

MEDICAL FITNESS DECLARATION

In pursuance of the offer of employment made to me by SBI Life Insurance, I, T Sai Pavan Reddy declare that;

1) To the best of my knowledge, I am medically fit to accept the offer of employment extended to me and fully understand that in the event of my being found medically unfit to discharge the responsibilities assigned to me, the company shall have the right to terminate my services forthwith.

2) I suffer / have suffered from (tick whichever is applicable):

Hypertension	<input type="checkbox"/>
Pulmonary Disease	<input type="checkbox"/>
Tuberculosis	<input type="checkbox"/>
Cancer	<input type="checkbox"/>
Rheumatic Joint Diseases or symptoms	<input type="checkbox"/>
Asthma	<input type="checkbox"/>
Mental Stress	<input type="checkbox"/>
Others (Please specify)	<input type="text"/>

and agree to undergo the medical examination as decided by the company to satisfy itself of my medical fitness. The company's decision in this regard shall be final and binding. This is, however, without prejudice to the right of the company to terminate my services in future should I be found medically unfit to discharge the responsibilities assigned to me.

(Signature of the candidate)

Date:

Place:

Mrs. Suchika Mritshna
Bangalore

15-02-2023

SBIL-Gene-11568

Offer Letter: Senior Associate

Dear Suchika Mritshna,

1. We congratulate you on your selection for the position of **Senior Associate** with our organization.
2. You will be on probation for one year. During this period, you will initially undergo structured class-room training. This will be followed by your initial posting in a specific role and location.
3. Your remuneration will be Rs.3,00,000/- (Rupees Three Lakhs only) p.a. on Cost to the Company (CTC) basis. The details of the compensation are given at Annexure 1.
4. This offer of employment is subject to your fulfilling the following conditions:
 - ✓ Qualifying Post Graduate Degree / Diploma Program on the day of joining OR Clearing PG Degree/ Diploma in first attempt if the results are awaited. You will have to submit final Degree/ Diploma mark sheets within 15 days of declaration of the results at university / institute concerned, failing which this offer automatically stands withdrawn.
 - ✓ Submitting, in original, certificates of academic qualifications, age and other testimonials;
5. During the probation period, your performance will be assessed continually. On satisfactory completion of probation, your services in the Company will be confirmed.


REGISTRAR

PRESIDENCY UNIVERSITY
Registrar
BANGALORE

6. Please arrange to return the duplicate copy of this letter, duly signed by you, in token of acceptance of the offer. Please also forward photocopies of your proof of age, educational certificates, other testimonials and 3 color passport sized photographs, along with the acceptance letter.

7. For any clarification, you may contact the undersigned at _____ or email at _____.

8. In case of your resignation or termination from the services of SBI Life Insurance Co. Ltd for any reasons whatsoever, the admissibility or otherwise of payment of variable pay / incentive and the quantum of such incentive to be paid shall be at the sole discretion of the Management and no correspondence shall be entertained in this regard.

9. The normal age of superannuation shall be 60 years.

Yours faithfully,

Gana Elizabeth Abraham
RHR

I, Suchika Mritshna, accept the above offer as Senior Associate in SBI Life Insurance Company Limited.

Signature:

Date:

Salary Sheet	
Name	Suchika Mritshna
Designation	Senior Associate

Salary Component	Amt per month (Rs)	Amt per annum (Rs)	Remarks
Basic Salary	10,000	1,20,000	40% of Fixed Compensation
House Rent Allowance	5,000	60,000	50% of Basic Salary
Special Allowance	8,319	99,831	
Total Monthly Salary (A)	23,319	2,79,831	
Retiral Benefits			
PF	1,200	14,400	Company's contribution to PF @ 12% of Basic Salary
Gratuity	481	5,769	You will be entitled to gratuity as per the Payment of Gratuity Act, 1972 after completion of five years of service with the Company.
Total Retiral (B)	1,681	20,169	
Fixed Compensation (A+B)	25,000	300,000	
Performance linked Variable Pay as per Company policy up to		75,000	
Potential Annual Remuneration on Cost to Company Basis (CTC)		3,75,000	

In addition you are eligible for:

1. Mediclaim Coverage for spouse and up to two children to a ceiling of Rs 5 lakhs. Dependant parents may be added on a voluntary basis at an additional payout on prorata basis.
(In case of Maternity Coverage the claim is covered up to Rs 50,000/-)
2. Group Life Insurance coverage of Rs 20 lakh.

Please note that remuneration is a contract entirely between you and the Company and should therefore be treated as strictly confidential.

MEDICAL FITNESS DECLARATION

In pursuance of the offer of employment made to me by SBI Life Insurance, I, Suchika Mritshna declare that;

1) To the best of my knowledge, I am medically fit to accept the offer of employment extended to me and fully understand that in the event of my being found medically unfit to discharge the responsibilities assigned to me, the company shall have the right to terminate my services forthwith.

2) I suffer / have suffered from (tick whichever is applicable):

Hypertension	<input type="checkbox"/>
Pulmonary Disease	<input type="checkbox"/>
Tuberculosis	<input type="checkbox"/>
Cancer	<input type="checkbox"/>
Rheumatic Joint Diseases or symptoms	<input type="checkbox"/>
Asthma	<input type="checkbox"/>
Mental Stress	<input type="checkbox"/>
Others (Please specify)	<input type="text"/>

and agree to undergo the medical examination as decided by the company to satisfy itself of my medical fitness. The company's decision in this regard shall be final and binding. This is, however, without prejudice to the right of the company to terminate my services in future should I be found medically unfit to discharge the responsibilities assigned to me.

(Signature of the candidate)

Date:

Place:

Mr. Palagiri Prapul
Bangalore

15-02-2023

SBIL-Gene-11568

Offer Letter: Senior Associate

Dear Palagiri Prapul,

1. We congratulate you on your selection for the position of **Senior Associate** with our organization.
2. You will be on probation for one year. During this period, you will initially undergo structured class-room training. This will be followed by your initial posting in a specific role and location.
3. Your remuneration will be Rs.3,00,000/- (Rupees Three Lakhs only) p.a. on Cost to the Company (CTC) basis. The details of the compensation are given at Annexure 1.
4. This offer of employment is subject to your fulfilling the following conditions:
 - ✓ Qualifying Post Graduate Degree / Diploma Program on the day of joining OR Clearing PG Degree/ Diploma in first attempt if the results are awaited. You will have to submit final Degree/ Diploma mark sheets within 15 days of declaration of the results at university / institute concerned, failing which this offer automatically stands withdrawn.
 - ✓ Submitting, in original, certificates of academic qualifications, age and other testimonials;
5. During the probation period, your performance will be assessed continually. On satisfactory completion of probation, your services in the Company will be confirmed.

6. Please arrange to return the duplicate copy of this letter, duly signed by you, in token of acceptance of the offer. Please also forward photocopies of your proof of age, educational certificates, other testimonials and 3 color passport sized photographs, along with the acceptance letter.

7. For any clarification, you may contact the undersigned at _____ or email at _____.

8. In case of your resignation or termination from the services of SBI Life Insurance Co. Ltd for any reasons whatsoever, the admissibility or otherwise of payment of variable pay / incentive and the quantum of such incentive to be paid shall be at the sole discretion of the Management and no correspondence shall be entertained in this regard.

9. The normal age of superannuation shall be 60 years.

Yours faithfully,

Gana Elizabeth Abraham
RHR

I, Palagiri Prapul, accept the above offer as Senior Associate in SBI Life Insurance Company Limited.

Signature:

Date:

Salary Sheet	
Name	Palagiri Prapul
Designation	Senior Associate

Salary Component	Amt per month (Rs)	Amt per annum (Rs)	Remarks
Basic Salary	10,000	1,20,000	40% of Fixed Compensation
House Rent Allowance	5,000	60,000	50% of Basic Salary
Special Allowance	8,319	99,831	
Total Monthly Salary (A)	23,319	2,79,831	
Retiral Benefits			
PF	1,200	14,400	Company's contribution to PF @ 12% of Basic Salary
Gratuity	481	5,769	You will be entitled to gratuity as per the Payment of Gratuity Act, 1972 after completion of five years of service with the Company.
Total Retiral (B)	1,681	20,169	
Fixed Compensation (A+B)	25,000	300,000	
Performance linked Variable Pay as per Company policy up to		75,000	
Potential Annual Remuneration on Cost to Company Basis (CTC)		3,75,000	

In addition you are eligible for:

1. Mediclaim Coverage for spouse and up to two children to a ceiling of Rs 5 lakhs. Dependant parents may be added on a voluntary basis at an additional payout on prorata basis.
(In case of Maternity Coverage the claim is covered up to Rs 50,000/-)
2. Group Life Insurance coverage of Rs 20 lakh.

Please note that remuneration is a contract entirely between you and the Company and should therefore be treated as strictly confidential.

MEDICAL FITNESS DECLARATION

In pursuance of the offer of employment made to me by SBI Life Insurance, I, Palagiri Prapul declare that;

1) To the best of my knowledge, I am medically fit to accept the offer of employment extended to me and fully understand that in the event of my being found medically unfit to discharge the responsibilities assigned to me, the company shall have the right to terminate my services forthwith.

2) I suffer / have suffered from (tick whichever is applicable):

Hypertension	<input type="checkbox"/>
Pulmonary Disease	<input type="checkbox"/>
Tuberculosis	<input type="checkbox"/>
Cancer	<input type="checkbox"/>
Rheumatic Joint Diseases or symptoms	<input type="checkbox"/>
Asthma	<input type="checkbox"/>
Mental Stress	<input type="checkbox"/>
Others (Please specify)	<input type="text"/>

and agree to undergo the medical examination as decided by the company to satisfy itself of my medical fitness. The company's decision in this regard shall be final and binding. This is, however, without prejudice to the right of the company to terminate my services in future should I be found medically unfit to discharge the responsibilities assigned to me.

(Signature of the candidate)

Date:

Place:

Mr. Mohammed Ihjas Aslam
Bangalore

15-02-2023

SBIL-Gene-11568

Offer Letter: Senior Associate

Dear Mohammed Ihjas Aslam,

1. We congratulate you on your selection for the position of **Senior Associate** with our organization.
2. You will be on probation for one year. During this period, you will initially undergo structured class-room training. This will be followed by your initial posting in a specific role and location.
3. Your remuneration will be Rs.3,00,000/- (Rupees Three Lakhs only) p.a. on Cost to the Company (CTC) basis. The details of the compensation are given at Annexure 1.
4. This offer of employment is subject to your fulfilling the following conditions:
 - ✓ Qualifying Post Graduate Degree / Diploma Program on the day of joining OR Clearing PG Degree/ Diploma in first attempt if the results are awaited. You will have to submit final Degree/ Diploma mark sheets within 15 days of declaration of the results at university / institute concerned, failing which this offer automatically stands withdrawn.
 - ✓ Submitting, in original, certificates of academic qualifications, age and other testimonials;
5. During the probation period, your performance will be assessed continually. On satisfactory completion of probation, your services in the Company will be confirmed.

6. Please arrange to return the duplicate copy of this letter, duly signed by you, in token of acceptance of the offer. Please also forward photocopies of your proof of age, educational certificates, other testimonials and 3 color passport sized photographs, along with the acceptance letter.

7. For any clarification, you may contact the undersigned at _____ or email at _____.

8. In case of your resignation or termination from the services of SBI Life Insurance Co. Ltd for any reasons whatsoever, the admissibility or otherwise of payment of variable pay / incentive and the quantum of such incentive to be paid shall be at the sole discretion of the Management and no correspondence shall be entertained in this regard.

9. The normal age of superannuation shall be 60 years.

Yours faithfully,

Gana Elizabeth Abraham
RHR

I, Mohammed Ihjas Aslam, accept the above offer as Senior Associate in SBI Life Insurance Company Limited.

Signature:

Date:

Salary Sheet	
Name	Mohammed Ihjas Aslam
Designation	Senior Associate

Salary Component	Amt per month (Rs)	Amt per annum (Rs)	Remarks
Basic Salary	10,000	1,20,000	40% of Fixed Compensation
House Rent Allowance	5,000	60,000	50% of Basic Salary
Special Allowance	8,319	99,831	
Total Monthly Salary (A)	23,319	2,79,831	
Retiral Benefits			
PF	1,200	14,400	Company's contribution to PF @ 12% of Basic Salary
Gratuity	481	5,769	You will be entitled to gratuity as per the Payment of Gratuity Act, 1972 after completion of five years of service with the Company.
Total Retiral (B)	1,681	20,169	
Fixed Compensation (A+B)	25,000	300,000	
Performance linked Variable Pay as per Company policy up to		75,000	
Potential Annual Remuneration on Cost to Company Basis (CTC)		3,75,000	

In addition you are eligible for:

1. Mediclaim Coverage for spouse and up to two children to a ceiling of Rs 5 lakhs. Dependant parents may be added on a voluntary basis at an additional payout on prorata basis.
(In case of Maternity Coverage the claim is covered up to Rs 50,000/-)
2. Group Life Insurance coverage of Rs 20 lakh.

Please note that remuneration is a contract entirely between you and the Company and should therefore be treated as strictly confidential.

MEDICAL FITNESS DECLARATION

In pursuance of the offer of employment made to me by SBI Life Insurance, I, Mohammed Ihjas Aslam declare that;

1) To the best of my knowledge, I am medically fit to accept the offer of employment extended to me and fully understand that in the event of my being found medically unfit to discharge the responsibilities assigned to me, the company shall have the right to terminate my services forthwith.

2) I suffer / have suffered from (tick whichever is applicable):

Hypertension	<input type="checkbox"/>
Pulmonary Disease	<input type="checkbox"/>
Tuberculosis	<input type="checkbox"/>
Cancer	<input type="checkbox"/>
Rheumatic Joint Diseases or symptoms	<input type="checkbox"/>
Asthma	<input type="checkbox"/>
Mental Stress	<input type="checkbox"/>
Others (Please specify)	<input type="text"/>

and agree to undergo the medical examination as decided by the company to satisfy itself of my medical fitness. The company's decision in this regard shall be final and binding. This is, however, without prejudice to the right of the company to terminate my services in future should I be found medically unfit to discharge the responsibilities assigned to me.

(Signature of the candidate)

Date:

Place:

Mr. Paritosh Tomar
Bangalore

15-02-2023

SBIL-Gene-11568

Offer Letter: Senior Associate

Dear Paritosh Tomar,

1. We congratulate you on your selection for the position of **Senior Associate** with our organization.
2. You will be on probation for one year. During this period, you will initially undergo structured class-room training. This will be followed by your initial posting in a specific role and location.
3. Your remuneration will be Rs.3,00,000/- (Rupees Three Lakhs only) p.a. on Cost to the Company (CTC) basis. The details of the compensation are given at Annexure 1.
4. This offer of employment is subject to your fulfilling the following conditions:
 - ✓ Qualifying Post Graduate Degree / Diploma Program on the day of joining OR Clearing PG Degree/ Diploma in first attempt if the results are awaited. You will have to submit final Degree/ Diploma mark sheets within 15 days of declaration of the results at university / institute concerned, failing which this offer automatically stands withdrawn.
 - ✓ Submitting, in original, certificates of academic qualifications, age and other testimonials;
5. During the probation period, your performance will be assessed continually. On satisfactory completion of probation, your services in the Company will be confirmed.

6. Please arrange to return the duplicate copy of this letter, duly signed by you, in token of acceptance of the offer. Please also forward photocopies of your proof of age, educational certificates, other testimonials and 3 color passport sized photographs, along with the acceptance letter.

7. For any clarification, you may contact the undersigned at _____ or email at _____.

8. In case of your resignation or termination from the services of SBI Life Insurance Co. Ltd for any reasons whatsoever, the admissibility or otherwise of payment of variable pay / incentive and the quantum of such incentive to be paid shall be at the sole discretion of the Management and no correspondence shall be entertained in this regard.

9. The normal age of superannuation shall be 60 years.

Yours faithfully,

Gana Elizabeth Abraham
RHR

I, Paritosh Tomar, accept the above offer as Senior Associate in SBI Life Insurance Company Limited.

Signature:

Date:

Salary Sheet	
Name	Paritosh Tomar
Designation	Senior Associate

Salary Component	Amt per month (Rs)	Amt per annum (Rs)	Remarks
Basic Salary	10,000	1,20,000	40% of Fixed Compensation
House Rent Allowance	5,000	60,000	50% of Basic Salary
Special Allowance	8,319	99,831	
Total Monthly Salary (A)	23,319	2,79,831	
Retiral Benefits			
PF	1,200	14,400	Company's contribution to PF @ 12% of Basic Salary
Gratuity	481	5,769	You will be entitled to gratuity as per the Payment of Gratuity Act, 1972 after completion of five years of service with the Company.
Total Retiral (B)	1,681	20,169	
Fixed Compensation (A+B)	25,000	300,000	
Performance linked Variable Pay as per Company policy up to		75,000	
Potential Annual Remuneration on Cost to Company Basis (CTC)		3,75,000	

In addition you are eligible for:

1. Mediclaim Coverage for spouse and up to two children to a ceiling of Rs 5 lakhs. Dependant parents may be added on a voluntary basis at an additional payout on prorata basis.
(In case of Maternity Coverage the claim is covered up to Rs 50,000/-)
2. Group Life Insurance coverage of Rs 20 lakh.

