



# PRESIDENCY UNIVERSITY

Presidency University Act, 2013 of the Karnataka Act No. 41 of 2013 | Established under Section 2(f) of UGC Act, 1956  
Approved by AICTE, New Delhi

## **POLICY ON CAREER COUNSELLING AND GUIDANCE TO COMPETITIVE EXAMINATIONS**

**November 2019  
[Version 1.0]**

**[As Approved at the 13th Meeting of BOM and ratified by the BOG at its 13th Meeting, both held on  
November 9, 2019]**

  
REGISTRAR Registrar  
PRESIDENCY UNIVERSITY  
BANGALORE

**Preamble:**

Presidency University Career Services and Industry Connect Cell has been set up to provide in-house support and counselling session to the students; and help them to overcome professional/career related obstacles and clarify career related doubts. The Cell aims to provide enabling information to students to help them make informed career decisions. The CSIC Cell caters to the information needs of the students relating to various courses and career opportunities.

**Objectives**

1. To help students gain awareness about themselves by identifying their own skills, and interests.
2. To provide information about various further course prerequisites for academic planning.
3. To conduct regular coaching and career guidance covering all major competitive exams.
4. To promote counselling through lectures by corporate persons and visiting professors.
5. To organize seminars/workshops on interview skills, personality development, communication skills, leadership skills, resume writing, analytical skills, quantitative ability, verbal and reasoning skills essential to all competitive exams.
6. To enable students with life skills for holistic development.

**Activities:**

The Cell shall:

- Register all students of all programs at the time of admission.
- Ensure constant hand-holding in terms of career related decisions of the students.
- Keep abreast of all latest career profiles available to students of respective courses and convey the same to the students. The cell shall keep a record of the career options available to the students in ongoing calendar year.
- Arrange for guidance and coaching for competitive exams to aspiring students.
- Motivating the students to update their skills, abilities and knowledge in order to reach their career goals.
- Conduct mock test practice tests for the entrance/competitive exams such as CAT, GRE, GMAT, GATE etc.,
- Helping students in applying through online for GATE, GRE, TOEFL and IELTS
- Inviting Entrepreneurs and encouraging student to choose Entrepreneurship as Career



## **THE ROLES AND RESPONSIBILITIES OF CAREER SERVICES AND INDUSTRY CONNECT CELL ARE:**

- To assist students in their career planning and provide information that helps the students to get direction to their aspirations and interest.
- To guide the students for competitive exams after UG/PG and to provide info regarding entrance exams like ICET/GATE/CAT/TOEFL/IELTS/GRE, etc.,
- To arrange training /coaching for entrance/competitive examinations.
- To conduct awareness programs on career paths and professional opportunities in private and public sector organizations,
- To provide information about Higher studies/programs in India and abroad with or without financial aid, etc.,
- To conduct career counselling /guidance through seminars by experts from industry.
- To conduct programs, highlighting the prerequisites for various recruitment processes so that the students can prepare well in advance to get selected.
- To conduct motivational programs periodically on career growth, career choice etc.,
- Involving teachers and students-volunteers in organizing Career Guidance Programmes
- Organizing Seminars, skill training programmes, campus interviews etc. for the students
- Conducting Group discussion exercise, model interview, personality development exercises will also be conducted.
- Eminent personalities from different walks of life will be invited for broadening the horizons of the student.
- Organizing coaching classes on regular basis, for the students who are preparing for various competitive exams.

## **AMENDMENTS**

This policy will be reviewed periodically to rectify anomalies, (if any), and to incorporate feedback received from the stakeholders through impact analysis and deliberations of the Focus Group, constituted by the Vice Chancellor.

  
REGISTRAR

