

PU/2023/011

February 08, 2023

## Circular

Sub: Attendance calculation shall commence from the date of commencement of Even Semester, February 16, 2023.

Ref: Circular no: PU/2023/008 dated January 28, 2023 and Reminder-1 no: PU/20223/009 dated February 02,2023, with details of commencement of Even Semester, Fee Payment and Registration timelines.

This is to inform you that the date of commencement of the Even Semester, February 16, 2023, shall mark the commencement of marking your attendance. Please note that you must start attending the classes from 16<sup>th</sup> February 2023, regardless of your fee payment status. You will be provided **Provisional Registration** until you pay the full fee applicable to you.

**The last date of payment of fee is February 22, 2023.** Fee Defaulters will not be allowed to attend the classes from February 23, 2023, until the full fee is paid in order to obtain **Confirmed Registration**.

Attendance will be calculated with effect from February 16, 2023 for all and the mandatory attendance of 75% shall be adhered to.

You are hereby directed to pay the Semester fee at the earliest for the Even Semester, Academic Year 2022-23.

Please refer the following clauses in the Academic Regulations applicable to your batch:

- 1. Clause number 3 regarding Registration.
- 2. Clause Number 7 regarding attendance requirements.

Regulations for all active batches are available here <a href="https://presidencyuniversity.in/academic-regulations/">https://presidencyuniversity.in/academic-regulations/</a>

Registrar

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