Please note that remuneration is a contract entirely between you and the Company and should therefore be treated as strictly confidential.

MEDICAL FITNESS DECLARATION

In pursuance of the offer of employment made to me by SBI Life Insurance, I, Paritosh Tomar declare that;

1) To the best of my knowledge, I am medically fit to accept the offer of employment extended to me and fully understand that in the event of my being found medically unfit to discharge the responsibilities assigned to me, the company shall have the right to terminate my services forthwith.

2) I suffer / have suffered from (tick whichever is applicable):

Hypertension	<input type="checkbox"/>
Pulmonary Disease	<input type="checkbox"/>
Tuberculosis	<input type="checkbox"/>
Cancer	<input type="checkbox"/>
Rheumatic Joint Diseases or symptoms	<input type="checkbox"/>
Asthma	<input type="checkbox"/>
Mental Stress	<input type="checkbox"/>
Others (Please specify)	<input type="text"/>

and agree to undergo the medical examination as decided by the company to satisfy itself of my medical fitness. The company's decision in this regard shall be final and binding. This is, however, without prejudice to the right of the company to terminate my services in future should I be found medically unfit to discharge the responsibilities assigned to me.

(Signature of the candidate)

Date:

Place:

Mr. Anoop Sai M H
Bangalore

15-02-2023

SBIL-Gene-11568

Offer Letter: Senior Associate

Dear Anoop Sai M H,

1. We congratulate you on your selection for the position of **Senior Associate** with our organization.
2. You will be on probation for one year. During this period, you will initially undergo structured class-room training. This will be followed by your initial posting in a specific role and location.
3. Your remuneration will be Rs.3,00,000/- (Rupees Three Lakhs only) p.a. on Cost to the Company (CTC) basis. The details of the compensation are given at Annexure 1.
4. This offer of employment is subject to your fulfilling the following conditions:
 - ✓ Qualifying Post Graduate Degree / Diploma Program on the day of joining OR Clearing PG Degree/ Diploma in first attempt if the results are awaited. You will have to submit final Degree/ Diploma mark sheets within 15 days of declaration of the results at university / institute concerned, failing which this offer automatically stands withdrawn.
 - ✓ Submitting, in original, certificates of academic qualifications, age and other testimonials;
5. During the probation period, your performance will be assessed continually. On satisfactory completion of probation, your services in the Company will be confirmed.

6. Please arrange to return the duplicate copy of this letter, duly signed by you, in token of acceptance of the offer. Please also forward photocopies of your proof of age, educational certificates, other testimonials and 3 color passport sized photographs, along with the acceptance letter.

7. For any clarification, you may contact the undersigned at _____ or email at _____.

8. In case of your resignation or termination from the services of SBI Life Insurance Co. Ltd for any reasons whatsoever, the admissibility or otherwise of payment of variable pay / incentive and the quantum of such incentive to be paid shall be at the sole discretion of the Management and no correspondence shall be entertained in this regard.

9. The normal age of superannuation shall be 60 years.

Yours faithfully,

Gana Elizabeth Abraham
RHR

I, Anoop Sai M H, accept the above offer as Senior Associate in SBI Life Insurance Company Limited.

Signature:

Date:


REGISTRAR REGISTRAR
PRESIDENCY UNIVERSITY
BANGALORE

Salary Sheet	
Name	Anoop Sai M H
Designation	Senior Associate

Salary Component	Amt per month (Rs)	Amt per annum (Rs)	Remarks
Basic Salary	10,000	1,20,000	40% of Fixed Compensation
House Rent Allowance	5,000	60,000	50% of Basic Salary
Special Allowance	8,319	99,831	
Total Monthly Salary (A)	23,319	2,79,831	
Retiral Benefits			
PF	1,200	14,400	Company's contribution to PF @ 12% of Basic Salary
Gratuity	481	5,769	You will be entitled to gratuity as per the Payment of Gratuity Act, 1972 after completion of five years of service with the Company.
Total Retiral (B)	1,681	20,169	
Fixed Compensation (A+B)	25,000	300,000	
Performance linked Variable Pay as per Company policy up to		75,000	
Potential Annual Remuneration on Cost to Company Basis (CTC)		3,75,000	

In addition you are eligible for:

1. Mediclaim Coverage for spouse and up to two children to a ceiling of Rs 5 lakhs. Dependant parents may be added on a voluntary basis at an additional payout on prorata basis.
(In case of Maternity Coverage the claim is covered up to Rs 50,000/-)
2. Group Life Insurance coverage of Rs 20 lakh.

Please note that remuneration is a contract entirely between you and the Company and should therefore be treated as strictly confidential.

MEDICAL FITNESS DECLARATION

In pursuance of the offer of employment made to me by SBI Life Insurance, I, Anoop Sai M H declare that;

1) To the best of my knowledge, I am medically fit to accept the offer of employment extended to me and fully understand that in the event of my being found medically unfit to discharge the responsibilities assigned to me, the company shall have the right to terminate my services forthwith.

2) I suffer / have suffered from (tick whichever is applicable):

Hypertension	<input type="checkbox"/>
Pulmonary Disease	<input type="checkbox"/>
Tuberculosis	<input type="checkbox"/>
Cancer	<input type="checkbox"/>
Rheumatic Joint Diseases or symptoms	<input type="checkbox"/>
Asthma	<input type="checkbox"/>
Mental Stress	<input type="checkbox"/>
Others (Please specify)	<input type="text"/>

and agree to undergo the medical examination as decided by the company to satisfy itself of my medical fitness. The company's decision in this regard shall be final and binding. This is, however, without prejudice to the right of the company to terminate my services in future should I be found medically unfit to discharge the responsibilities assigned to me.

(Signature of the candidate)

Date:

Place:

Mr. Kumud Sharma
Bangalore

15-02-2023

SBIL-Gene-11568

Offer Letter: Senior Associate

Dear Kumud Sharma,

1. We congratulate you on your selection for the position of **Senior Associate** with our organization.
2. You will be on probation for one year. During this period, you will initially undergo structured class-room training. This will be followed by your initial posting in a specific role and location.
3. Your remuneration will be Rs.3,00,000/- (Rupees Three Lakhs only) p.a. on Cost to the Company (CTC) basis. The details of the compensation are given at Annexure 1.
4. This offer of employment is subject to your fulfilling the following conditions:
 - ✓ Qualifying Post Graduate Degree / Diploma Program on the day of joining OR Clearing PG Degree/ Diploma in first attempt if the results are awaited. You will have to submit final Degree/ Diploma mark sheets within 15 days of declaration of the results at university / institute concerned, failing which this offer automatically stands withdrawn.
 - ✓ Submitting, in original, certificates of academic qualifications, age and other testimonials;
5. During the probation period, your performance will be assessed continually. On satisfactory completion of probation, your services in the Company will be confirmed.


REGISTRAR

PRESIDENCY UNIVERSITY
Registrar
BANGALORE

6. Please arrange to return the duplicate copy of this letter, duly signed by you, in token of acceptance of the offer. Please also forward photocopies of your proof of age, educational certificates, other testimonials and 3 color passport sized photographs, along with the acceptance letter.

7. For any clarification, you may contact the undersigned at _____ or email at _____.

8. In case of your resignation or termination from the services of SBI Life Insurance Co. Ltd for any reasons whatsoever, the admissibility or otherwise of payment of variable pay / incentive and the quantum of such incentive to be paid shall be at the sole discretion of the Management and no correspondence shall be entertained in this regard.

9. The normal age of superannuation shall be 60 years.

Yours faithfully,

Gana Elizabeth Abraham
RHR

I, Kumud Sharma, accept the above offer as Senior Associate in SBI Life Insurance Company Limited.

Signature:

Date:



REGISTRAR Registrar
PRESIDENCY UNIVERSITY
BANGALORE

Salary Sheet	
Name	Kumud Sharma
Designation	Senior Associate

Salary Component	Amt per month (Rs)	Amt per annum (Rs)	Remarks
Basic Salary	10,000	1,20,000	40% of Fixed Compensation
House Rent Allowance	5,000	60,000	50% of Basic Salary
Special Allowance	8,319	99,831	
Total Monthly Salary (A)	23,319	2,79,831	
Retiral Benefits			
PF	1,200	14,400	Company's contribution to PF @ 12% of Basic Salary
Gratuity	481	5,769	You will be entitled to gratuity as per the Payment of Gratuity Act, 1972 after completion of five years of service with the Company.
Total Retiral (B)	1,681	20,169	
Fixed Compensation (A+B)	25,000	300,000	
Performance linked Variable Pay as per Company policy up to		75,000	
Potential Annual Remuneration on Cost to Company Basis (CTC)		3,75,000	

In addition you are eligible for:

1. Mediclaim Coverage for spouse and up to two children to a ceiling of Rs 5 lakhs. Dependant parents may be added on a voluntary basis at an additional payout on prorata basis.
(In case of Maternity Coverage the claim is covered up to Rs 50,000/-)
2. Group Life Insurance coverage of Rs 20 lakh.

Please note that remuneration is a contract entirely between you and the Company and should therefore be treated as strictly confidential.

MEDICAL FITNESS DECLARATION

In pursuance of the offer of employment made to me by SBI Life Insurance, I, Kumud Sharma declare that;

1) To the best of my knowledge, I am medically fit to accept the offer of employment extended to me and fully understand that in the event of my being found medically unfit to discharge the responsibilities assigned to me, the company shall have the right to terminate my services forthwith.

2) I suffer / have suffered from (tick whichever is applicable):

Hypertension	<input type="checkbox"/>
Pulmonary Disease	<input type="checkbox"/>
Tuberculosis	<input type="checkbox"/>
Cancer	<input type="checkbox"/>
Rheumatic Joint Diseases or symptoms	<input type="checkbox"/>
Asthma	<input type="checkbox"/>
Mental Stress	<input type="checkbox"/>
Others (Please specify)	<input type="text"/>

and agree to undergo the medical examination as decided by the company to satisfy itself of my medical fitness. The company's decision in this regard shall be final and binding. This is, however, without prejudice to the right of the company to terminate my services in future should I be found medically unfit to discharge the responsibilities assigned to me.

(Signature of the candidate)

Date:

Place:

Mr. Muhammed Fardeen P C
Bangalore

15-02-2023

SBIL-Gene-11568

Offer Letter: Senior Associate

Dear Muhammed Fardeen P C,

1. We congratulate you on your selection for the position of **Senior Associate** with our organization.
2. You will be on probation for one year. During this period, you will initially undergo structured class-room training. This will be followed by your initial posting in a specific role and location.
3. Your remuneration will be Rs.3,00,000/- (Rupees Three Lakhs only) p.a. on Cost to the Company (CTC) basis. The details of the compensation are given at Annexure 1.
4. This offer of employment is subject to your fulfilling the following conditions:
 - ✓ Qualifying Post Graduate Degree / Diploma Program on the day of joining OR Clearing PG Degree/ Diploma in first attempt if the results are awaited. You will have to submit final Degree/ Diploma mark sheets within 15 days of declaration of the results at university / institute concerned, failing which this offer automatically stands withdrawn.
 - ✓ Submitting, in original, certificates of academic qualifications, age and other testimonials;
5. During the probation period, your performance will be assessed continually. On satisfactory completion of probation, your services in the Company will be confirmed.

6. Please arrange to return the duplicate copy of this letter, duly signed by you, in token of acceptance of the offer. Please also forward photocopies of your proof of age, educational certificates, other testimonials and 3 color passport sized photographs, along with the acceptance letter.

7. For any clarification, you may contact the undersigned at _____ or email at _____.

8. In case of your resignation or termination from the services of SBI Life Insurance Co. Ltd for any reasons whatsoever, the admissibility or otherwise of payment of variable pay / incentive and the quantum of such incentive to be paid shall be at the sole discretion of the Management and no correspondence shall be entertained in this regard.

9. The normal age of superannuation shall be 60 years.

Yours faithfully,

Gana Elizabeth Abraham
RHR

I, Muhammed Fardeen P C, accept the above offer as Senior Associate in SBI Life Insurance Company Limited.

Signature:

Date:

Salary Sheet	
Name	Muhammed Fardeen P C
Designation	Senior Associate

Salary Component	Amt per month (Rs)	Amt per annum (Rs)	Remarks
Basic Salary	10,000	1,20,000	40% of Fixed Compensation
House Rent Allowance	5,000	60,000	50% of Basic Salary
Special Allowance	8,319	99,831	
Total Monthly Salary (A)	23,319	2,79,831	
Retiral Benefits			
PF	1,200	14,400	Company's contribution to PF @ 12% of Basic Salary
Gratuity	481	5,769	You will be entitled to gratuity as per the Payment of Gratuity Act, 1972 after completion of five years of service with the Company.
Total Retiral (B)	1,681	20,169	
Fixed Compensation (A+B)	25,000	300,000	
Performance linked Variable Pay as per Company policy up to		75,000	
Potential Annual Remuneration on Cost to Company Basis (CTC)		3,75,000	

In addition you are eligible for:

1. Mediclaim Coverage for spouse and up to two children to a ceiling of Rs 5 lakhs. Dependant parents may be added on a voluntary basis at an additional payout on prorata basis.
(In case of Maternity Coverage the claim is covered up to Rs 50,000/-)
2. Group Life Insurance coverage of Rs 20 lakh.

Please note that remuneration is a contract entirely between you and the Company and should therefore be treated as strictly confidential.

MEDICAL FITNESS DECLARATION

In pursuance of the offer of employment made to me by SBI Life Insurance, I, Muhammed Fardeen P C declare that;

1) To the best of my knowledge, I am medically fit to accept the offer of employment extended to me and fully understand that in the event of my being found medically unfit to discharge the responsibilities assigned to me, the company shall have the right to terminate my services forthwith.

2) I suffer / have suffered from (tick whichever is applicable):

Hypertension	<input type="checkbox"/>
Pulmonary Disease	<input type="checkbox"/>
Tuberculosis	<input type="checkbox"/>
Cancer	<input type="checkbox"/>
Rheumatic Joint Diseases or symptoms	<input type="checkbox"/>
Asthma	<input type="checkbox"/>
Mental Stress	<input type="checkbox"/>
Others (Please specify)	<input type="text"/>

and agree to undergo the medical examination as decided by the company to satisfy itself of my medical fitness. The company's decision in this regard shall be final and binding. This is, however, without prejudice to the right of the company to terminate my services in future should I be found medically unfit to discharge the responsibilities assigned to me.

(Signature of the candidate)

Date:

Place:

Mr. Akash K V S
Bangalore

15-02-2023

SBIL-Gene-11568

Offer Letter: Senior Associate

Dear Akash K V S,

1. We congratulate you on your selection for the position of **Senior Associate** with our organization.
2. You will be on probation for one year. During this period, you will initially undergo structured class-room training. This will be followed by your initial posting in a specific role and location.
3. Your remuneration will be Rs.3,00,000/- (Rupees Three Lakhs only) p.a. on Cost to the Company (CTC) basis. The details of the compensation are given at Annexure 1.
4. This offer of employment is subject to your fulfilling the following conditions:
 - ✓ Qualifying Post Graduate Degree / Diploma Program on the day of joining OR Clearing PG Degree/ Diploma in first attempt if the results are awaited. You will have to submit final Degree/ Diploma mark sheets within 15 days of declaration of the results at university / institute concerned, failing which this offer automatically stands withdrawn.
 - ✓ Submitting, in original, certificates of academic qualifications, age and other testimonials;
5. During the probation period, your performance will be assessed continually. On satisfactory completion of probation, your services in the Company will be confirmed.

6. Please arrange to return the duplicate copy of this letter, duly signed by you, in token of acceptance of the offer. Please also forward photocopies of your proof of age, educational certificates, other testimonials and 3 color passport sized photographs, along with the acceptance letter.

7. For any clarification, you may contact the undersigned at _____ or email at _____.

8. In case of your resignation or termination from the services of SBI Life Insurance Co. Ltd for any reasons whatsoever, the admissibility or otherwise of payment of variable pay / incentive and the quantum of such incentive to be paid shall be at the sole discretion of the Management and no correspondence shall be entertained in this regard.

9. The normal age of superannuation shall be 60 years.

Yours faithfully,

Gana Elizabeth Abraham
RHR

I, Akash K V S, accept the above offer as Senior Associate in SBI Life Insurance Company Limited.

Signature:

Date:

Salary Sheet	
Name	Akash K V S
Designation	Senior Associate

Salary Component	Amt per month (Rs)	Amt per annum (Rs)	Remarks
Basic Salary	10,000	1,20,000	40% of Fixed Compensation
House Rent Allowance	5,000	60,000	50% of Basic Salary
Special Allowance	8,319	99,831	
Total Monthly Salary (A)	23,319	2,79,831	
Retiral Benefits			
PF	1,200	14,400	Company's contribution to PF @ 12% of Basic Salary
Gratuity	481	5,769	You will be entitled to gratuity as per the Payment of Gratuity Act, 1972 after completion of five years of service with the Company.
Total Retiral (B)	1,681	20,169	
Fixed Compensation (A+B)	25,000	300,000	
Performance linked Variable Pay as per Company policy up to		75,000	
Potential Annual Remuneration on Cost to Company Basis (CTC)		3,75,000	

In addition you are eligible for:

1. Mediclaim Coverage for spouse and up to two children to a ceiling of Rs 5 lakhs. Dependant parents may be added on a voluntary basis at an additional payout on prorata basis.
(In case of Maternity Coverage the claim is covered up to Rs 50,000/-)
2. Group Life Insurance coverage of Rs 20 lakh.

