



PRESIDENCY UNIVERSITY

Private University Estd. in Karnataka State by Act No. 41 of 2013

Office of Controller of Examination

CIRCULAR NO. COE/2021-22/37

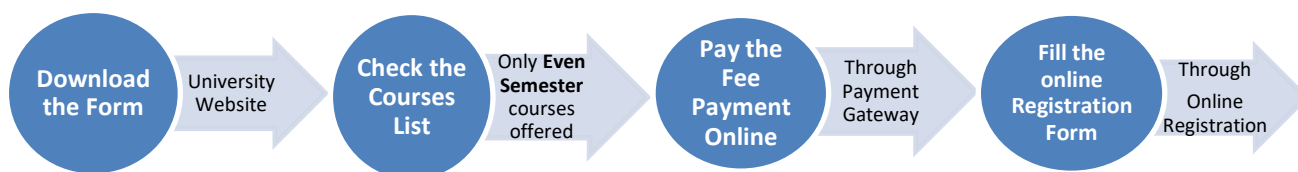
Date: 25/11/2021

SUB: Make-Up Examinations, January 2022- All Schools

The students who wish to register for Make-Up Examinations, January 2022 should submit their application in a prescribed procedures via Online as per the following dates:

- **Registration Starts from: 25th November 2021**
- **Last date for Registration & Payment of Fees: 07th December 2021**

Process of the Registration as Follows



- [CHECK HERE for Approved Even Semester Courses for Registration.](#)

Only Even Semester courses are allowed and no other course is allowed for registration in this Makeup Examination – Jan 2022. Choose the right courses from the Google form drop down menu and the same need to be filled in Application form before upload.

- [CLICK HERE to Download Registration Form.](#)

Fill the form properly and correctly

- [CHECK HERE for Online Registration of Make-Up exam Jan 2022](#)

Check the filled-in Google form thoroughly, upload the Scan copy or clear image of Application form, previous Grade Card, Exam Fees Receipt.

- [CHECK HERE for the payment of Exam Registration Fees.](#)

PAY the fees Online (**Rs. 1000/- per course**), fill the details email ID, Mobile no., Student ID (Roll No.) and Type of Fee as **Make-Up Fee Jan 2022** correctly. After Online payment you will receive **online receipt** to your email ID entered at the time of payment from the bank, (**Check your SPAM folder if you have not received in your Inbox**) and add Transaction ID (UTR No.) and date correctly in the Registration Form.

- Student should contact the Head of the Department for the clash of Practical Examinations with Make-Up Examinations theory papers, if any, and adjust his / her time slot for Practical Examinations in advance.
- Applications submitted in plain paper **OR late registrations OR late submission OR incomplete payment will be Rejected.**
- **Students who are having NE / NP grade in any course/s cannot register for Make-Up Examinations, January 2022**

CONTROLLER OF EXAMINATIONS