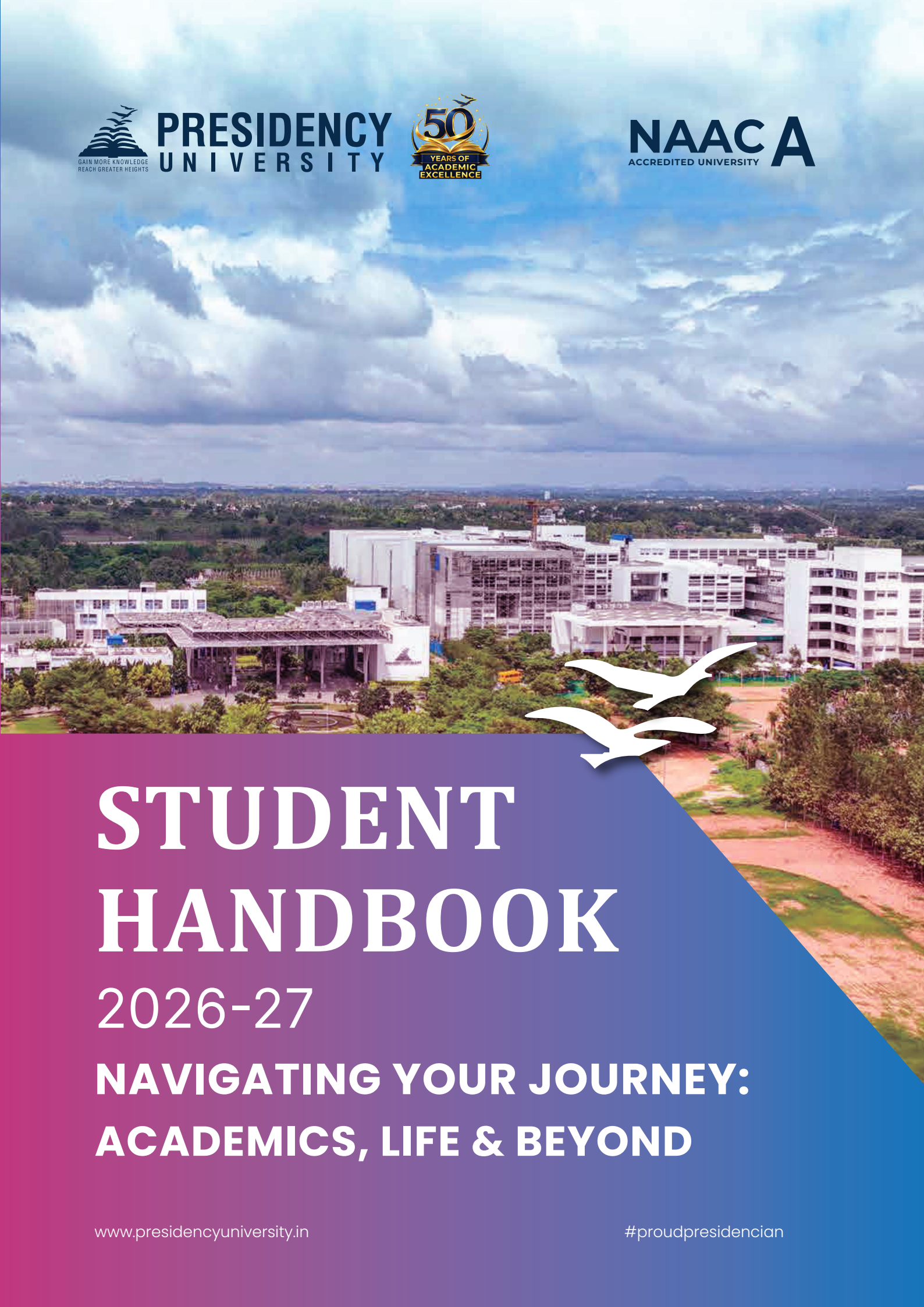




PRESIDENCY
UNIVERSITY



NAAC A
ACCREDITED UNIVERSITY



STUDENT HANDBOOK

2026-27

**NAVIGATING YOUR JOURNEY:
ACADEMICS, LIFE & BEYOND**



This Student Handbook for Presidency University for the academic year 2026–2027 is a collection of information that you will find valuable in learning about campus life, amenities beyond academics, and services designed to make your stay enjoyable and productive.