Please note that remuneration is a contract entirely between you and the Company and should therefore be treated as strictly confidential.

MEDICAL FITNESS DECLARATION

In pursuance of the offer of employment made to me by SBI Life Insurance, I, Akash K V S declare that;

1) To the best of my knowledge, I am medically fit to accept the offer of employment extended to me and fully understand that in the event of my being found medically unfit to discharge the responsibilities assigned to me, the company shall have the right to terminate my services forthwith.

2) I suffer / have suffered from (tick whichever is applicable):

Hypertension	<input type="checkbox"/>
Pulmonary Disease	<input type="checkbox"/>
Tuberculosis	<input type="checkbox"/>
Cancer	<input type="checkbox"/>
Rheumatic Joint Diseases or symptoms	<input type="checkbox"/>
Asthma	<input type="checkbox"/>
Mental Stress	<input type="checkbox"/>
Others (Please specify)	<input type="text"/>

and agree to undergo the medical examination as decided by the company to satisfy itself of my medical fitness. The company's decision in this regard shall be final and binding. This is, however, without prejudice to the right of the company to terminate my services in future should I be found medically unfit to discharge the responsibilities assigned to me.

(Signature of the candidate)

Date:

Place:

Mr. Arshad C
Bangalore

15-02-2023

SBIL-Gene-11568

Offer Letter: Senior Associate

Dear Arshad C,

1. We congratulate you on your selection for the position of **Senior Associate** with our organization.
2. You will be on probation for one year. During this period, you will initially undergo structured class-room training. This will be followed by your initial posting in a specific role and location.
3. Your remuneration will be Rs.3,00,000/- (Rupees Three Lakhs only) p.a. on Cost to the Company (CTC) basis. The details of the compensation are given at Annexure 1.
4. This offer of employment is subject to your fulfilling the following conditions:
 - ✓ Qualifying Post Graduate Degree / Diploma Program on the day of joining OR Clearing PG Degree/ Diploma in first attempt if the results are awaited. You will have to submit final Degree/ Diploma mark sheets within 15 days of declaration of the results at university / institute concerned, failing which this offer automatically stands withdrawn.
 - ✓ Submitting, in original, certificates of academic qualifications, age and other testimonials;
5. During the probation period, your performance will be assessed continually. On satisfactory completion of probation, your services in the Company will be confirmed.

6. Please arrange to return the duplicate copy of this letter, duly signed by you, in token of acceptance of the offer. Please also forward photocopies of your proof of age, educational certificates, other testimonials and 3 color passport sized photographs, along with the acceptance letter.

7. For any clarification, you may contact the undersigned at _____ or email at _____.

8. In case of your resignation or termination from the services of SBI Life Insurance Co. Ltd for any reasons whatsoever, the admissibility or otherwise of payment of variable pay / incentive and the quantum of such incentive to be paid shall be at the sole discretion of the Management and no correspondence shall be entertained in this regard.

9. The normal age of superannuation shall be 60 years.

Yours faithfully,

Gana Elizabeth Abraham
RHR

I, Arshad C, accept the above offer as Senior Associate in SBI Life Insurance Company Limited.

Signature:

Date:

Salary Sheet	
Name	Arshad C
Designation	Senior Associate

Salary Component	Amt per month (Rs)	Amt per annum (Rs)	Remarks
Basic Salary	10,000	1,20,000	40% of Fixed Compensation
House Rent Allowance	5,000	60,000	50% of Basic Salary
Special Allowance	8,319	99,831	
Total Monthly Salary (A)	23,319	2,79,831	
Retiral Benefits			
PF	1,200	14,400	Company's contribution to PF @ 12% of Basic Salary
Gratuity	481	5,769	You will be entitled to gratuity as per the Payment of Gratuity Act, 1972 after completion of five years of service with the Company.
Total Retiral (B)	1,681	20,169	
Fixed Compensation (A+B)	25,000	300,000	
Performance linked Variable Pay as per Company policy up to		75,000	
Potential Annual Remuneration on Cost to Company Basis (CTC)		3,75,000	

In addition you are eligible for:

1. Mediclaim Coverage for spouse and up to two children to a ceiling of Rs 5 lakhs. Dependant parents may be added on a voluntary basis at an additional payout on prorata basis.
(In case of Maternity Coverage the claim is covered up to Rs 50,000/-)
2. Group Life Insurance coverage of Rs 20 lakh.

Please note that remuneration is a contract entirely between you and the Company and should therefore be treated as strictly confidential.

MEDICAL FITNESS DECLARATION

In pursuance of the offer of employment made to me by SBI Life Insurance, I, Arshad C declare that;

1) To the best of my knowledge, I am medically fit to accept the offer of employment extended to me and fully understand that in the event of my being found medically unfit to discharge the responsibilities assigned to me, the company shall have the right to terminate my services forthwith.

2) I suffer / have suffered from (tick whichever is applicable):

Hypertension	<input type="checkbox"/>
Pulmonary Disease	<input type="checkbox"/>
Tuberculosis	<input type="checkbox"/>
Cancer	<input type="checkbox"/>
Rheumatic Joint Diseases or symptoms	<input type="checkbox"/>
Asthma	<input type="checkbox"/>
Mental Stress	<input type="checkbox"/>
Others (Please specify)	<input type="text"/>

and agree to undergo the medical examination as decided by the company to satisfy itself of my medical fitness. The company's decision in this regard shall be final and binding. This is, however, without prejudice to the right of the company to terminate my services in future should I be found medically unfit to discharge the responsibilities assigned to me.

(Signature of the candidate)

Date:

Place:

Mr. Akash H A
Bangalore

15-02-2023

SBIL-Gene-11568

Offer Letter: Senior Associate

Dear Akash H A,

1. We congratulate you on your selection for the position of **Senior Associate** with our organization.
2. You will be on probation for one year. During this period, you will initially undergo structured class-room training. This will be followed by your initial posting in a specific role and location.
3. Your remuneration will be Rs.3,00,000/- (Rupees Three Lakhs only) p.a. on Cost to the Company (CTC) basis. The details of the compensation are given at Annexure 1.
4. This offer of employment is subject to your fulfilling the following conditions:
 - ✓ Qualifying Post Graduate Degree / Diploma Program on the day of joining OR Clearing PG Degree/ Diploma in first attempt if the results are awaited. You will have to submit final Degree/ Diploma mark sheets within 15 days of declaration of the results at university / institute concerned, failing which this offer automatically stands withdrawn.
 - ✓ Submitting, in original, certificates of academic qualifications, age and other testimonials;
5. During the probation period, your performance will be assessed continually. On satisfactory completion of probation, your services in the Company will be confirmed.


REGISTRAR

PRESIDENCY UNIVERSITY
Registrar
BANGALORE

6. Please arrange to return the duplicate copy of this letter, duly signed by you, in token of acceptance of the offer. Please also forward photocopies of your proof of age, educational certificates, other testimonials and 3 color passport sized photographs, along with the acceptance letter.

7. For any clarification, you may contact the undersigned at _____ or email at _____.

8. In case of your resignation or termination from the services of SBI Life Insurance Co. Ltd for any reasons whatsoever, the admissibility or otherwise of payment of variable pay / incentive and the quantum of such incentive to be paid shall be at the sole discretion of the Management and no correspondence shall be entertained in this regard.

9. The normal age of superannuation shall be 60 years.

Yours faithfully,

Gana Elizabeth Abraham
RHR

I, Akash H A, accept the above offer as Senior Associate in SBI Life Insurance Company Limited.

Signature:

Date:

Salary Sheet	
Name	Akash H A
Designation	Senior Associate

Salary Component	Amt per month (Rs)	Amt per annum (Rs)	Remarks
Basic Salary	10,000	1,20,000	40% of Fixed Compensation
House Rent Allowance	5,000	60,000	50% of Basic Salary
Special Allowance	8,319	99,831	
Total Monthly Salary (A)	23,319	2,79,831	
Retiral Benefits			
PF	1,200	14,400	Company's contribution to PF @ 12% of Basic Salary
Gratuity	481	5,769	You will be entitled to gratuity as per the Payment of Gratuity Act, 1972 after completion of five years of service with the Company.
Total Retiral (B)	1,681	20,169	
Fixed Compensation (A+B)	25,000	300,000	
Performance linked Variable Pay as per Company policy up to		75,000	
Potential Annual Remuneration on Cost to Company Basis (CTC)		3,75,000	

In addition you are eligible for:

1. Mediclaim Coverage for spouse and up to two children to a ceiling of Rs 5 lakhs. Dependant parents may be added on a voluntary basis at an additional payout on prorata basis.
(In case of Maternity Coverage the claim is covered up to Rs 50,000/-)
2. Group Life Insurance coverage of Rs 20 lakh.

Please note that remuneration is a contract entirely between you and the Company and should therefore be treated as strictly confidential.

MEDICAL FITNESS DECLARATION

In pursuance of the offer of employment made to me by SBI Life Insurance, I, Akash H A declare that;

1) To the best of my knowledge, I am medically fit to accept the offer of employment extended to me and fully understand that in the event of my being found medically unfit to discharge the responsibilities assigned to me, the company shall have the right to terminate my services forthwith.

2) I suffer / have suffered from (tick whichever is applicable):

Hypertension	<input type="checkbox"/>
Pulmonary Disease	<input type="checkbox"/>
Tuberculosis	<input type="checkbox"/>
Cancer	<input type="checkbox"/>
Rheumatic Joint Diseases or symptoms	<input type="checkbox"/>
Asthma	<input type="checkbox"/>
Mental Stress	<input type="checkbox"/>
Others (Please specify)	<input type="text"/>

and agree to undergo the medical examination as decided by the company to satisfy itself of my medical fitness. The company's decision in this regard shall be final and binding. This is, however, without prejudice to the right of the company to terminate my services in future should I be found medically unfit to discharge the responsibilities assigned to me.

(Signature of the candidate)

Date:

Place:

Mr. Kodali Jayanth
Bangalore

15-02-2023

SBIL-Gene-11568

Offer Letter: Senior Associate

Dear Kodali Jayanth,

1. We congratulate you on your selection for the position of **Senior Associate** with our organization.
2. You will be on probation for one year. During this period, you will initially undergo structured class-room training. This will be followed by your initial posting in a specific role and location.
3. Your remuneration will be Rs.3,00,000/- (Rupees Three Lakhs only) p.a. on Cost to the Company (CTC) basis. The details of the compensation are given at Annexure 1.
4. This offer of employment is subject to your fulfilling the following conditions:
 - ✓ Qualifying Post Graduate Degree / Diploma Program on the day of joining OR Clearing PG Degree/ Diploma in first attempt if the results are awaited. You will have to submit final Degree/ Diploma mark sheets within 15 days of declaration of the results at university / institute concerned, failing which this offer automatically stands withdrawn.
 - ✓ Submitting, in original, certificates of academic qualifications, age and other testimonials;
5. During the probation period, your performance will be assessed continually. On satisfactory completion of probation, your services in the Company will be confirmed.


REGISTRAR
PRESIDENCY UNIVERSITY
BANGALORE

6. Please arrange to return the duplicate copy of this letter, duly signed by you, in token of acceptance of the offer. Please also forward photocopies of your proof of age, educational certificates, other testimonials and 3 color passport sized photographs, along with the acceptance letter.

7. For any clarification, you may contact the undersigned at _____ or email at _____.

8. In case of your resignation or termination from the services of SBI Life Insurance Co. Ltd for any reasons whatsoever, the admissibility or otherwise of payment of variable pay / incentive and the quantum of such incentive to be paid shall be at the sole discretion of the Management and no correspondence shall be entertained in this regard.

9. The normal age of superannuation shall be 60 years.

Yours faithfully,

Gana Elizabeth Abraham
RHR

I, Kodali Jayanth, accept the above offer as Senior Associate in SBI Life Insurance Company Limited.

Signature:

Date:


REGISTRAR REGISTRAR
PRESIDENCY UNIVERSITY
BANGALORE

Salary Sheet	
Name	Kodali Jayanth
Designation	Senior Associate

Salary Component	Amt per month (Rs)	Amt per annum (Rs)	Remarks
Basic Salary	10,000	1,20,000	40% of Fixed Compensation
House Rent Allowance	5,000	60,000	50% of Basic Salary
Special Allowance	8,319	99,831	
Total Monthly Salary (A)	23,319	2,79,831	
Retiral Benefits			
PF	1,200	14,400	Company's contribution to PF @ 12% of Basic Salary
Gratuity	481	5,769	You will be entitled to gratuity as per the Payment of Gratuity Act, 1972 after completion of five years of service with the Company.
Total Retiral (B)	1,681	20,169	
Fixed Compensation (A+B)	25,000	300,000	
Performance linked Variable Pay as per Company policy up to		75,000	
Potential Annual Remuneration on Cost to Company Basis (CTC)		3,75,000	

In addition you are eligible for:

1. Mediclaim Coverage for spouse and up to two children to a ceiling of Rs 5 lakhs. Dependant parents may be added on a voluntary basis at an additional payout on prorata basis.
(In case of Maternity Coverage the claim is covered up to Rs 50,000/-)
2. Group Life Insurance coverage of Rs 20 lakh.

Please note that remuneration is a contract entirely between you and the Company and should therefore be treated as strictly confidential.

MEDICAL FITNESS DECLARATION

In pursuance of the offer of employment made to me by SBI Life Insurance, I, Kodali Jayanth declare that;

1) To the best of my knowledge, I am medically fit to accept the offer of employment extended to me and fully understand that in the event of my being found medically unfit to discharge the responsibilities assigned to me, the company shall have the right to terminate my services forthwith.

2) I suffer / have suffered from (tick whichever is applicable):

Hypertension	<input type="checkbox"/>
Pulmonary Disease	<input type="checkbox"/>
Tuberculosis	<input type="checkbox"/>
Cancer	<input type="checkbox"/>
Rheumatic Joint Diseases or symptoms	<input type="checkbox"/>
Asthma	<input type="checkbox"/>
Mental Stress	<input type="checkbox"/>
Others (Please specify)	<input type="text"/>

and agree to undergo the medical examination as decided by the company to satisfy itself of my medical fitness. The company's decision in this regard shall be final and binding. This is, however, without prejudice to the right of the company to terminate my services in future should I be found medically unfit to discharge the responsibilities assigned to me.

(Signature of the candidate)

Date:

Place:

Mr. Sayak Saha
Bangalore

15-02-2023

SBIL-Gene-11568

Offer Letter: Senior Associate

Dear Sayak Saha,

1. We congratulate you on your selection for the position of **Senior Associate** with our organization.
2. You will be on probation for one year. During this period, you will initially undergo structured class-room training. This will be followed by your initial posting in a specific role and location.
3. Your remuneration will be Rs.3,00,000/- (Rupees Three Lakhs only) p.a. on Cost to the Company (CTC) basis. The details of the compensation are given at Annexure 1.
4. This offer of employment is subject to your fulfilling the following conditions:
 - ✓ Qualifying Post Graduate Degree / Diploma Program on the day of joining OR Clearing PG Degree/ Diploma in first attempt if the results are awaited. You will have to submit final Degree/ Diploma mark sheets within 15 days of declaration of the results at university / institute concerned, failing which this offer automatically stands withdrawn.
 - ✓ Submitting, in original, certificates of academic qualifications, age and other testimonials;
5. During the probation period, your performance will be assessed continually. On satisfactory completion of probation, your services in the Company will be confirmed.


REGISTRAR
PRESIDENCY UNIVERSITY
Bangalore
Registrar
BANGALORE

6. Please arrange to return the duplicate copy of this letter, duly signed by you, in token of acceptance of the offer. Please also forward photocopies of your proof of age, educational certificates, other testimonials and 3 color passport sized photographs, along with the acceptance letter.

7. For any clarification, you may contact the undersigned at _____ or email at _____.

8. In case of your resignation or termination from the services of SBI Life Insurance Co. Ltd for any reasons whatsoever, the admissibility or otherwise of payment of variable pay / incentive and the quantum of such incentive to be paid shall be at the sole discretion of the Management and no correspondence shall be entertained in this regard.

9. The normal age of superannuation shall be 60 years.

Yours faithfully,

Gana Elizabeth Abraham
RHR

I, Sayak Saha, accept the above offer as Senior Associate in SBI Life Insurance Company Limited.

