

POLICY ON LATERAL AND CREDIT TRANSFER

November 2022 [Version 2.0]

[As Approved at the 21st Meeting of BOM held on November 11, 2022 and ratified by the BOG at its 21st Meeting, held on November 16, 2022]

REGISTRAR

POLICY ON LATERAL ENTRY AND CREDIT TRANSFER

1. PREAMBLE

Presidency University (PU) endeavours to provide an opportunity for Higher Studies to candidates, who have completed their Diploma courses with good record towards their professional growth and career improvement, through the Lateral Entry Admission Process, into Programs of General, Technical and Professional Studies, in alignment with the Multiple Entry/Exit Norms of NEP 2020 as may be modified from time to time.

2. SCOPE

No provisions of this policy will be relaxed without specific approval of the Vice Chancellor

3. SHORT TITLE AND APPLICATION

- This shall be called the Presidency University "Policy on Lateral Entry and Credit Transfer"
- ii. This shall come into effect from the date of approval by the Academic Council.

4. APPLICABILITY

A candidate who has a valid Diploma in a relevant field from the University/Institution, affiliated to a recognized University approved by UGC/AICTE/any other regulatory bodies, he/she can take admission in 2^{nd} year (third semester) of the corresponding program.

Lateral Entry is only appliable for Undergraduate Programs. There will be no Lateral Entry at Postgraduate level, due to the limited period of Degree.

The number of seats for Lateral admission is not fixed and these are being made against the dropouts/students failed, debarred in the First Year of the relevant programs and shall not exceed the maximum approved sanctioned intake of the program to the batch. There shall be vacant seat available in the Discipline/Program in the Department under the concerned School in which Lateral Entry admission is sought.

5. GUIDELINES AND ELIGIBILITY

a) Lateral Entry Admission to 2nd year (3rd Semester) through Lateral Entry is subject to fulfilment of the following Eligibility Criteria & guidelines under university provisions.

Sl.No.	Program	Eligibility Criteria
1.	B.Tech	• The candidate should have acquired a diploma (3
		years after 10th) or (2 years after 10+2) in any
		branch of Engineering, relevant to program with a
		minimum 45% marks in aggregate or advalent in
		Science & Maths in the qualifying TROUTSe for
		Diploma course from a recognized Diploma

Sl.No.	Program	Eligibility Criteria
		awarding Central/State/Government University/
		AICTE or Institution.
		B.Sc graduates with 45% marks in aggregate with
		pass in mathematics as a subject from a recognized
		University
2.	B.Des	Passed Diploma in Design (3 years after 10th) or
		(2years after 10+2) or equivalent with a minimum
		45% marks in aggregate or equivalent grade point
		from a recognized Diploma awarding
		Central/State/Government University/AICTE or
		Institution

- b) The students accepted under the Lateral Entry shall not be permitted to alter the branch of study.
- c) The candidate with backlog will not be considered for Lateral Entry admission
- d) The admission through the Lateral Entry shall be governed by the principal of compatibility viz. Mapping of the courses to ensure that the knowledge gained by the candidate during the Diploma course is relevant to the program in which the admission is sought
- e) The selected **candidates may have to go through the special course** Lateral Entry program designed for them to make up for any deficiencies in courses, etc for which fee will not be charged.

6. CREDIT TRANSFER /EQUIVALENCE:

For B.Tech. & B.Des.

The courses studied by the candidate during their Diploma in the Parent University/Institution must be mapped by the Academic Equivalence Committee with the courses offered by PU in that particular program.

The candidate would be required to furnish an undertaking that he/she will attend classes and pass these courses found deficient by the Committee. The attendance shall be circulated from the date of commencement of the classes as per University Academic Calendar, the same shall be reckoned from the date of student registration to the program.

7. ACADEMIC PROGRESSION & RESULT

A) The academic progression of the student will be in accordance with the Progression Policy of the University Regulations Governing Examination and Evaluation. For students admitted to Second Year (Lateral Entry), the result of the program which comprises of Four / Six Semesters, shall be declared based on the computation of the CGPA as per the prevalent practice at the University. For all other purposes these students shall be treated at par with other students admitted into the 4 year Program. The students shall be eligible to get his / her CGPA upon successful completion of the course of 8th Semester for B.Tech., and B.Des.

B) MULTIPLE ENTRY AND MULTIPE EXIT

Keeping in mind the flexibility of learning under the NEP 2020, provisions are made for Multiple Entry and Exit for students, towards encouraging to complete their Degree Program. The entry or re-entry of Students into the University or from other HEIs is allowed at the odd semester and the exit will be allowed after the even semester. The requirements for Entry and Exit are as follows:

I) Bachelor's Programme 1st Year (Level 5)

Entry: Entry requirements for 1st Year (Level 5) are Secondary School Leaving Certificate (Grade 12) and meeting other entrance requirements stipulated by the University.

