



# PRESIDENCY UNIVERSITY

Private University Estd. in Karnataka State by Act No. 41 of 2013

**CIRCULAR NO. COE/2019-20/025**

**SUB: Make-Up Examinations, January 2020  
School of Management**

The students who wish to register for Make-Up Examinations, January 2020 should submit their application on a prescribed form available in the **Controller of Examinations Office** and also download from the **University website** <https://presidencyuniversity.in/examinations/download-forms/>.

- **Registration Starts from:** 23<sup>rd</sup> October 2019
- **Last date for Registration & Payment of Fees:** 05<sup>th</sup> November 2019
- Students applying for Make-Up Examinations, January 2020 should submit the Registration Form along with the photocopies of their Grade Card/s to the Controller of Examinations office for verification. Provisional grade cards available for download from result server : 103.42.86.148
- After verification, student should Pay the Examination Fees of Rs. 1,000/- per Course to the **Cash Section** of the University and **submit the form** along-with fees paid receipt to the **Cash Counter**.
- Student should contact the Head of the Department for the clash of End Term Practical Examinations (Regular) with Make-Up Examinations, if any, and adjust his / her time slot for Practical Examinations in advance.
- Applications submitted on plain paper or late registrations will not be accepted.
- **Students who are having NE / NP grade in any course/s cannot register for Make-Up Examinations, January 2020 of that particular course**

For detailed examination time table please visit:  
[www.presidencyuniversity.in/examinations/timetable](http://www.presidencyuniversity.in/examinations/timetable)

Date: 21/10/2019

  
**CONTROLLER OF EXAMINATIONS**