Signature:

Date:

Salary Sheet	
Name	Sayak Saha
Designation	Senior Associate

Salary Component	Amt per month (Rs)	Amt per annum (Rs)	Remarks
Basic Salary	10,000	1,20,000	40% of Fixed Compensation
House Rent Allowance	5,000	60,000	50% of Basic Salary
Special Allowance	8,319	99,831	
Total Monthly Salary (A)	23,319	2,79,831	
Retiral Benefits			
PF	1,200	14,400	Company's contribution to PF @ 12% of Basic Salary
Gratuity	481	5,769	You will be entitled to gratuity as per the Payment of Gratuity Act, 1972 after completion of five years of service with the Company.
Total Retiral (B)	1,681	20,169	
Fixed Compensation (A+B)	25,000	300,000	
Performance linked Variable Pay as per Company policy up to		75,000	
Potential Annual Remuneration on Cost to Company Basis (CTC)		3,75,000	

In addition you are eligible for:

1. Mediclaim Coverage for spouse and up to two children to a ceiling of Rs 5 lakhs. Dependant parents may be added on a voluntary basis at an additional payout on prorata basis.
(In case of Maternity Coverage the claim is covered up to Rs 50,000/-)
2. Group Life Insurance coverage of Rs 20 lakh.

Please note that remuneration is a contract entirely between you and the Company and should therefore be treated as strictly confidential.

MEDICAL FITNESS DECLARATION

In pursuance of the offer of employment made to me by SBI Life Insurance, I, Sayak Saha declare that;

1) To the best of my knowledge, I am medically fit to accept the offer of employment extended to me and fully understand that in the event of my being found medically unfit to discharge the responsibilities assigned to me, the company shall have the right to terminate my services forthwith.

2) I suffer / have suffered from (tick whichever is applicable):

Hypertension	<input type="checkbox"/>
Pulmonary Disease	<input type="checkbox"/>
Tuberculosis	<input type="checkbox"/>
Cancer	<input type="checkbox"/>
Rheumatic Joint Diseases or symptoms	<input type="checkbox"/>
Asthma	<input type="checkbox"/>
Mental Stress	<input type="checkbox"/>
Others (Please specify)	<input type="text"/>

and agree to undergo the medical examination as decided by the company to satisfy itself of my medical fitness. The company's decision in this regard shall be final and binding. This is, however, without prejudice to the right of the company to terminate my services in future should I be found medically unfit to discharge the responsibilities assigned to me.

(Signature of the candidate)

Date:

Place:

Mr. Mohamed Falique Fazil
Bangalore

15-02-2023

SBIL-Gene-11568

Offer Letter: Senior Associate

Dear Mohamed Falique Fazil,

1. We congratulate you on your selection for the position of **Senior Associate** with our organization.
2. You will be on probation for one year. During this period, you will initially undergo structured class-room training. This will be followed by your initial posting in a specific role and location.
3. Your remuneration will be Rs.3,00,000/- (Rupees Three Lakhs only) p.a. on Cost to the Company (CTC) basis. The details of the compensation are given at Annexure 1.
4. This offer of employment is subject to your fulfilling the following conditions:
 - ✓ Qualifying Post Graduate Degree / Diploma Program on the day of joining OR Clearing PG Degree/ Diploma in first attempt if the results are awaited. You will have to submit final Degree/ Diploma mark sheets within 15 days of declaration of the results at university / institute concerned, failing which this offer automatically stands withdrawn.
 - ✓ Submitting, in original, certificates of academic qualifications, age and other testimonials;
5. During the probation period, your performance will be assessed continually. On satisfactory completion of probation, your services in the Company will be confirmed.

6. Please arrange to return the duplicate copy of this letter, duly signed by you, in token of acceptance of the offer. Please also forward photocopies of your proof of age, educational certificates, other testimonials and 3 color passport sized photographs, along with the acceptance letter.

7. For any clarification, you may contact the undersigned at _____ or email at _____.

8. In case of your resignation or termination from the services of SBI Life Insurance Co. Ltd for any reasons whatsoever, the admissibility or otherwise of payment of variable pay / incentive and the quantum of such incentive to be paid shall be at the sole discretion of the Management and no correspondence shall be entertained in this regard.

9. The normal age of superannuation shall be 60 years.

Yours faithfully,

Gana Elizabeth Abraham
RHR

I, Mohamed Falique Fazil, accept the above offer as Senior Associate in SBI Life Insurance Company Limited.

Signature:

Date:

Salary Sheet	
Name	Mohamed Falique Fazil
Designation	Senior Associate

Salary Component	Amt per month (Rs)	Amt per annum (Rs)	Remarks
Basic Salary	10,000	1,20,000	40% of Fixed Compensation
House Rent Allowance	5,000	60,000	50% of Basic Salary
Special Allowance	8,319	99,831	
Total Monthly Salary (A)	23,319	2,79,831	
Retiral Benefits			
PF	1,200	14,400	Company's contribution to PF @ 12% of Basic Salary
Gratuity	481	5,769	You will be entitled to gratuity as per the Payment of Gratuity Act, 1972 after completion of five years of service with the Company.
Total Retiral (B)	1,681	20,169	
Fixed Compensation (A+B)	25,000	300,000	
Performance linked Variable Pay as per Company policy up to		75,000	
Potential Annual Remuneration on Cost to Company Basis (CTC)		3,75,000	

In addition you are eligible for:

1. Mediclaim Coverage for spouse and up to two children to a ceiling of Rs 5 lakhs. Dependant parents may be added on a voluntary basis at an additional payout on prorata basis.
(In case of Maternity Coverage the claim is covered up to Rs 50,000/-)
2. Group Life Insurance coverage of Rs 20 lakh.

Please note that remuneration is a contract entirely between you and the Company and should therefore be treated as strictly confidential.

MEDICAL FITNESS DECLARATION

In pursuance of the offer of employment made to me by SBI Life Insurance, I, Mohamed Falique Fazil declare that;

1) To the best of my knowledge, I am medically fit to accept the offer of employment extended to me and fully understand that in the event of my being found medically unfit to discharge the responsibilities assigned to me, the company shall have the right to terminate my services forthwith.

2) I suffer / have suffered from (tick whichever is applicable):

Hypertension	<input type="checkbox"/>
Pulmonary Disease	<input type="checkbox"/>
Tuberculosis	<input type="checkbox"/>
Cancer	<input type="checkbox"/>
Rheumatic Joint Diseases or symptoms	<input type="checkbox"/>
Asthma	<input type="checkbox"/>
Mental Stress	<input type="checkbox"/>
Others (Please specify)	<input type="text"/>

and agree to undergo the medical examination as decided by the company to satisfy itself of my medical fitness. The company's decision in this regard shall be final and binding. This is, however, without prejudice to the right of the company to terminate my services in future should I be found medically unfit to discharge the responsibilities assigned to me.

(Signature of the candidate)

Date:

Place:

Mrs. Karri Amrutha Sai Sree
Bangalore

15-02-2023

SBIL-Gene-11568

Offer Letter: Senior Associate

Dear Karri Amrutha Sai Sree,

1. We congratulate you on your selection for the position of **Senior Associate** with our organization.
2. You will be on probation for one year. During this period, you will initially undergo structured class-room training. This will be followed by your initial posting in a specific role and location.
3. Your remuneration will be Rs.3,00,000/- (Rupees Three Lakhs only) p.a. on Cost to the Company (CTC) basis. The details of the compensation are given at Annexure 1.
4. This offer of employment is subject to your fulfilling the following conditions:
 - ✓ Qualifying Post Graduate Degree / Diploma Program on the day of joining OR Clearing PG Degree/ Diploma in first attempt if the results are awaited. You will have to submit final Degree/ Diploma mark sheets within 15 days of declaration of the results at university / institute concerned, failing which this offer automatically stands withdrawn.
 - ✓ Submitting, in original, certificates of academic qualifications, age and other testimonials;
5. During the probation period, your performance will be assessed continually. On satisfactory completion of probation, your services in the Company will be confirmed.


REGISTRAR
 REGISTRAR
PRESIDENCY UNIVERSITY
BANGALORE

6. Please arrange to return the duplicate copy of this letter, duly signed by you, in token of acceptance of the offer. Please also forward photocopies of your proof of age, educational certificates, other testimonials and 3 color passport sized photographs, along with the acceptance letter.

7. For any clarification, you may contact the undersigned at _____ or email at _____.

8. In case of your resignation or termination from the services of SBI Life Insurance Co. Ltd for any reasons whatsoever, the admissibility or otherwise of payment of variable pay / incentive and the quantum of such incentive to be paid shall be at the sole discretion of the Management and no correspondence shall be entertained in this regard.

9. The normal age of superannuation shall be 60 years.

Yours faithfully,

Gana Elizabeth Abraham
RHR

I, Karri Amrutha Sai Sree, accept the above offer as Senior Associate in SBI Life Insurance Company Limited.

Signature:

Date:

Salary Sheet	
Name	Karri Amrutha Sai Sree
Designation	Senior Associate

Salary Component	Amt per month (Rs)	Amt per annum (Rs)	Remarks
Basic Salary	10,000	1,20,000	40% of Fixed Compensation
House Rent Allowance	5,000	60,000	50% of Basic Salary
Special Allowance	8,319	99,831	
Total Monthly Salary (A)	23,319	2,79,831	
Retiral Benefits			
PF	1,200	14,400	Company's contribution to PF @ 12% of Basic Salary
Gratuity	481	5,769	You will be entitled to gratuity as per the Payment of Gratuity Act, 1972 after completion of five years of service with the Company.
Total Retiral (B)	1,681	20,169	
Fixed Compensation (A+B)	25,000	300,000	
Performance linked Variable Pay as per Company policy up to		75,000	
Potential Annual Remuneration on Cost to Company Basis (CTC)		3,75,000	

In addition you are eligible for:

1. Mediclaim Coverage for spouse and up to two children to a ceiling of Rs 5 lakhs. Dependant parents may be added on a voluntary basis at an additional payout on prorata basis.

(In case of Maternity Coverage the claim is covered up to Rs 50,000/-)

2. Group Life Insurance coverage of Rs 20 lakh.

Please note that remuneration is a contract entirely between you and the Company and should therefore be treated as strictly confidential.

MEDICAL FITNESS DECLARATION

In pursuance of the offer of employment made to me by SBI Life Insurance, I, Karri Amrutha Sai Sree declare that;

1) To the best of my knowledge, I am medically fit to accept the offer of employment extended to me and fully understand that in the event of my being found medically unfit to discharge the responsibilities assigned to me, the company shall have the right to terminate my services forthwith.

2) I suffer / have suffered from (tick whichever is applicable):

Hypertension	<input type="checkbox"/>
Pulmonary Disease	<input type="checkbox"/>
Tuberculosis	<input type="checkbox"/>
Cancer	<input type="checkbox"/>
Rheumatic Joint Diseases or symptoms	<input type="checkbox"/>
Asthma	<input type="checkbox"/>
Mental Stress	<input type="checkbox"/>
Others (Please specify)	<input type="text"/>

and agree to undergo the medical examination as decided by the company to satisfy itself of my medical fitness. The company's decision in this regard shall be final and binding. This is, however, without prejudice to the right of the company to terminate my services in future should I be found medically unfit to discharge the responsibilities assigned to me.

(Signature of the candidate)

Date:

Place:

Fwd: Offer Letter for Sahil Rastogi

Sahil Rastogi <SAHIL20201BBA0198@presidencyuniversityin>

Wed 26-May-23 10:04 AM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversityin>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 11:45 AM

Subject: Offer Letter for Sahil Rastogi

To: <SAHIL20201BBA0198@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>,<deepak.kumar08@squareyards.co.in>Dear **Sahil Rastogi**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar, Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Sahil Rastogi

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Konkathi Manikanta

Konkathi Manikanta <KONKATHI20201BBA0113@presidencyuniversityin>

Wed 26-May-23 10:14 AM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversityin>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 11:56 AM

Subject: Offer Letter for Konkathi Manikanta

To: <KONKATHI20201BBA0113@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>, <deepak.kumar08@squareyards.co.in>Dear **Konkathi Manikanta**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar, Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Konkathi Manikanta

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Harsh Kumar

Harsh Kumar <HARSH20201BBA0080@presidencyuniversityin>

Wed 26-May-23 10:24 AM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversityin>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 12:07 PM

Subject: Offer Letter for Harsh Kumar

To: <HARSH20201BBA0080@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>,<deepak.kumar08@squareyards.co.in>Dear **Harsh Kumar**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar,
Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Harsh Kumar

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Asra Iffat

Asra Iffat <ASRA20201BBA0042@presidencyuniversityin>

Wed 26-May-23 10:34 AM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversityin>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 12:18 PM

Subject: Offer Letter for Asra Iffat

To: <ASRA20201BBA0042@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>, <deepak.kumar08@squareyards.co.in>Dear **Asra Iffat**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar, Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Asra Iffat

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Anish Gope

Anish Gope <ANISH20201BBA0023@presidencyuniversityin>

Wed 26-May-23 10:44 AM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversityin>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 12:29 PM

Subject: Offer Letter for Anish Gope

To: <ANISH20201BBA0023@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>, <deepak.kumar08@squareyards.co.in>

Dear **Anish Gope**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar, Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Anish Gope

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Gaddam Venkata Madhava

Gaddam Venkata Madhava <GADDAM20201BBA0071@presidencyuniversityin>

Wed 26-May-23 10:54 AM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversity.in>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 12:40 PM

Subject: Offer Letter for Gaddam Venkata Madhava

To: <GADDAM20201BBA0071@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>,<deepak.kumar08@squareyards.co.in>Dear **Gaddam Venkata Madhava**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar,
Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Gaddam Venkata Madhava

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Rayavarapu Hema Sri Harsha

Rayavarapu Hema Sri Harsha <RAYAVARAPU20201BBA0179@presidencyuniversityin>

Wed 26-May-23 11:04 AM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversityin>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 12:51 PM

Subject: Offer Letter for Rayavarapu Hema Sri Harsha

To: <RAYAVARAPU20201BBA0179@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>,<deepak.kumar08@squareyards.co.in>Dear **Rayavarapu Hema Sri Harsha**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar,
Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Rayavarapu Hema Sri Harsha

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Aavula Venkata Krishna Kishore Yadav

Aavula Venkata Krishna Kishore Yadav <AAVULA20201BBA0002@presidencyuniversityin>

Wed 26-May-23 11:14 AM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversity.in>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 1:02 PM

Subject: Offer Letter for Aavula Venkata Krishna Kishore Yadav

To: <AAVULA20201BBA0002@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>, <deepak.kumar08@squareyards.co.in>Dear **Aavula Venkata Krishna Kishore Yadav**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar, Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Aavula Venkata Krishna Kishore Yadav

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for M R Neha

M R Neha <NEHA20201BBA0149@presidencyuniversityin>

Wed 26-May-23 11:24 AM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversityin>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 1:13 PM

Subject: Offer Letter for M R Neha

To: <NEHA20201BBA0149@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>,<deepak.kumar08@squareyards.co.in>Dear **M R Neha**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar,
Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



M R Neha

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Shubhang Preet Sinha

Shubhang Preet Sinha <SHUBHANG20201BBA0219@presidencyuniversityin>

Wed 26-May-23 11:34 AM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversity.in>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 1:24 PM

Subject: Offer Letter for Shubhang Preet Sinha

To: <SHUBHANG20201BBA0219@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>,<deepak.kumar08@squareyards.co.in>Dear **Shubhang Preet Sinha**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar,
Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Shubhang Preet Sinha

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Shailza Singh

Shailza Singh <SHAILZA20201BBA0212@presidencyuniversityin>

Wed 26-May-23 11:44 AM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversityin>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 1:35 PM

Subject: Offer Letter for Shailza Singh

To: <SHAILZA20201BBA0212@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>, <deepak.kumar08@squareyards.co.in>

Dear **Shailza Singh**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar, Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Shailza Singh

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Sreehita N

Sreehita N <SREEHITHA20201BBA0229@presidencyuniversityin>

Wed 26-May-23 11:54 AM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversityin>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 1:46 PM

Subject: Offer Letter for Sreehita N

To: <SREEHITHA20201BBA0229@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>,<deepak.kumar08@squareyards.co.in>Dear **Sreehita N**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar, Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Sreehita N

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Sunkugari Venkata Jagadeeswar Reddy

Sunkugari Venkata Jagadeeswar Reddy <SUNKUGARI20201BBA0238@presidencyuniversityin>

Wed 26-May-23 12:14 PM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversity.in>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 2:08 PM

Subject: Offer Letter for Sunkugari Venkata Jagadeeswar Reddy

To: <SUNKUGARI20201BBA0238@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>,<deepak.kumar08@squareyards.co.in>Dear **Sunkugari Venkata Jagadeeswar Reddy**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar,
Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)
2. Photo Id Proof - Passport / Driving License / Voter's ID
3. PAN card
4. Aadhar Card



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept


REGISTRAR
PRESIDENCY UNIVERSITY
BANGALORE
Registrar

Sunkugari Venkata Jagadeeswar Reddy

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for A Kishore

A Kishore <KISHORE20201BBF0004@presidencyuniversityin>

Wed 26-May-23 12:34 PM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversity.in>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 2:30 PM

Subject: Offer Letter for A Kishore

To: <KISHORE20201BBF0004@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>,<deepak.kumar08@squareyards.co.in>Dear **A Kishore**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar,
Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



A Kishore

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Harshita Mishra

Harshita Mishra <HARSHITHA20201BBA0083@presidencyuniversityin>

Wed 26-May-23 12:44 PM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversity.in>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 2:41 PM

Subject: Offer Letter for Harshita Mishra

To: <HARSHITHA20201BBA0083@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>,<deepak.kumar08@squareyards.co.in>Dear **Harshita Mishra**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar,
Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Harshita Mishra

