



PRESIDENCY UNIVERSITY

Private University Estd. in Karnataka State by Act No. 41 of 2013

CIRCULAR NO. COE/2020-21/24

SUB: Make-Up Examinations, December 2020- All Schools

The students who wish to register for Make-Up Examinations, December 2020 should submit their application in a prescribed form as per the following dates:

- **Registration Starts from:** 14th October 2020
- **Last date for Registration & Payment of Fees:** 24th October 2020

Process of the Registration as Follows



- [CLICK HERE to Download Registration Form from the University website.](#)
Fill the form properly and correctly
- [CHECK HERE for the Approved Even Semester Courses for Registration.](#)
Only Even Semester courses are allowed and no other course is allowed for registration in Makeup Examination – Dec 2020. Choose the right courses from the link and fill it correctly in Application form
- [CHECK HERE for the payment of Exam Registration Fees.](#)
PAY the fees Online (**Rs. 1000/- per course**), fill the details email ID, Mobile no., Student ID (Roll No.) and Type of Fee as **Make-Up Fee Dec 2020** correctly. After Online payment you will receive receipt to your email ID entered at the time of payment from the bank, (**Check your SPAM folder if you have not received in your Inbox**) and add Transaction ID and date correctly in the Registration Form
- Check the filled-in application form thoroughly, Scan it or take a clear Photo of form & Fees Receipt and send it to: makeupexam@presidencyuniversity.in
In Subject line please mention your correct Roll Number and UID Number
e.g. 20191CSE0006 / 201910100288
- Student should contact the Head of the Department for the clash of Practical Examinations with Make-Up Examinations theory papers, if any, and adjust his / her time slot for Practical Examinations in advance.
- **Applications submitted on plain paper OR late registrations OR late submission OR incomplete payment will be Rejected.** No changes in course is allowed after the submission of form.
- **Students who are having NE / NP grade in any course/s cannot register for Make-Up Examinations, December 2020 of that particular course.**

Date: 14/10/2020

CONTROLLER OF EXAMINATIONS