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INTRODUCTION

Presidency University, Bengaluru, is a leading NAAC 'A' accredited state private university, known for its strong commitment to academic excellence, research, and innovation. Established in 2015 by the Presidency Group of Institutions, which carries a rich legacy of over 50 years in the field of education, the University has rapidly emerged as a preferred destination for higher learning in India.

The University offers over 100 programmes across disciplines such as computer science, engineering, management, commerce, law, design, media studies, liberal arts, and allied health sciences, serving a vibrant community of more than 23,000 students. Its Engineering and Management programmes are NIRF-ranked, and the University is also globally recognised as a THE-ranked institution.

With experienced faculty, strong industry collaborations, and a focus on experiential learning, Presidency University prepares students for successful, purpose-driven careers. State-of-the-art infrastructure, active cultural life, and NCC, NSS, and Rotaract initiatives ensure holistic student development. Recognitions such as QS I-Gauge Gold and awards by ASSOCHAM further reflect its growing national and global standing.

VISION, MISSION AND CORE VALUES

VISION

To be a value-driven global University, excelling beyond peers, creating professionals of integrity and character, and having concern and care for society.

MISSION

- Commit to being an innovative and inclusive institution by seeking excellence in teaching, research, and knowledge.
- Pursue research and development and its dissemination to the community at large.
- Create, sustain, and apply learning in an interdisciplinary environment with consideration for ethical, ecological, and economic aspects of nation-building.
- Provide knowledge-based technological support and services to the industry in its growth and development.
- To impart globally applicable skill sets to students through flexible course offerings, support industry's requirements, and inculcate a spirit of new ventures.

CORE VALUES

- Intellectual Curiosity and Innovation: Fostering a culture of inquiry and creativity to inspire groundbreaking ideas.
- Interdisciplinary Approach: Encouraging collaboration across diverse fields for holistic problem-solving.
- Global Engagement: Preparing students to excel in a connected and multicultural world.
- Community Engagement: Building meaningful connections through service and collaboration.
- Environmental and Social Responsibility: Promoting sustainable practices and ethical leadership for a better future.

RECOGNITIONS AND ENDOWMENTS

Presidency University was established under the Presidency University Act of 2013 as a state private university located in Bengaluru, Karnataka, duly legislated by the Karnataka State Legislative Assembly through Karnataka Act No. 41 of 2013.

Recognised by UGC u/s 2(f) of the UGC Act, 1956

Programmes approved by the All India Council for Technical Education

Law Programmes Approved by the Bar Council of India

Member of the Association of Indian Universities



A. INFRASTRUCTURE

1. THE CAMPUS

Presidency University, located on a serene, green campus in North Bengaluru, is approximately 25 kilometres from Bengaluru International Airport and 35 kilometres from the city limits. Spread across nearly 100 acres, the University is surrounded by lush, verdant landscapes that create an ideal learning environment. The campus is equipped with state-of-the-art design and technology, providing students with a modern and dynamic educational experience.

The infrastructure has been strategically developed to meet the growing needs of the student population. Advanced ICT and technological resources ensure efficient delivery of education. The University is equipped with a state-of-the-art auditorium with a seating capacity of 650, along with a spacious amphitheatre, both serving as venues for a diverse range of co-curricular activities as well as academic events. Additionally, four seminar halls and conference rooms cater to both departmental and University-wide events.

The campus also boasts of a variety of indoor and outdoor sports and recreational facilities that support the holistic development of students. Special attention is given to inclusivity, with accessible infrastructure such as wheelchair ramps, lifts, and tactile tiles designed for visually impaired students.