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Yedire Rakesh Chetan

Yedire Rakesh Chetan <YEDIRE20201BBA0265@presidencyuniversityin>

Wed 26-May-23 12:54 PM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversity.in>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 2:52 PM

Subject: Offer Letter for Yedire Rakesh Chetan

To: <YEDIRE20201BBA0265@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>, <deepak.kumar08@squareyards.co.in>Dear **Yedire Rakesh Chetan**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar, Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Yedire Rakesh Chetan

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Aketi Deepthi

Aketi Deepthi <DEEPTHI20201BAV0034@presidencyuniversityin>

Wed 26-May-23 1:04 PM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversityin>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 3:03 PM

Subject: Offer Letter for Aketi Deepthi

To: <DEEPTHI20201BAV0034@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>, <deepak.kumar08@squareyards.co.in>Dear **Aketi Deepthi**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar, Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Aketi Deepthi

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Pallavi H C

Pallavi H C <PALLAVI20201BAV0086@presidencyuniversityin>

Wed 26-May-23 1:14 PM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversityin>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 3:14 PM

Subject: Offer Letter for Pallavi H C

To: <PALLAVI20201BAV0086@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>, <deepak.kumar08@squareyards.co.in>Dear **Pallavi H C**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar,
Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Pallavi H C

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Keziah Maria Varghese

Keziah Maria Varghese <KEZIAH20201BBB0020@presidencyuniversityin>

Wed 26-May-23 1:24 PM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversity.in>

■ 1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 3:25 PM

Subject: Offer Letter for Keziah Maria Varghese

To: <KEZIAH20201BBB0020@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>,<deepak.kumar08@squareyards.co.in>Dear **Keziah Maria Varghese**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar,
Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Keziah Maria Varghese

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Devanshi Pandey

Devanshi Pandey <DEVANSHI20201BBB0012@presidencyuniversityin>

Wed 26-May-23 1:34 PM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversityin>

■ 1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 3:36 PM

Subject: Offer Letter for Devanshi Pandey

To: <DEVANSHI20201BBB0012@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>, <deepak.kumar08@squareyards.co.in>Dear **Devanshi Pandey**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar,
Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Devanshi Pandey

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Ejarla Varshitha

Ejarla Varshitha <EJARLA20201BBD0014@presidencyuniversityin>

Wed 26-May-23 1:44 PM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversityin>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 3:47 PM

Subject: Offer Letter for Ejarla Varshitha

To: <EJARLA20201BBD0014@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>, <deepak.kumar08@squareyards.co.in>Dear **Ejarla Varshitha**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar,
Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Ejarla Varshitha

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for G Manoj Kumar Reddy

G Manoj Kumar Reddy <MANOJ20201BBD0023@presidencyuniversityin>

Wed 26-May-23 1:54 PM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversityin>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 3:58 PM

Subject: Offer Letter for G Manoj Kumar Reddy

To: <MANOJ20201BBD0023@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>, <deepak.kumar08@squareyards.co.in>Dear **G Manoj Kumar Reddy**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar,
Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



G Manoj Kumar Reddy

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Thanush A S

Thanush A S <THANUSH20201BBE0031@presidencyuniversityin>

Wed 26-May-23 2:04 PM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversityin>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 4:09 PM

Subject: Offer Letter for Thanush A S

To: <THANUSH20201BBE0031@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>,<deepak.kumar08@squareyards.co.in>Dear **Thanush A S**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar,
Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Thanush A S

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Fwd: Offer Letter for Surya R

Surya R <SURYA20201BBE0030@presidencyuniversityin>

Wed 26-May-23 2:14 PM

To: Satya Narayana M R-Sr. Exe-Placement <satyanarayana@presidencyuniversityin>

1 attachment (73 KB)

CTC Breakup.pdf;

----- Forwarded message -----

From: **Square Yards** <offers@squareyards.com>

Date: Tue, 25 May 2023, 4:20 PM

Subject: Offer Letter for Surya R

To: <SURYA20201BBE0030@presidencyuniversityin>

Cc: <debayan.bhattacharya@squareyards.co.in>, <antara.a@squareyards.co.in>,<deepak.kumar08@squareyards.co.in>Dear **Surya R**,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 300,000/- (Enclosed: CTC break-up)**.

In addition, you will be eligible to participate in:

- ♦ **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- ♦ **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- ♦ Conveyance is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Bangalore

Reporting Date & Time:

08-Jun-2023, 9:30 AM

Venue Detail:

150, Ground floor, Embassy point, Infantry Road, Vasanth Nagar,
Bangalore - 560001

Contact Person:

Antara

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**



5. 4 Passport size Photographs (in White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Antara, Tel: 9113908661
Email: antara.a@squareyards.co.in

We look forward to a mutually rewarding partnership.

Please accept the offer by clicking on the button below. This shall however direct you to pre joining process further. You are requested to revert positively within 2 days.

Regards,

Human Resources

[Square Yards Consulting Pvt. Ltd.](#)

Note: You will be eligible for the above said scheme only in case you have performed according to the unified incentive and reimbursement structure as appraised by Company from time to time. The incentives and reimbursement are discretionary and may vary from time to time and are only to facilitate and motivate the employee. The Company reserves the right to alter/vary the terms and condition of this scheme or may completely revoke the scheme, at any time without any notice.

Accept



Surya R

	Yearly CTC	Monthly CTC
CTC	300,000	25,000
Salary Components		
Basic	181,200	15,100
HRA	689	57
Statutory Benefits		
ESIC (Employer Part)	5,911	493
Performance Linked Allowances*		
Performance Linked Payout	112,200	9,350
Monthly Gross	294,089	24,507
ESIC (Employee Part)	1,364	114
P TAX	2,400	200
PA Cover	180	15
Net Pay	290,145	24,178

*Performance linked allowances are payable monthly subject to achievement of the performance criteria as defined by the management from time to time.

*In the event of mutual separation, your notice period would be 0 days till you're on probation & 15 days after confirmation.

Offer Letter

Y V S Prashanth

Date: February 21, 2023

8309410678

Dear Y V S Prashanth,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Y V S Prashanth

Offer Letter

Jyotirban Ghosh

Date: February 21, 2023

9749797715

Dear Jyotirban Ghosh,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Jyotirban Ghosh

Offer Letter

Akash Bisht

Date: February 21, 2023

9368422652

Dear Akash Bisht,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Akash Bisht

Offer Letter

Ullas M

Date: February 21, 2023

9964574725

Dear Ullas M,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Ullas M

Offer Letter

Chukka Preethi Praharsha

Date: February 21, 2023

9392631099

Dear **Chukka Preethi Praharsha**,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Chukka Preethi Praharsha

Offer Letter

Tharunraj U

Date: February 21, 2023

9445682286

Dear Tharunraj U,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Tharunraj U

Offer Letter

T Kiruba Venkat Kumar

Date: February 21, 2023

7045251193

Dear T Kiruba Venkat Kumar,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

T Kiruba Venkat Kumar

Offer Letter

Aditya Pandit

Date: February 21, 2023

8217564235

Dear **Aditya Pandit**,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Aditya Pandit

Offer Letter

Gaurav Wadhawan

Date: February 21, 2023

8224960304

Dear Gaurav Wadhawan,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Gaurav Wadhawan

Offer Letter

Kavali Rakesh

Date: February 21, 2023

9398851575

Dear Kavali Rakesh,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Kavali Rakesh

Offer Letter

Apaar Ashish

Date: February 21, 2023

7018828686

Dear Apaar Ashish,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Apaar Ashish

Offer Letter

Syed Mohammed Moosa Raza

Date: February 21, 2023

9945137083

Dear Syed Mohammed Moosa Raza,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Syed Mohammed Moosa Raza

Offer Letter

Jonpally Manthan Rao

Date: February 21, 2023

9390928255

Dear Jonpally Manthan Rao,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Jonpally Manthan Rao

Offer Letter

Ashish Jonathan Maben

Date: February 21, 2023

9212866451

Dear Ashish Jonathan Maben,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Ashish Jonathan Maben

Offer Letter

Zoya Khan

Date: February 21, 2023

9686121351

Dear Zoya Khan,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Zoya Khan

Offer Letter

Harsh Goswami

Date: February 21, 2023

8186883311

Dear Harsh Goswami,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Harsh Goswami

Offer Letter

Anushka Maji

Date: February 21, 2023

8918854727

Dear Anushka Maji,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Anushka Maji

Offer Letter

Apoorva Singh

Date: February 21, 2023

9264465294

Dear Apoorva Singh,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Apoorva Singh

Offer Letter

Rohaan Joseph

Date: February 21, 2023

7339329950

Dear Rohaan Joseph,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Rohan Joseph

Offer Letter

Uditha Reddy B

Date: February 21, 2023

8431481177

Dear **Uditha Reddy B**,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Uditha Reddy B

Offer Letter

Arjun Mohanan

Date: February 21, 2023

9767337001

Dear Arjun Mohanan,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Arjun Mohanan

Offer Letter

Syed Wasi UI Haq Kamili

Date: February 21, 2023

7006152239

Dear Syed Wasi UI Haq Kamili,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Syed Wasi UI Haq Kamili

Offer Letter

Surya M Shetty

Date: February 21, 2023

7019615092

Dear **Surya M Shetty**,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Surya M Shetty

Offer Letter

N Mohammed Rushaan

Date: February 21, 2023

6382884520

Dear N Mohammed Rushaan,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

N Mohammed Rushaan

Offer Letter

Nikunj Gelani

Date: February 21, 2023

9328571937

Dear Nikunj Gelani,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Nikunj Gelani

Offer Letter

Vaishanavi M

Date: February 21, 2023

7353861792

Dear Vaishanavi M,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Vaishnavi M

Offer Letter

Mummidivarapu Naga Rajitha

Date: February 21, 2023

9849356327

Dear Mummidivarapu Naga Rajitha,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Mummidivarapu Naga Rajitha

Offer Letter

Surya Tej K

Date: February 21, 2023

9620780288

Dear Surya Tej K,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Surya Tej K

Offer Letter

M Balaji

Date: February 21, 2023

9674116948

Dear M Balaji,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

M Balaji

Offer Letter

Keya Mondal

Date: February 21, 2023

9163244310

Dear **Keya Mondal**,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Keya Mondal

Offer Letter

Agam Wadhwa

Date: February 21, 2023

9356410435

Dear Agam Wadhwa,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Agam Wadhwa

Offer Letter

Nutheti Manu Shree

Date: February 21, 2023

8296389444

Dear Nutheti Manu Shree,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Nutheti Manu Shree

Offer Letter

Valluru Harshagna

Date: February 21, 2023

9177988463

Dear Valluru Harshagna,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Valluru Harshagna

Offer Letter

Likithashree H M

Date: February 21, 2023

9740546184

Dear Likithashree H M,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Likithashree H M

Offer Letter

Arsin Sijo S

Date: February 21, 2023

9600746620

Dear Arsin Sijo S,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Arsin Sijo S

Offer Letter

Monty Dey

Date: February 21, 2023

8918197412

Dear Monty Dey,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Monty Dey

Offer Letter

Aditya Rajamurugan

Date: February 21, 2023

9080309098

Dear Aditya Rajamurugan,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Aditya Rajamurugan

Offer Letter

Abshar P V

Date: February 21, 2023

7994330514

Dear Abshar P V,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Abshar P V

Offer Letter

Krrish Das

Date: February 21, 2023

8967850632

Dear **Krrish Das**,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Krrish Das

Offer Letter

Sathwick N

Date: February 21, 2023

7348807600

Dear **Sathwick N**,

Congratulations on securing the conditional offer letter. Stanza Living is pleased to offer you the position of **Junior Growth Associate**, starting in year 2023. This is a full-time role and you will be paid a compensation of Rs. **4,00,000 (annual)** + incentives and perks as per company policy.

We would like to extend you an offer of employment, contingent on the completion of the requirements listed below:-

- Confirmation of passing education credentials.
- Passing a background check .
- Providing identity verification proof and eligibility to work in India
- Satisfactory reference checks and employment history verification (if any).
- Submit the documents listed in the **Annexure-I**

While working as an employee, your job duties will be:-

- Understanding the requirements of the customer and dealing with situations and queries.
- Be a representative of Stanza and be able to convert and close on leads provided on site.
- Achieving targets for growth in a monthly/quarterly/annual manner.
- Efficiency of lead funnel management, channel partners management.
- Business growth from large builders/developers and corporates.
- Fulfilling Occupancies of acquired properties.
- Customer Acquisition and Conversion: Identify and source new sales opportunities through inbound lead follow-up, outbound calls and emails and meet customers daily through walk-ins.
- Process adherence and timely reporting.
- Convert all kinds of enquiries into customers on the phone and in person.

Annexure-I

We request you to send the below listed documents at dhairya.rogha@stanzaliving.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card
2. Aadhar Card (Front and Back Side)
3. 10th Marksheet & 12th Marksheet
4. Graduation/Post Graduation Marksheets.
5. No Objection Certificate from College/ Institute or Provisional Degree.
6. Bank Details/Cancel Cheque.
7. Signed Conditional Letter.

Note: - Please Submit all the documents converting them into a single PDF

Please accept our conditional offer letter and return a signed copy to us at dhairya.rogha@stanzaliving.com. Please feel free to contact in case of any queries to Dhairya Rogha @ +91 7289040505

Thank you again for your prompt attention to the needs outlined in this offer.

We look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding.



Rajat Mehta

Vice President- Human Resources

(Signature)

Sathwick N



Offer letter

Dear Aniel Aldren Horo,

Bangalore

Further to your recent interview, conditional on and subject to no adverse findings arising from any of the employee background verification checks, required to be carried out by the Organization, we are pleased to offer you the following employment as **Sales-Manger** with **Studique.com**, with a commencement date of **20/03/2023**. Please report to the undersigned on **20/03/2023, at 11:00 am**.

Your annual CTC (Cost to Company) will be **INR 216000/-** based on the terms and conditions stated herein. Variable is up to **INR 200000**.

This offer letter upon written acceptance by you shall be deemed as an Employment Agreement.

1. BACKGROUND CHECKS AND REFERENCE CHECKS

a. During the term of your employment, you may also be subject to the same / similar / other background verification checks being repeated at such intervals as may be determined solely by the Company. In the event that there are any adverse findings that arise during the course of or as a result of such background verification checks, you may be subject to disciplinary proceedings up to and including but not limited to termination of your employment. For the purpose of obtaining your present employer's reference, you agree that your written acceptance will constitute your permission to write for reference checks.

2. PROBATION

a. You will be on probation for a period of 15 days during which your performance shall be reviewed by the Company. In case of unsatisfactory performance your probation may be ended or extended subject to additional conditions.

b. Upon successful completion of the probation period without any extension you shall be deemed to have been confirmed in the services of the Company as permanent Employee automatic.

c. Upon your successful completion of probation period and becoming a regular employee, at any point in time if you wish to leave the company due to reasons of your own, you will have to serve one month of notice period and in the event that the notice period is not served you will be required to pay compensation amounting to 1 month's salary total pay.

3. JOB TITLE: Sales-Manger

As a term of your employment from time to time you may be required to undertake such other duties as they may be commensurate with the business needs of the Company.

4. COMPENSATION

a. Your remuneration shall be as per Annexure titled "Annexure-1".

- Salary is subject to Income Tax and other statutory deductions and will be paid into a bank account indicated by you.
- You will receive a monthly pay statement detailing gross pay and deductions. Any subsequent changes to your salary will be highlighted in that statement.

Janice
REGISTRAR
PRESIDENCY UNIVERSITY
Bangalore

- Periodically your performance will be reviewed. If a performance award (bonus) is applicable, it will usually be paid subject to your performance appraisal, ratings and company performance and other such criteria at payout intervals determined by the Company.
- In the event of an Income tax liability or any other tax liability or any statutory charges arising as a result of your employment with the Company, these will be borne by yourself, and Company shall in no event be liable for payment of these taxes or any other charges of this nature for the period of your employment or after cessation of your employment with the Company.

5. SALARY REVISIONS

- The Company may undertake a periodic review of salaries and will notify you of any amendments which are to be applied. Such reviews will take due consideration of, amongst other things, inflationary, deflationary, market and other economic pressures impacting the company and the staff.

6. DEDUCTIONS FROM PAY

- When your employment ends, if the number of annual leaves you have taken exceeds your entitlement, an appropriate deduction will be made from your full and final payout.
- Any leave balance outstanding in your name may be encashed subject to the Leave encashment Policy applicable.
- If you are summarily dismissed, or you leave the Company without giving due notice under your contract of employment, your entitlement to holiday pay ends with the date of termination.

7. HOURS OF WORK

- Your usual working hours shall be 8 hours excluding the breaks. However, you may be required to put in additional hours as and when there is a business requirement.
- The business working days of the Company 6 Days a week. For any Shift working, the Company shall inform you reasonably in advance.

8. ADDITIONAL HOURS

- Subject to your role qualifying for overtime under applicable statutory provisions if occasions so arise when you may be required to work additional hours beyond normal hours.

