PRESIDENCY UNIVERSITY
GAIN MORE KNOWLEDGE · REACH GREATER HEIGHTS

IX CONVOCATION

Guide for Graduands · Everything you need to know

28 Nov 2026
University Lawns

Reach early. Stay calm. Listen carefully. SILENCE is Golden

YOUR DAY AT A GLANCE

8:00 AM	**Reach campus**	Seat your parents in the parents' seating area first. Parents cannot come with you. Register at the counter, then go to your allocated classroom. **Registration closes at 9:30 AM.**
9:15 AM	**Meet your faculty coordinators**	In your allocated classroom, collect your gown and food coupons (guest coupons too). Listen to the faculty's briefing and instructions.
9:30 AM	**Go to your seat**	March with the faculty to the Convocation Hall. There are 4 compartments. Sit in your allocated compartment and assigned seat.
10:15 AM	**Final instructions**	Listen to the MCs and follow their instructions throughout the ceremony.
10:30 AM	**Dignitaries arrive**	Rise when the procession of dignitaries comes in.
10:30–12:00	**Formal ceremony**	Maintain the decorum of the programme.
12:30–3:00 PM	**Lunch**	After you receive your degree certificate, go for lunch (details below).

REGISTRATION & GOWNS

Before you leave home, ensure:

- ☐ You are registered on Linways (ERP). There is no spot registration.
- ☐ You have a copy of your Aadhaar card. Both are checked at the main gate.
- ☐ You are in your formal outfit.
- ☐ You have checked your email for your allocated classroom.

No gown, no entry! Graduands without the convocation gown will not be allowed into the hall.

DRESS CODE

Your gown goes over a formal outfit, so dress well underneath.

MEN

- ✓ Full-sleeved formal shirt
- ✓ Formal pants
- ✓ Formal shoes
- ✓ Formal blazer (optional)

WOMEN

- ✓ Formal saree (silk or cotton)
- ✓ Well-draped, neat and tidy
- ✓ Appropriate blouse

Not allowed

- ✗ T-shirts
- ✗ Jeans
- ✗ Skirts
- ✗ Informal gowns
- ✗ Slippers

DISTRIBUTION OF DEGREE CERTIFICATES

Mini stages are set up in your compartment for distribution of certificates by Deans after the formal ceremony is over. **No crowding or pushing on the stage. Take your turn and enjoy it!**

1 · Wait for your name
Stay in your seat. Move only when your name is called.

2 · Walk up calmly
Go to the mini stage using the walk-up side.

3 · Take your certificate
Receive your degree certificate from the Dean.

4 · Exit from the other side
Return to your seat from the opposite side.

GOLDEN RULES · DOs

- ✓ **Stay silent** throughout the ceremony
- ✓ **Listen carefully** to every announcement
- ✓ **Switch off phones and headphones**
- ✓ **Stay in your seat** until the **formal closure**

GOLDEN RULES · DON'Ts

- ✗ **Chat** with the people around you
- ✗ **Click photos** in the hall
- ✗ **Walk around** or loiter in the hall
- ✗ **Whistle, shout** or cheer
- ✗ **Enter late** or leave early

Security check at entrance: professional cameras, food and beverages are not allowed inside the hall (ref: University regulations).

LUNCH · 12:30 PM to 3:00 PM

Go to lunch right after you receive your degree certificate. Eat **only at the venue printed on your food coupon**. Guests too. Display your coupon at the counter.

Football Ground | **Kho Kho Ground**

PARKING

Outer Car Parking
Opposite the Main Gate, across the road. 2-wheeler parking will be at the Outer Tower Area.

Outer Tower Area
Behind the Hostel Mess. If Outer Car Parking is full, enter the Main Gate and reach the Outer Tower Area.