Exit: A Student after having completed one year or two semesters of Undergraduate/Bachelor's Program (Level 5) equivalent to 40 credits shall be allowed to Exit the Program with Undergraduate Certificate.

2nd Year (Level 6)

Entry: An Undergraduate Certificate Holder meeting entrance requirements stipulated by the University shall be allowed entry to Level 6.

Exit: A Student after completing two years (four semesters) of Undergraduate/Bachelor's Program (Level 6) equivalent to 80 credits shall be allowed to Exit the Program with an Undergraduate Diploma.

3rd Year (Level 7)

Entry: An Undergraduate Diploma Holder meeting entrance requirements stipulated by the University shall be allowed entry to Level 7.

Exit: A Student after completing three years (six semesters) of Undergraduate/Bachelor's Program (Level 7) equivalent to 120 credits shall be allowed to Exit the Program with Bachelor's Degree.

4th Year (Level 8)

Entry: A Three-year Bachelor's Degree Holder meeting a minimum CGPA of 7.5 shall be allowed to continue studies in the Fourth year Bachelor's Program with Research (Level 8).

Exit: A Student on completion of the Fourth year (eight semesters) of Bachelor's Program (Level 8) equivalent to 160 credits shall be awarded a Bachelor's Degree (Honours/Research) (Level 8).

II) Master's Degree Programme (Level 9) Admission paths for the postgraduate programme:

- Students shall be admitted to a Two-year Program with the second year devoted entirely to research for those who have completed the Three-year Bachelor's Program
- Students completing a Four-year Bachelor's Program with Honours Research, may be admitted to a One-year Master's Program
- There may be an integrated Five-year Bachelor's/Master's Program if need be street

Entry 5: The entry requirement for Level 9 is

- A Bachelor's Degree (Honours/Research) for the One-year/Two-semester
 Master's
 - Degree Program.
- A Bachelor's Degree for the Two-year/Four-semester Master's Degree Program.
- A Bachelor's Degree for the One-year/Two-semester Post-Graduate Diploma Program, if available.

Exit 5: For Postgraduate Program, there shall only be one exit point for those who join the Two-year Master's Program, that is, at the end of the First-year of the Master's programme. Students who exit after the First-year shall be awarded the Post-Graduate

Diploma.

Credit Requirements

- A One-year/Two-semester Master's Degree Program builds on a Bachelor's degree with Honours/Research and requires 36-40 credits for individuals who have completed a Bachelor's Degree with Honours/Research.
- The Two-year/Four-semester Master's Degree Program builds on a Bachelor's degree and requires a total of 72-80 credits from both years of the Program, with 36-40 credits in the First-year and 36-40 credits in the Second-year of the Programme at Level 9.
- A One-year/Two-semester Post-Graduate Diploma Program, if available, builds on a Bachelor's Degree and requires 36-40 credits for individuals who have completed a Bachelor's Degree.

8. ADMISSION PROCESS:

All applications received will be screened by the Academic Equivalence Committee. The Committee will consist of:

- Dean (Academic Affairs)
- Dean / HoD of concerned School
- Two Experts from the concerned area (nominated by VC)
- Registrar
- Controller of Examination (Convener)

Admission to programs offered by PU shall be subject to the approval/clearance from the School Level Equivalence Committee of the University. The recommendation of the committee shall be placed before the Vice Chancellor for approval

The functions of Equivalence Committee shall be:

- a) To determine the equivalence of Degree/Diploma/Certificate or other academic distinctions of other Universities/Institutions on the basis of its Course Curricula and its examinations.
- b) To consider and determine the eligibility of candidates from the Universities/Institutions for admission under Lateral entry/Migration scheme.

- c) To map the course units already completed by the candidates in other University/ Institution, in the most appropriate Programme of Study of the University and determine the equivalent Grade Point Average on a ten-point scale and credits, which could be transferred for the courses completed earlier. For this purpose, system of grading as prescribed for students for a class of 30 or less students shall be followed by the PU University in the Regulations pertaining to conduct of examinations and scheme of evaluation shall be followed.
- d) To prescribe additional courses if any, required to be pursued and cleared by the candidates admitted under lateral entry/migration scheme, for fulfilment of the total credit units required as per the Course Curricula approved by the Academic council of PU University.
- e) To recommend the cases of Lateral Entry/Migration to the Vice Chancellor for approval.

9. AMENDMENTS/REVIEW

This Policy may evolve and get amended or modified from time to time, based on Feedback received from Stakeholders through impact analysis and deliberation of the Focus Groups constituted, constituted by the Vice Chancellor