9. LEAVES

- The Company's holiday year runs from the first day of January to the last day of December in the same year.
- In a Year, you are entitled to total 15 days of earned leave, including 3 day privilege leaves, 6 days of casual leave and 6 days of sickleave. This should be informed and approved by HR, AVP & VP/Head of the Department 15 days prior to the leaves.
- b.** Please refer to the detailed Leave Policy upon joining.
- No salary will be paid for periods of unauthorized absence. Unauthorized absence for a period of more than 3 days shall result in termination of employment on grounds of abandonment of employment.
- Subject to conditions prescribed by the law, Maternity Leave for a period of 6 months shall be available to women employees who have worked for a period of minimum of 80 days.

10. PLACE OF WORK AND MOBILITY

- Your usual location of work will be **Bangalore**. However, you may be required from time to time to work at or from any office or location of the Company or within different companies



affiliated to **Studique.com**. A change of your place of residence may be required from time to time and you may be transferred from one city to another for the business needs of the Company. In case of transfer, your transfer shall be subject to the Relocation Policy.

11. RETIREMENT

- Normal retirement in the company is at age 58. Your employment will terminate automatically at the end of the month in which your 58th birthday occurs, unless you are otherwise advised by individual notice. You may also be retired earlier if found to be medically unfit or suffer any other incapacity that may impact on the effective performance of your services.

12. RULES AND REGULATIONS

- **Studique.com** is a business based on integrity and mutual trust. To maintain and safeguard the trust and confidence of customers and the public certain ethical principles and standards of conduct have to be maintained.
- In addition to any requirement under the Code of Conduct, you are also required as a condition of continued employment to disclose to Studique.com immediately and without any delay, any instance of you being arrested or charged or convicted of any criminal offence(s) and / or being declared bankrupt during the course of your employment. Failure to disclose such information may result in disciplinary proceedings up to and including but not limited to termination of employment.
- b. Other specific rules and regulations will be notified by the Company from time to time.
- Policies, Code of Conduct, rules, and regulations may be amended from time to time. You are required to keep yourself updated on such changes.

13. CONFIDENTIALITY

- As a condition of employment, you are required to sign and return the Non-Disclosure Agreement in Annexure that pledges confidentiality on all business matters pertaining to **Studique.com**, its subsidiaries, the company, and its customers. A breach of confidentiality is a material breach and may result in disciplinary proceedings including but not limited to injunction, termination of employment or claims of damages.

14. PROTECTION OF PERSONAL DATA

- **Studique.com** adopts industry standard software for maintenance of employee and customer data and Personal data of employees and customer data. Such data may be processed for human resources administration purposes, including payroll administration, career development, performance and health and safety administration and such business and operational needs.
- In order to process your personal data, the Company needs your consent. A format of such consent is enclosed with this letter.
- We request you to read and confirm your consent and return the Consent to us. Access to information systems and your personal data will be protected in accordance with our standard practices.

15. USE OF SOFTWARE AND SYSTEMS ACCESS

- You are required to follow policies, rules and procedures laid down by the Company in this letter and those subsequently notified by the Company.



16. DATA PROTECTION

- Under the Company's policies, you have a responsibility to ensure that all personal data, confidential information you process or process, is kept protected. Unauthorized disclosure of personal data of anyone, yourself, your colleagues, vendors, or customers is a material breach and may result in disciplinary action including but not limited to termination of employment and other actions as may be necessary under the applicable laws governing data protection. Therefore, you must ensure that you do the following in addition to all other guidance regarding data protection you may receive from the Company from time to time.
- b.** Do not disclose personal data without authority
- Do not access information or systems not directly relevant to each task Do not treat personal data carelessly
- c.** Lock all printouts away when not in use
- d.** Do not disclose your computer password to any unauthorized person.
- Under the Company's policies, it is important that the Company's internal, restricted, or highly restricted personal records are maintained as accurately as possible. Hence, you must notify the Company in writing of any change in your personal circumstances, such as your address, marital status, birth of children, attainment of professional qualifications, and so forth.

17. Performance Improvement Plan

During this period, you are required to adhere and deliver the KPI (Key performance indicators) which will be communicated to you as and when this is being implemented

18. TERMINATION OF YOUR EMPLOYMENT BY THE COMPANY

- Post confirmation, you may be terminated on the grounds of misconduct, breach of employment terms or policies, breach of laws.
- In the event of misconduct, breach of policies, Code of Conduct, involvement in any criminal activity of sexual harassment incident or similar such reasons, the notice period of one month shall not apply and services may require to be terminated at shorter notice.
- Notice of Termination may be handed to you personally, by email or sent to your last recorded address. The Company reserves the right to ask that you no longer work at your office location for the duration of your notice period in case circumstances so require.

19. TERMINATION OF EMPLOYMENT BY YOU

- During probation, you are required to give the company at least 15 days notice in writing. Post confirmation, you are required to give the company a minimum of **1 months'** notice in writing. Where a notice period as per terms of employment is not served, pay in lieu of notice period would be reduced from the final settlement dues to the employee.
- **Violation during Notice Period:** During notice period you are expected to adhere to all the KPIs and perform to the best of your abilities. In the event that the KPIs are not met, the work and compensation will be considered null and void during the notice period and the compensation as per clause 19.a will have to be paid by you.
- **Corollary:** If during the notice period, you fail to achieve the KPIs – you have an option to move to as "Pay per Conversion" model wherein you will be eligible to receive 50% of the revenue generated and received on behalf of the company.

20. RETURN OF ASSETS UPON END OF YOUR ENGAGEMENT

- You shall immediately return all computers, software, access cards, work deliverables, completed or work in progress and any other Studique.com provided property upon your end of employment. You shall not make any copies of work products or software or retain any of **Studique.com** assets in your possession after your employment with **Studique.com** comes to an end. You understand that a breach of this obligation entitles **Studique.com** to take civil and criminal actions as applicable for recovery of its assets.





21. INTELLECTUAL PROPERTY RIGHTS IN DELIVERABLES

- In consideration of your employment, you agree and hereby assign all intellectual property rights copyrights, patents, trademarks, design rights or any other proprietary right and moral rights assignable to **Studique.com** in all deliverables you create in the course of your employment including but not limited to software codes, reports, algorithms, analysis etc.
- b. You shall not retain any copies of the same in your personal computer or mail systems.
- You understand that intellectual property is a vital asset for **Studique.com** and any wrongful disclosure or handling of the same shall result in irreparable loss and injury to **Studique.com** and allow Studique.com to prosecute a legal action, claim damages or injunctions.
- You shall not use third party's proprietary material or their intellectual property without appropriate authorizations and licenses to produce your work deliverables for **Studique.com**.

22. INDEMNIFICATIONS

- You understand that breaching actions of yours such as breach of confidentiality, breach of applicable laws, breach of data protection obligations, breach of intellectual property rights may cause **Studique.com** financial, reputational or goodwill loss, hence you shall at all times indemnify Studique.com, its directors, third parties and employees from and against any claims, losses or damages arising from your breaches or unlawful activities.

23. NON-SOLICITATION

- You shall not directly or indirectly induce, influence, coerce, solicit any of **Studique.com**'s customers or employees. This restriction applies during your tenure with **Studique.com** and for a duration of two years after termination of your engagement with **Studique.com**, regardless of the reason for termination of your engagement with **Studique.com**.

24. AMENDMENTS

- The Company reserves the right to amend the terms and conditions related to employment, the policies, the rules, and regulations applicable to employees. Such changes would be communicated through internal communication to the employees at large. Such changes shall be deemed to be part of your employment conditions. All enclosures herewith are deemed part of your employment agreement with the Company.

25. EXCLUSIVE JURISDICTION

- Your employment and conditions of employment are exclusively governed by the laws of India and the courts of Bangalore shall have the exclusive jurisdiction on any dispute arising on matters related to your employment.

26. SEVERABILITY

- If any part of this agreement is held invalid, void, or unenforceable, the remainder of the terms shall continue to be fully enforceable minus the portion which is not enforceable.

27. Addendum for Sales Teams

- ☑ The minimum target to be achieved for every calendar month will be 3X of your Cost to Company, if this target is not achieved you will automatically move to pay per performance model wherein you will receive 70% of the revenue generated for the Company.





Studique.com
15th Cross Rd, PWD Quarters,
1st Sector, HSR Layout,
Bengaluru, Karnataka 560102

hr.es@edustation.co.in

- **Please note there will be 2 weeks of training of which 1 week will be unpaid and post the 2nd week it is mandatory for you to clear the certification.**
- You will be assigned basic target for you to achieve for you to get certified.
- If you do not clear the certification, you may be asked to leave the organization and the organization is not liable to pay any compensation for the training period and if you wish to continue with your job, you will be automatically moved to a consultant role and your pay-out will be paid as per 70% of revenue collected.

CONFIRMATION OF ACCEPTANCE

We request you to complete and return a copy of this letter as a token of written acceptance of this offer. If we do not receive a written acceptance as above from you within **7** days of the date of this letter, we shall assume that you do not wish to take up this offer of employment and our offer will lapse automatically. We sincerely hope that you will accept this appointment and look forward to having you onboard.

Yours sincerely,
Human Resource
Studique.com

Jane
REGISTRAR
PRESIDENCY UNIVERSITY
Registrar
BANGALORE

ANNEXURE-1

Subject to deductions for Employee's contribution to PF, Professional Tax, Income Tax and other statutory deductions that may be applicable.

- EPFO guidelines for International Worker applicable.
- Any other relevant Compensation & Benefits related matter shall be governed by the service rules and policies in force and applicable from time to time.
- As per IT Act, it is mandatory for all individuals working in India whose receipts are subject to deduction of tax at source (the deducted) to furnish his/her PAN details to the diductor (Company), failing which the diductor (Company) w.e.f. April 2010 will deduct Tax at Source at rates higher than normal as per norms.

Sl no	Salary Breakup	Total	Monthly
1	Basic Salary	1,08,000.00	9,000.00
2	Dearness Allowance	32,400.00	2,700.00
3	House Rent Allowance	54,000.00	4,500.00
4	Special Allowance	21,600.00	1,800.00
	Gross Salary	2,16,000.00	18,000.00
1	Professional Tax	2,400.00	200.00
2	Income tax - TDS	-	-
	Total Deductions	2,400.00	200.00
	Net Salary	2,13,600.00	17,800.00

Yours sincerely,
Human Resource
Studique.com



Offer letter

Dear Veerendra Chavan T,

Bangalore

Further to your recent interview, conditional on and subject to no adverse findings arising from any of the employee background verification checks, required to be carried out by the Organization, we are pleased to offer you the following employment as **Sales-Manger** with **Studique.com**, with a commencement date of **20/03/2023**. Please report to the undersigned on **20/03/2023, at 11:00 am**.

Your annual CTC (Cost to Company) will be **INR 216000/-** based on the terms and conditions stated herein. Variable is up to **INR 200000**.

This offer letter upon written acceptance by you shall be deemed as an Employment Agreement.

1. BACKGROUND CHECKS AND REFERENCE CHECKS

a. During the term of your employment, you may also be subject to the same / similar / other background verification checks being repeated at such intervals as may be determined solely by the Company. In the event that there are any adverse findings that arise during the course of or as a result of such background verification checks, you may be subject to disciplinary proceedings up to and including but not limited to termination of your employment. For the purpose of obtaining your present employer's reference, you agree that your written acceptance will constitute your permission to write for reference checks.

2. PROBATION

a. You will be on probation for a period of 15 days during which your performance shall be reviewed by the Company. In case of unsatisfactory performance your probation may be ended or extended subject to additional conditions.

b. Upon successful completion of the probation period without any extension you shall be deemed to have been confirmed in the services of the Company as permanent Employee automatic.

c. Upon your successful completion of probation period and becoming a regular employee, at any point in time if you wish to leave the company due to reasons of your own, you will have to serve one month of notice period and in the event that the notice period is not served you will be required to pay compensation amounting to 1 month's salary total pay.

3. JOB TITLE: Sales-Manger

As a term of your employment from time to time you may be required to undertake such other duties as they may be commensurate with the business needs of the Company.

4. COMPENSATION

a. Your remuneration shall be as per Annexure titled "Annexure-1".

- Salary is subject to Income Tax and other statutory deductions and will be paid into a bank account indicated by you.
- You will receive a monthly pay statement detailing gross pay and deductions. Any subsequent changes to your salary will be highlighted in that statement.

Janice
REGISTRAR
PRESIDENCY UNIVERSITY
Bangalore

- Periodically your performance will be reviewed. If a performance award (bonus) is applicable, it will usually be paid subject to your performance appraisal, ratings and company performance and other such criteria at payout intervals determined by the Company.
- In the event of an Income tax liability or any other tax liability or any statutory charges arising as a result of your employment with the Company, these will be borne by yourself, and Company shall in no event be liable for payment of these taxes or any other charges of this nature for the period of your employment or after cessation of your employment with the Company.

5. SALARY REVISIONS

- The Company may undertake a periodic review of salaries and will notify you of any amendments which are to be applied. Such reviews will take due consideration of, amongst other things, inflationary, deflationary, market and other economic pressures impacting the company and the staff.

6. DEDUCTIONS FROM PAY

- When your employment ends, if the number of annual leaves you have taken exceeds your entitlement, an appropriate deduction will be made from your full and final payout.
- Any leave balance outstanding in your name may be encashed subject to the Leave encashment Policy applicable.
- If you are summarily dismissed, or you leave the Company without giving due notice under your contract of employment, your entitlement to holiday pay ends with the date of termination.

7. HOURS OF WORK

- Your usual working hours shall be 8 hours excluding the breaks. However, you may be required to put in additional hours as and when there is a business requirement.
- The business working days of the Company 6 Days a week. For any Shift working, the Company shall inform you reasonably in advance.

8. ADDITIONAL HOURS

- Subject to your role qualifying for overtime under applicable statutory provisions if occasions so arise when you may be required to work additional hours beyond normal hours.

9. LEAVES

- The Company's holiday year runs from the first day of January to the last day of December in the same year.
- In a Year, you are entitled to total 15 days of earned leave, including 3 day privilege leaves, 6 days of casual leave and 6 days of sickleave. This should be informed and approved by HR, AVP & VP/Head of the Department 15 days prior to the leaves.
- b.** Please refer to the detailed Leave Policy upon joining.
- No salary will be paid for periods of unauthorized absence. Unauthorized absence for a period of more than 3 days shall result in termination of employment on grounds of abandonment of employment.
- Subject to conditions prescribed by the law, Maternity Leave for a period of 6 months shall be available to women employees who have worked for a period of minimum of 80 days.

10. PLACE OF WORK AND MOBILITY

- Your usual location of work will be **Bangalore**. However, you may be required from time to time to work at or from any office or location of the Company or within different companies



affiliated to **Studique.com**. A change of your place of residence may be required from time to time and you may be transferred from one city to another for the business needs of the Company. In case of transfer, your transfer shall be subject to the Relocation Policy.

11. RETIREMENT

- Normal retirement in the company is at age 58. Your employment will terminate automatically at the end of the month in which your 58th birthday occurs, unless you are otherwise advised by individual notice. You may also be retired earlier if found to be medically unfit or suffer any other incapacity that may impact on the effective performance of your services.

12. RULES AND REGULATIONS

- **Studique.com** is a business based on integrity and mutual trust. To maintain and safeguard the trust and confidence of customers and the public certain ethical principles and standards of conduct have to be maintained.
- In addition to any requirement under the Code of Conduct, you are also required as a condition of continued employment to disclose to Studique.com immediately and without any delay, any instance of you being arrested or charged or convicted of any criminal offence(s) and / or being declared bankrupt during the course of your employment. Failure to disclose such information may result in disciplinary proceedings up to and including but not limited to termination of employment.
- b. Other specific rules and regulations will be notified by the Company from time to time.
- Policies, Code of Conduct, rules, and regulations may be amended from time to time. You are required to keep yourself updated on such changes.

13. CONFIDENTIALITY

- As a condition of employment, you are required to sign and return the Non-Disclosure Agreement in Annexure that pledges confidentiality on all business matters pertaining to **Studique.com**, its subsidiaries, the company, and its customers. A breach of confidentiality is a material breach and may result in disciplinary proceedings including but not limited to injunction, termination of employment or claims of damages.

14. PROTECTION OF PERSONAL DATA

- **Studique.com** adopts industry standard software for maintenance of employee and customer data and Personal data of employees and customer data. Such data may be processed for human resources administration purposes, including payroll administration, career development, performance and health and safety administration and such business and operational needs.
- In order to process your personal data, the Company needs your consent. A format of such consent is enclosed with this letter.
- We request you to read and confirm your consent and return the Consent to us. Access to information systems and your personal data will be protected in accordance with our standard practices.

15. USE OF SOFTWARE AND SYSTEMS ACCESS

- You are required to follow policies, rules and procedures laid down by the Company in this letter and those subsequently notified by the Company.



16. DATA PROTECTION

- Under the Company's policies, you have a responsibility to ensure that all personal data, confidential information you process or process, is kept protected. Unauthorized disclosure of personal data of anyone, yourself, your colleagues, vendors, or customers is a material breach and may result in disciplinary action including but not limited to termination of employment and other actions as may be necessary under the applicable laws governing data protection. Therefore, you must ensure that you do the following in addition to all other guidance regarding data protection you may receive from the Company from time to time.
- b.** Do not disclose personal data without authority
- Do not access information or systems not directly relevant to each task Do not treat personal data carelessly
- c.** Lock all printouts away when not in use
- d.** Do not disclose your computer password to any unauthorized person.
- Under the Company's policies, it is important that the Company's internal, restricted, or highly restricted personal records are maintained as accurately as possible. Hence, you must notify the Company in writing of any change in your personal circumstances, such as your address, marital status, birth of children, attainment of professional qualifications, and so forth.

