile numbers of selected persons form Anti-Ragging Committees/Anti-Ragging Squads and the Anti-Ragging Control Room.

## 8. **General Instructions**

### (a) **Anti-Ragging Committee**

- (i) This Committee will be responsible to ensure that no incidence of ragging as given in these regulations takes place and also monitor & ensure that the instructions of these regulations are followed by everyone at all times.

### (b) **Anti-Ragging Squads**

- (i) Anti Ragging squads will comprise of senior faculty members and responsible representatives of senior and fresher students who will be chosen by the Co-ordinator. Its functions will include going around / patrolling the designated area in the Campus, maintain vigil at all times on all days by rotation as decided by Coordinator and take action if they notice any incidence of ragging either in their area of responsibility or any other area in the Campus
- (ii) The Squads will also have the responsibility to investigate incidences of ragging and to report to the Anti-Ragging Committee / Anti-Ragging Committee / Anti-Ragging Control Room for immediate action / punishment wherever required.
- (iii) On the report of Anti-Ragging Squad or any other person who witnesses the incidence of ragging or on the complaint of any fresher student, immediate action will be taken by the Anti-Ragging Committee to decide appropriate punishment from the list of punishment in the Regulations and award it with intimation to the VC as per the Regulations / Directive for Banking Ragging & Anti Ragging measures.

### (c) **Anti-Ragging Patrols**

This will consist of SOs & Deputy Proctors Anti-Ragging Patrols will operate during the Academic hours in the campus and during nights in various hostels.

## 9. **Instructions Specific to Hostels**

- a) The hostels for the fresher students will be in separate floors of hostels blocks. Entry into the fresher's floor will be manned by security staff round the clock. Dining Hall for the fresher Students will also be separate.
- b) No one, particularly senior will NOT be permitted to enter the fresher's floor at any time. Similarly, fresher students are not permitted to visit cabins of senior students. The responsibility for ensuring the above instructions will be of the security guard / guards on duty at the entry points to the fresher's floors.
- c) All fresher will report back in their back in their respective hostel rooms at least by 9 PM.

- d) Proper attendance of hostel students both fresher's and seniors will be taken by at 9 PM and 10 PM respectively, daily by Wardens. Details of absentees will be forwarded Director Hostels.
- e) All hostel students will abide by the Hostel Rules in addition to the Anti-Ragging Regulations.
- f) Entry of Day Scholars in the Hostels is strictly prohibited; Defaulters will be dealt with severely.

#### **10. Anti-Ragging Control Room**

- a) One Anti-Ragging Control Room will function from the office of Dean Student Affairs from 9AM to 5 PM.
- b) During Night Anti-Ragging Rooms will function from the office of Security Staff at MainGate and Hostel Gate. Anti-Ragging Control Room will be equipped with land line and mobile telephone numbers which will be made widely known to all concerned.

#### **11. Action Procedure**

- a) Anti-Ragging Squads and Anti-Ragging Patrols will immediately report any incidence of ragging or abetment of ragging noticed by them to the Anti-Ragging Control Room and also to the Anti-Ragging Committee of the designed area.
- b) Chief proctor will take immediate action as per the situation which may include:
  - i. Immediate suspension of involved students.
  - ii. Sending reinforcements or any medical help if required.
  - iii. Forward the main gist / report of incident to the Anti-Ragging Committee.
- c) The Anti-Ragging Committee will examine the report received from the Chief Proctor and recommend appropriate punishment, which will be awarded after the approval of the Chairperson, Anti- Ragging Committee.