17. Performance Improvement Plan

During this period, you are required to adhere and deliver the KPI (Key performance indicators) which will be communicated to you as and when this is being implemented

18. TERMINATION OF YOUR EMPLOYMENT BY THE COMPANY

- Post confirmation, you may be terminated on the grounds of misconduct, breach of employment terms or policies, breach of laws.
- In the event of misconduct, breach of policies, Code of Conduct, involvement in any criminal activity of sexual harassment incident or similar such reasons, the notice period of one month shall not apply and services may require to be terminated at shorter notice.
- Notice of Termination may be handed to you personally, by email or sent to your last recorded address. The Company reserves the right to ask that you no longer work at your office location for the duration of your notice period in case circumstances so require.

19. TERMINATION OF EMPLOYMENT BY YOU

- During probation, you are required to give the company at least 15 days notice in writing. Post confirmation, you are required to give the company a minimum of **1 months'** notice in writing. Where a notice period as per terms of employment is not served, pay in lieu of notice period would be reduced from the final settlement dues to the employee.
- **Violation during Notice Period:** During notice period you are expected to adhere to all the KPIs and perform to the best of your abilities. In the event that the KPIs are not met, the work and compensation will be considered null and void during the notice period and the compensation as per clause 19.a will have to be paid by you.
- **Corollary:** If during the notice period, you fail to achieve the KPIs – you have an option to move to as "Pay per Conversion" model wherein you will be eligible to receive 50% of the revenue generated and received on behalf of the company.

20. RETURN OF ASSETS UPON END OF YOUR ENGAGEMENT

- You shall immediately return all computers, software, access cards, work deliverables, completed or work in progress and any other Studique.com provided property upon your end of employment. You shall not make any copies of work products or software or retain any of **Studique.com** assets in your possession after your employment with **Studique.com** comes to an end. You understand that a breach of this obligation entitles **Studique.com** to take civil and criminal actions as applicable for recovery of its assets.





21. INTELLECTUAL PROPERTY RIGHTS IN DELIVERABLES

- In consideration of your employment, you agree and hereby assign all intellectual property rights copyrights, patents, trademarks, design rights or any other proprietary right and moral rights assignable to **Studique.com** in all deliverables you create in the course of your employment including but not limited to software codes, reports, algorithms, analysis etc.
- b. You shall not retain any copies of the same in your personal computer or mail systems.
- You understand that intellectual property is a vital asset for **Studique.com** and any wrongful disclosure or handling of the same shall result in irreparable loss and injury to **Studique.com** and allow Studique.com to prosecute a legal action, claim damages or injunctions.
- You shall not use third party's proprietary material or their intellectual property without appropriate authorizations and licenses to produce your work deliverables for **Studique.com**.

22. INDEMNIFICATIONS

- You understand that breaching actions of yours such as breach of confidentiality, breach of applicable laws, breach of data protection obligations, breach of intellectual property rights may cause **Studique.com** financial, reputational or goodwill loss, hence you shall at all times indemnify Studique.com, its directors, third parties and employees from and against any claims, losses or damages arising from your breaches or unlawful activities.

23. NON-SOLICITATION

- You shall not directly or indirectly induce, influence, coerce, solicit any of **Studique.com**'s customers or employees. This restriction applies during your tenure with **Studique.com** and for a duration of two years after termination of your engagement with **Studique.com**, regardless of the reason for termination of your engagement with **Studique.com**.

24. AMENDMENTS

- The Company reserves the right to amend the terms and conditions related to employment, the policies, the rules, and regulations applicable to employees. Such changes would be communicated through internal communication to the employees at large. Such changes shall be deemed to be part of your employment conditions. All enclosures herewith are deemed part of your employment agreement with the Company.

25. EXCLUSIVE JURISDICTION

- Your employment and conditions of employment are exclusively governed by the laws of India and the courts of Bangalore shall have the exclusive jurisdiction on any dispute arising on matters related to your employment.

26. SEVERABILITY

- If any part of this agreement is held invalid, void, or unenforceable, the remainder of the terms shall continue to be fully enforceable minus the portion which is not enforceable.

27. Addendum for Sales Teams

- ☑ The minimum target to be achieved for every calendar month will be 3X of your Cost to Company, if this target is not achieved you will automatically move to pay per performance model wherein you will receive 70% of the revenue generated for the Company.





Studique.com
15th Cross Rd, PWD Quarters,
1st Sector, HSR Layout,
Bengaluru, Karnataka 560102

hr.es@edustation.co.in

- **Please note there will be 2 weeks of training of which 1 week will be unpaid and post the 2nd week it is mandatory for you to clear the certification.**
- You will be assigned basic target for you to achieve for you to get certified.
- If you do not clear the certification, you may be asked to leave the organization and the organization is not liable to pay any compensation for the training period and if you wish to continue with your job, you will be automatically moved to a consultant role and your pay-out will be paid as per 70% of revenue collected.

CONFIRMATION OF ACCEPTANCE

We request you to complete and return a copy of this letter as a token of written acceptance of this offer. If we do not receive a written acceptance as above from you within **7** days of the date of this letter, we shall assume that you do not wish to take up this offer of employment and our offer will lapse automatically. We sincerely hope that you will accept this appointment and look forward to having you onboard.

Yours sincerely,
Human Resource
Studique.com

Jane
REGISTRAR
PRESIDENCY UNIVERSITY
Registrar
BANGALORE

ANNEXURE-1

Subject to deductions for Employee's contribution to PF, Professional Tax, Income Tax and other statutory deductions that may be applicable.

- EPFO guidelines for International Worker applicable.
- Any other relevant Compensation & Benefits related matter shall be governed by the service rules and policies in force and applicable from time to time.
- As per IT Act, it is mandatory for all individuals working in India whose receipts are subject to deduction of tax at source (the deducted) to furnish his/her PAN details to the diductor (Company), failing which the diductor (Company) w.e.f. April 2010 will deduct Tax at Source at rates higher than normal as per norms.

Sl no	Salary Breakup	Total	Monthly
1	Basic Salary	1,08,000.00	9,000.00
2	Dearness Allowance	32,400.00	2,700.00
3	House Rent Allowance	54,000.00	4,500.00
4	Special Allowance	21,600.00	1,800.00
	Gross Salary	2,16,000.00	18,000.00
1	Professional Tax	2,400.00	200.00
2	Income tax - TDS	-	-
	Total Deductions	2,400.00	200.00
	Net Salary	2,13,600.00	17,800.00

Yours sincerely,
Human Resource
Studique.com



Offer letter

Dear Neha Karimullah,

Bangalore

Further to your recent interview, conditional on and subject to no adverse findings arising from any of the employee background verification checks, required to be carried out by the Organization, we are pleased to offer you the following employment as **Sales-Manger** with **Studique.com**, with a commencement date of **20/03/2023**. Please report to the undersigned on **20/03/2023, at 11:00 am**.

Your annual CTC (Cost to Company) will be **INR 216000/-** based on the terms and conditions stated herein. Variable is up to **INR 200000**.

This offer letter upon written acceptance by you shall be deemed as an Employment Agreement.

1. BACKGROUND CHECKS AND REFERENCE CHECKS

a. During the term of your employment, you may also be subject to the same / similar / other background verification checks being repeated at such intervals as may be determined solely by the Company. In the event that there are any adverse findings that arise during the course of or as a result of such background verification checks, you may be subject to disciplinary proceedings up to and including but not limited to termination of your employment. For the purpose of obtaining your present employer's reference, you agree that your written acceptance will constitute your permission to write for reference checks.

2. PROBATION

a. You will be on probation for a period of 15 days during which your performance shall be reviewed by the Company. In case of unsatisfactory performance your probation may be ended or extended subject to additional conditions.

b. Upon successful completion of the probation period without any extension you shall be deemed to have been confirmed in the services of the Company as permanent Employee automatic.

c. Upon your successful completion of probation period and becoming a regular employee, at any point in time if you wish to leave the company due to reasons of your own, you will have to serve one month of notice period and in the event that the notice period is not served you will be required to pay compensation amounting to 1 month's salary total pay.

3. JOB TITLE: Sales-Manger

As a term of your employment from time to time you may be required to undertake such other duties as they may be commensurate with the business needs of the Company.

4. COMPENSATION

a. Your remuneration shall be as per Annexure titled "Annexure-1".

- Salary is subject to Income Tax and other statutory deductions and will be paid into a bank account indicated by you.
- You will receive a monthly pay statement detailing gross pay and deductions. Any subsequent changes to your salary will be highlighted in that statement.

Jane
REGISTRAR
PRESIDENCY UNIVERSITY
Bangalore

- Periodically your performance will be reviewed. If a performance award (bonus) is applicable, it will usually be paid subject to your performance appraisal, ratings and company performance and other such criteria at payout intervals determined by the Company.
- In the event of an Income tax liability or any other tax liability or any statutory charges arising as a result of your employment with the Company, these will be borne by yourself, and Company shall in no event be liable for payment of these taxes or any other charges of this nature for the period of your employment or after cessation of your employment with the Company.

5. SALARY REVISIONS

- The Company may undertake a periodic review of salaries and will notify you of any amendments which are to be applied. Such reviews will take due consideration of, amongst other things, inflationary, deflationary, market and other economic pressures impacting the company and the staff.

6. DEDUCTIONS FROM PAY

- When your employment ends, if the number of annual leaves you have taken exceeds your entitlement, an appropriate deduction will be made from your full and final payout.
- Any leave balance outstanding in your name may be encashed subject to the Leave encashment Policy applicable.
- If you are summarily dismissed, or you leave the Company without giving due notice under your contract of employment, your entitlement to holiday pay ends with the date of termination.

7. HOURS OF WORK

- Your usual working hours shall be 8 hours excluding the breaks. However, you may be required to put in additional hours as and when there is a business requirement.
- The business working days of the Company 6 Days a week. For any Shift working, the Company shall inform you reasonably in advance.

8. ADDITIONAL HOURS

- Subject to your role qualifying for overtime under applicable statutory provisions if occasions so arise when you may be required to work additional hours beyond normal hours.

9. LEAVES

- The Company's holiday year runs from the first day of January to the last day of December in the same year.
- In a Year, you are entitled to total 15 days of earned leave, including 3 day privilege leaves, 6 days of casual leave and 6 days of sickleave. This should be informed and approved by HR, AVP & VP/Head of the Department 15 days prior to the leaves.
- b.** Please refer to the detailed Leave Policy upon joining.
- No salary will be paid for periods of unauthorized absence. Unauthorized absence for a period of more than 3 days shall result in termination of employment on grounds of abandonment of employment.
- Subject to conditions prescribed by the law, Maternity Leave for a period of 6 months shall be available to women employees who have worked for a period of minimum of 80 days.

10. PLACE OF WORK AND MOBILITY

- Your usual location of work will be **Bangalore**. However, you may be required from time to time to work at or from any office or location of the Company or within different companies



affiliated to **Studique.com**. A change of your place of residence may be required from time to time and you may be transferred from one city to another for the business needs of the Company. In case of transfer, your transfer shall be subject to the Relocation Policy.

11. RETIREMENT

- Normal retirement in the company is at age 58. Your employment will terminate automatically at the end of the month in which your 58th birthday occurs, unless you are otherwise advised by individual notice. You may also be retired earlier if found to be medically unfit or suffer any other incapacity that may impact on the effective performance of your services.

12. RULES AND REGULATIONS

- **Studique.com** is a business based on integrity and mutual trust. To maintain and safeguard the trust and confidence of customers and the public certain ethical principles and standards of conduct have to be maintained.
- In addition to any requirement under the Code of Conduct, you are also required as a condition of continued employment to disclose to Studique.com immediately and without any delay, any instance of you being arrested or charged or convicted of any criminal offence(s) and / or being declared bankrupt during the course of your employment. Failure to disclose such information may result in disciplinary proceedings up to and including but not limited to termination of employment.
- b. Other specific rules and regulations will be notified by the Company from time to time.
- Policies, Code of Conduct, rules, and regulations may be amended from time to time. You are required to keep yourself updated on such changes.

13. CONFIDENTIALITY

- As a condition of employment, you are required to sign and return the Non-Disclosure Agreement in Annexure that pledges confidentiality on all business matters pertaining to **Studique.com**, its subsidiaries, the company, and its customers. A breach of confidentiality is a material breach and may result in disciplinary proceedings including but not limited to injunction, termination of employment or claims of damages.

14. PROTECTION OF PERSONAL DATA

- **Studique.com** adopts industry standard software for maintenance of employee and customer data and Personal data of employees and customer data. Such data may be processed for human resources administration purposes, including payroll administration, career development, performance and health and safety administration and such business and operational needs.
- In order to process your personal data, the Company needs your consent. A format of such consent is enclosed with this letter.
- We request you to read and confirm your consent and return the Consent to us. Access to information systems and your personal data will be protected in accordance with our standard practices.

15. USE OF SOFTWARE AND SYSTEMS ACCESS

- You are required to follow policies, rules and procedures laid down by the Company in this letter and those subsequently notified by the Company.



16. DATA PROTECTION

- Under the Company's policies, you have a responsibility to ensure that all personal data, confidential information you process or process, is kept protected. Unauthorized disclosure of personal data of anyone, yourself, your colleagues, vendors, or customers is a material breach and may result in disciplinary action including but not limited to termination of employment and other actions as may be necessary under the applicable laws governing data protection. Therefore, you must ensure that you do the following in addition to all other guidance regarding data protection you may receive from the Company from time to time.
- b.** Do not disclose personal data without authority
- Do not access information or systems not directly relevant to each task Do not treat personal data carelessly
- c.** Lock all printouts away when not in use
- d.** Do not disclose your computer password to any unauthorized person.
- Under the Company's policies, it is important that the Company's internal, restricted, or highly restricted personal records are maintained as accurately as possible. Hence, you must notify the Company in writing of any change in your personal circumstances, such as your address, marital status, birth of children, attainment of professional qualifications, and so forth.

17. Performance Improvement Plan

During this period, you are required to adhere and deliver the KPI (Key performance indicators) which will be communicated to you as and when this is being implemented

18. TERMINATION OF YOUR EMPLOYMENT BY THE COMPANY

- Post confirmation, you may be terminated on the grounds of misconduct, breach of employment terms or policies, breach of laws.
- In the event of misconduct, breach of policies, Code of Conduct, involvement in any criminal activity of sexual harassment incident or similar such reasons, the notice period of one month shall not apply and services may require to be terminated at shorter notice.
- Notice of Termination may be handed to you personally, by email or sent to your last recorded address. The Company reserves the right to ask that you no longer work at your office location for the duration of your notice period in case circumstances so require.

19. TERMINATION OF EMPLOYMENT BY YOU

- During probation, you are required to give the company at least 15 days notice in writing. Post confirmation, you are required to give the company a minimum of **1 months'** notice in writing. Where a notice period as per terms of employment is not served, pay in lieu of notice period would be reduced from the final settlement dues to the employee.
- **Violation during Notice Period:** During notice period you are expected to adhere to all the KPIs and perform to the best of your abilities. In the event that the KPIs are not met, the work and compensation will be considered null and void during the notice period and the compensation as per clause 19.a will have to be paid by you.
- **Corollary:** If during the notice period, you fail to achieve the KPIs – you have an option to move to as "Pay per Conversion" model wherein you will be eligible to receive 50% of the revenue generated and received on behalf of the company.

20. RETURN OF ASSETS UPON END OF YOUR ENGAGEMENT

- You shall immediately return all computers, software, access cards, work deliverables, completed or work in progress and any other Studique.com provided property upon your end of employment. You shall not make any copies of work products or software or retain any of **Studique.com** assets in your possession after your employment with **Studique.com** comes to an end. You understand that a breach of this obligation entitles **Studique.com** to take civil and criminal actions as applicable for recovery of its assets.





21. INTELLECTUAL PROPERTY RIGHTS IN DELIVERABLES

- In consideration of your employment, you agree and hereby assign all intellectual property rights copyrights, patents, trademarks, design rights or any other proprietary right and moral rights assignable to **Studique.com** in all deliverables you create in the course of your employment including but not limited to software codes, reports, algorithms, analysis etc.
- b. You shall not retain any copies of the same in your personal computer or mail systems.
- You understand that intellectual property is a vital asset for **Studique.com** and any wrongful disclosure or handling of the same shall result in irreparable loss and injury to **Studique.com** and allow Studique.com to prosecute a legal action, claim damages or injunctions.
- You shall not use third party's proprietary material or their intellectual property without appropriate authorizations and licenses to produce your work deliverables for **Studique.com**.

22. INDEMNIFICATIONS

- You understand that breaching actions of yours such as breach of confidentiality, breach of applicable laws, breach of data protection obligations, breach of intellectual property rights may cause **Studique.com** financial, reputational or goodwill loss, hence you shall at all times indemnify Studique.com, its directors, third parties and employees from and against any claims, losses or damages arising from your breaches or unlawful activities.

23. NON-SOLICITATION

- You shall not directly or indirectly induce, influence, coerce, solicit any of **Studique.com**'s customers or employees. This restriction applies during your tenure with **Studique.com** and for a duration of two years after termination of your engagement with **Studique.com**, regardless of the reason for termination of your engagement with **Studique.com**.

24. AMENDMENTS

- The Company reserves the right to amend the terms and conditions related to employment, the policies, the rules, and regulations applicable to employees. Such changes would be communicated through internal communication to the employees at large. Such changes shall be deemed to be part of your employment conditions. All enclosures herewith are deemed part of your employment agreement with the Company.

25. EXCLUSIVE JURISDICTION

- Your employment and conditions of employment are exclusively governed by the laws of India and the courts of Bangalore shall have the exclusive jurisdiction on any dispute arising on matters related to your employment.

26. SEVERABILITY

- If any part of this agreement is held invalid, void, or unenforceable, the remainder of the terms shall continue to be fully enforceable minus the portion which is not enforceable.

27. Addendum for Sales Teams

- ☑ The minimum target to be achieved for every calendar month will be 3X of your Cost to Company, if this target is not achieved you will automatically move to pay per performance model wherein you will receive 70% of the revenue generated for the Company.





Studique.com
15th Cross Rd, PWD Quarters,
1st Sector, HSR Layout,
Bengaluru, Karnataka 560102

hr.es@edustation.co.in

- **Please note there will be 2 weeks of training of which 1 week will be unpaid and post the 2nd week it is mandatory for you to clear the certification.**
- You will be assigned basic target for you to achieve for you to get certified.
- If you do not clear the certification, you may be asked to leave the organization and the organization is not liable to pay any compensation for the training period and if you wish to continue with your job, you will be automatically moved to a consultant role and your pay-out will be paid as per 70% of revenue collected.

CONFIRMATION OF ACCEPTANCE

We request you to complete and return a copy of this letter as a token of written acceptance of this offer. If we do not receive a written acceptance as above from you within **7** days of the date of this letter, we shall assume that you do not wish to take up this offer of employment and our offer will lapse automatically. We sincerely hope that you will accept this appointment and look forward to having you onboard.

Yours sincerely,
Human Resource
Studique.com

Jane
REGISTRAR
PRESIDENCY UNIVERSITY
Registrar
BANGALORE

ANNEXURE-1

Subject to deductions for Employee's contribution to PF, Professional Tax, Income Tax and other statutory deductions that may be applicable.

- EPFO guidelines for International Worker applicable.
- Any other relevant Compensation & Benefits related matter shall be governed by the service rules and policies in force and applicable from time to time.
- As per IT Act, it is mandatory for all individuals working in India whose receipts are subject to deduction of tax at source (the deducted) to furnish his/her PAN details to the diductor (Company), failing which the diductor (Company) w.e.f. April 2010 will deduct Tax at Source at rates higher than normal as per norms.

Sl no	Salary Breakup	Total	Monthly
1	Basic Salary	1,08,000.00	9,000.00
2	Dearness Allowance	32,400.00	2,700.00
3	House Rent Allowance	54,000.00	4,500.00
4	Special Allowance	21,600.00	1,800.00
	Gross Salary	2,16,000.00	18,000.00
1	Professional Tax	2,400.00	200.00
2	Income tax - TDS	-	-
	Total Deductions	2,400.00	200.00
	Net Salary	2,13,600.00	17,800.00

Yours sincerely,
Human Resource
Studique.com



Offer letter

Dear Monish P,

Bangalore

Further to your recent interview, conditional on and subject to no adverse findings arising from any of the employee background verification checks, required to be carried out by the Organization, we are pleased to offer you the following employment as **Sales-Manger** with **Studique.com**, with a commencement date of **20/03/2023**. Please report to the undersigned on **20/03/2023, at 11:00 am**.

Your annual CTC (Cost to Company) will be **INR 216000/-** based on the terms and conditions stated herein. Variable is up to **INR 200000**.

This offer letter upon written acceptance by you shall be deemed as an Employment Agreement.

1. BACKGROUND CHECKS AND REFERENCE CHECKS

a. During the term of your employment, you may also be subject to the same / similar / other background verification checks being repeated at such intervals as may be determined solely by the Company. In the event that there are any adverse findings that arise during the course of or as a result of such background verification checks, you may be subject to disciplinary proceedings up to and including but not limited to termination of your employment. For the purpose of obtaining your present employer's reference, you agree that your written acceptance will constitute your permission to write for reference checks.

2. PROBATION

a. You will be on probation for a period of 15 days during which your performance shall be reviewed by the Company. In case of unsatisfactory performance your probation may be ended or extended subject to additional conditions.

b. Upon successful completion of the probation period without any extension you shall be deemed to have been confirmed in the services of the Company as permanent Employee automatic.

c. Upon your successful completion of probation period and becoming a regular employee, at any point in time if you wish to leave the company due to reasons of your own, you will have to serve one month of notice period and in the event that the notice period is not served you will be required to pay compensation amounting to 1 month's salary total pay.

3. JOB TITLE: Sales-Manger

As a term of your employment from time to time you may be required to undertake such other duties as they may be commensurate with the business needs of the Company.

4. COMPENSATION

a. Your remuneration shall be as per Annexure titled "Annexure-1".

- Salary is subject to Income Tax and other statutory deductions and will be paid into a bank account indicated by you.
- You will receive a monthly pay statement detailing gross pay and deductions. Any subsequent changes to your salary will be highlighted in that statement.



- Periodically your performance will be reviewed. If a performance award (bonus) is applicable, it will usually be paid subject to your performance appraisal, ratings and company performance and other such criteria at payout intervals determined by the Company.
- In the event of an Income tax liability or any other tax liability or any statutory charges arising as a result of your employment with the Company, these will be borne by yourself, and Company shall in no event be liable for payment of these taxes or any other charges of this nature for the period of your employment or after cessation of your employment with the Company.

5. SALARY REVISIONS

- The Company may undertake a periodic review of salaries and will notify you of any amendments which are to be applied. Such reviews will take due consideration of, amongst other things, inflationary, deflationary, market and other economic pressures impacting the company and the staff.

6. DEDUCTIONS FROM PAY

- When your employment ends, if the number of annual leaves you have taken exceeds your entitlement, an appropriate deduction will be made from your full and final payout.
- Any leave balance outstanding in your name may be encashed subject to the Leave encashment Policy applicable.
- If you are summarily dismissed, or you leave the Company without giving due notice under your contract of employment, your entitlement to holiday pay ends with the date of termination.

7. HOURS OF WORK

- Your usual working hours shall be 8 hours excluding the breaks. However, you may be required to put in additional hours as and when there is a business requirement.
- The business working days of the Company 6 Days a week. For any Shift working, the Company shall inform you reasonably in advance.

8. ADDITIONAL HOURS

- Subject to your role qualifying for overtime under applicable statutory provisions if occasions so arise when you may be required to work additional hours beyond normal hours.

9. LEAVES

- The Company's holiday year runs from the first day of January to the last day of December in the same year.
- In a Year, you are entitled to total 15 days of earned leave, including 3 day privilege leaves, 6 days of casual leave and 6 days of sickleave. This should be informed and approved by HR, AVP & VP/Head of the Department 15 days prior to the leaves.
- b.** Please refer to the detailed Leave Policy upon joining.
- No salary will be paid for periods of unauthorized absence. Unauthorized absence for a period of more than 3 days shall result in termination of employment on grounds of abandonment of employment.
- Subject to conditions prescribed by the law, Maternity Leave for a period of 6 months shall be available to women employees who have worked for a period of minimum of 80 days.

10. PLACE OF WORK AND MOBILITY

- Your usual location of work will be **Bangalore**. However, you may be required from time to time to work at or from any office or location of the Company or within different companies



affiliated to **Studique.com**. A change of your place of residence may be required from time to time and you may be transferred from one city to another for the business needs of the Company. In case of transfer, your transfer shall be subject to the Relocation Policy.

11. RETIREMENT

- Normal retirement in the company is at age 58. Your employment will terminate automatically at the end of the month in which your 58th birthday occurs, unless you are otherwise advised by individual notice. You may also be retired earlier if found to be medically unfit or suffer any other incapacity that may impact on the effective performance of your services.

12. RULES AND REGULATIONS

- **Studique.com** is a business based on integrity and mutual trust. To maintain and safeguard the trust and confidence of customers and the public certain ethical principles and standards of conduct have to be maintained.
- In addition to any requirement under the Code of Conduct, you are also required as a condition of continued employment to disclose to Studique.com immediately and without any delay, any instance of you being arrested or charged or convicted of any criminal offence(s) and / or being declared bankrupt during the course of your employment. Failure to disclose such information may result in disciplinary proceedings up to and including but not limited to termination of employment.
- b. Other specific rules and regulations will be notified by the Company from time to time.
- Policies, Code of Conduct, rules, and regulations may be amended from time to time. You are required to keep yourself updated on such changes.

13. CONFIDENTIALITY

- As a condition of employment, you are required to sign and return the Non-Disclosure Agreement in Annexure that pledges confidentiality on all business matters pertaining to **Studique.com**, its subsidiaries, the company, and its customers. A breach of confidentiality is a material breach and may result in disciplinary proceedings including but not limited to injunction, termination of employment or claims of damages.

14. PROTECTION OF PERSONAL DATA

- **Studique.com** adopts industry standard software for maintenance of employee and customer data and Personal data of employees and customer data. Such data may be processed for human resources administration purposes, including payroll administration, career development, performance and health and safety administration and such business and operational needs.
- In order to process your personal data, the Company needs your consent. A format of such consent is enclosed with this letter.
- We request you to read and confirm your consent and return the Consent to us. Access to information systems and your personal data will be protected in accordance with our standard practices.

15. USE OF SOFTWARE AND SYSTEMS ACCESS

- You are required to follow policies, rules and procedures laid down by the Company in this letter and those subsequently notified by the Company.



16. DATA PROTECTION

- Under the Company's policies, you have a responsibility to ensure that all personal data, confidential information you process or process, is kept protected. Unauthorized disclosure of personal data of anyone, yourself, your colleagues, vendors, or customers is a material breach and may result in disciplinary action including but not limited to termination of employment and other actions as may be necessary under the applicable laws governing data protection. Therefore, you must ensure that you do the following in addition to all other guidance regarding data protection you may receive from the Company from time to time.
- b.** Do not disclose personal data without authority
- Do not access information or systems not directly relevant to each task Do not treat personal data carelessly
- c.** Lock all printouts away when not in use
- d.** Do not disclose your computer password to any unauthorized person.
- Under the Company's policies, it is important that the Company's internal, restricted, or highly restricted personal records are maintained as accurately as possible. Hence, you must notify the Company in writing of any change in your personal circumstances, such as your address, marital status, birth of children, attainment of professional qualifications, and so forth.

17. Performance Improvement Plan

During this period, you are required to adhere and deliver the KPI (Key performance indicators) which will be communicated to you as and when this is being implemented

18. TERMINATION OF YOUR EMPLOYMENT BY THE COMPANY

- Post confirmation, you may be terminated on the grounds of misconduct, breach of employment terms or policies, breach of laws.
- In the event of misconduct, breach of policies, Code of Conduct, involvement in any criminal activity of sexual harassment incident or similar such reasons, the notice period of one month shall not apply and services may require to be terminated at shorter notice.
- Notice of Termination may be handed to you personally, by email or sent to your last recorded address. The Company reserves the right to ask that you no longer work at your office location for the duration of your notice period in case circumstances so require.

19. TERMINATION OF EMPLOYMENT BY YOU

- During probation, you are required to give the company at least 15 days notice in writing. Post confirmation, you are required to give the company a minimum of **1 months'** notice in writing. Where a notice period as per terms of employment is not served, pay in lieu of notice period would be reduced from the final settlement dues to the employee.
- **Violation during Notice Period:** During notice period you are expected to adhere to all the KPIs and perform to the best of your abilities. In the event that the KPIs are not met, the work and compensation will be considered null and void during the notice period and the compensation as per clause 19.a will have to be paid by you.
- **Corollary:** If during the notice period, you fail to achieve the KPIs – you have an option to move to as "Pay per Conversion" model wherein you will be eligible to receive 50% of the revenue generated and received on behalf of the company.

20. RETURN OF ASSETS UPON END OF YOUR ENGAGEMENT

- You shall immediately return all computers, software, access cards, work deliverables, completed or work in progress and any other Studique.com provided property upon your end of employment. You shall not make any copies of work products or software or retain any of **Studique.com** assets in your possession after your employment with **Studique.com** comes to an end. You understand that a breach of this obligation entitles **Studique.com** to take civil and criminal actions as applicable for recovery of its assets.





21. INTELLECTUAL PROPERTY RIGHTS IN DELIVERABLES

- In consideration of your employment, you agree and hereby assign all intellectual property rights copyrights, patents, trademarks, design rights or any other proprietary right and moral rights assignable to **Studique.com** in all deliverables you create in the course of your employment including but not limited to software codes, reports, algorithms, analysis etc.
- b.** You shall not retain any copies of the same in your personal computer or mail systems.
- You understand that intellectual property is a vital asset for **Studique.com** and any wrongful disclosure or handling of the same shall result in irreparable loss and injury to **Studique.com** and allow Studique.com to prosecute a legal action, claim damages or injunctions.
- You shall not use third party's proprietary material or their intellectual property without appropriate authorizations and licenses to produce your work deliverables for **Studique.com**.

22. INDEMNIFICATIONS

- You understand that breaching actions of yours such as breach of confidentiality, breach of applicable laws, breach of data protection obligations, breach of intellectual property rights may cause **Studique.com** financial, reputational or goodwill loss, hence you shall at all times indemnify Studique.com, its directors, third parties and employees from and against any claims, losses or damages arising from your breaches or unlawful activities.

23. NON-SOLICITATION

- You shall not directly or indirectly induce, influence, coerce, solicit any of **Studique.com**'s customers or employees. This restriction applies during your tenure with **Studique.com** and for a duration of two years after termination of your engagement with **Studique.com**, regardless of the reason for termination of your engagement with **Studique.com**.

24. AMENDMENTS

- The Company reserves the right to amend the terms and conditions related to employment, the policies, the rules, and regulations applicable to employees. Such changes would be communicated through internal communication to the employees at large. Such changes shall be deemed to be part of your employment conditions. All enclosures herewith are deemed part of your employment agreement with the Company.

25. EXCLUSIVE JURISDICTION

- Your employment and conditions of employment are exclusively governed by the laws of India and the courts of Bangalore shall have the exclusive jurisdiction on any dispute arising on matters related to your employment.

26. SEVERABILITY

- If any part of this agreement is held invalid, void, or unenforceable, the remainder of the terms shall continue to be fully enforceable minus the portion which is not enforceable.

27. Addendum for Sales Teams

- The minimum target to be achieved for every calendar month will be 3X of your Cost to Company, if this target is not achieved you will automatically move to pay per performance model wherein you will receive 70% of the revenue generated for the Company.





Studique.com
15th Cross Rd, PWD Quarters,
1st Sector, HSR Layout,
Bengaluru, Karnataka 560102

hr.es@edustation.co.in

- **Please note there will be 2 weeks of training of which 1 week will be unpaid and post the 2nd week it is mandatory for you to clear the certification.**
- You will be assigned basic target for you to achieve for you to get certified.
- If you do not clear the certification, you may be asked to leave the organization and the organization is not liable to pay any compensation for the training period and if you wish to continue with your job, you will be automatically moved to a consultant role and your pay-out will be paid as per 70% of revenue collected.

CONFIRMATION OF ACCEPTANCE

We request you to complete and return a copy of this letter as a token of written acceptance of this offer. If we do not receive a written acceptance as above from you within **7** days of the date of this letter, we shall assume that you do not wish to take up this offer of employment and our offer will lapse automatically. We sincerely hope that you will accept this appointment and look forward to having you onboard.

Yours sincerely,
Human Resource
Studique.com

Jane
REGISTRAR
PRESIDENCY UNIVERSITY
Registrar
BANGALORE

ANNEXURE-1

Subject to deductions for Employee's contribution to PF, Professional Tax, Income Tax and other statutory deductions that may be applicable.

- EPFO guidelines for International Worker applicable.
- Any other relevant Compensation & Benefits related matter shall be governed by the service rules and policies in force and applicable from time to time.
- As per IT Act, it is mandatory for all individuals working in India whose receipts are subject to deduction of tax at source (the deducted) to furnish his/her PAN details to the diductor (Company), failing which the diductor (Company) w.e.f. April 2010 will deduct Tax at Source at rates higher than normal as per norms.

Sl no	Salary Breakup	Total	Monthly
1	Basic Salary	1,08,000.00	9,000.00
2	Dearness Allowance	32,400.00	2,700.00
3	House Rent Allowance	54,000.00	4,500.00
4	Special Allowance	21,600.00	1,800.00
	Gross Salary	2,16,000.00	18,000.00
1	Professional Tax	2,400.00	200.00
2	Income tax - TDS	-	-
	Total Deductions	2,400.00	200.00
	Net Salary	2,13,600.00	17,800.00

Yours sincerely,
Human Resource
Studique.com