B. LIBRARY AND KNOWLEDGE RESOURCE CENTRE (LKRC)

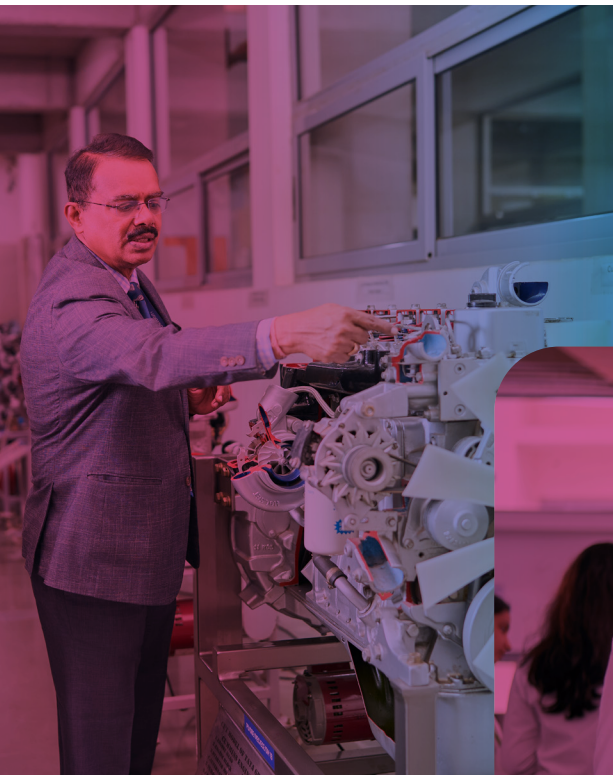
The Presidency University Library (PUL) is currently spread across three locations on the campus. The main Library is at the Management Block, which houses books for engineering, information science, and design. Adjacent to the main Library is the Library annexe, which offers resources for management, computer science, engineering, and media studies. The law Library is situated on the 5th floor of the 'S' Block.

The main Library has a collection of over 60,700 books and subscribes to 155 national and international journals and 38 magazines. The Library subscribes to 15 online databases covering engineering, law, management, design, and humanities. The completely automated Library uses KOHA LMS (Library Management Software), and the WEB OPAC (Online Public Access Catalogue) is accessible from anywhere. The Library employs an RFID security system to safeguard its resources, complemented by a self-checkout kiosk and a Dropbox to streamline book circulation. PUL actively supports academic publishing by maintaining high standards of quality and relevance, with a particular emphasis on institutional repositories and open access initiatives.



FEATURES OF THE PU LIBRARY

- The institutional repository at PUL utilises DSpace, an open-source software platform, and archives e-books, faculty research articles, photographs, question papers, theses and dissertations, University documents, and related materials. These resources are accessible through the Library website.
- Audiovisual materials can be accessed using computers and televisions on campus, including live or recorded online lectures such as NPTEL and SWAYAM.
- Plagiarism detection software, including Turnitin and Drillbit, is available for academic integrity support.
- Remote access to digital resources is provided via the Knimbus Remote Access Platform.
- Free reprography services are offered to students and faculty.
- The Library OPAC can be accessed both on campus and off campus.
- The Library subscribes to 155 print journals, 38 general magazines, and 17 newspapers.
- A mobile application, Libraries in Hand, is available for convenient access to Library resources.
- The Library provides 25 computers with internet connectivity for student and faculty use.
- Access to economic and statistical databases, including ProwessIQ, CapitaLine, and IndiaStat, is available for research and study.



C. LABORATORIES

The Laboratories at Presidency University are equipped with the latest equipment and tools that cater to the needs of the students. Experienced staff members with industrial backgrounds provide training to students in laboratories to enhance their practical skills.





THE UNIVERSITY HAS DISCIPLINE- CENTRIC LABORATORIES AS FOLLOWS:

01

MECHANICAL ENGINEERING

- Fluid Mechanics Lab
- Mechanical Design Lab
- Mechatronics Lab
- Energy Conversion Engineering Lab
- Heat & Mass Transfer Lab
- CAMD Lab
- Foundry, Forging & Welding Lab
- Workshop Practice Lab
- Material Science and Material Testing Lab
- Foundry Forging and Welding Lab
- Fluid Mechanics and Machinery Lab
- Metrology and Measurements Lab
- Computer-Aided Engineering Drawing Lab
- Machine Shop Practice
- Computer-Aided Machine Drawing Lab
- Finite Element Analysis Lab
- Product Life Cycle Management Lab
- Mechanisms, Machines and Design Lab

02

CIVIL ENGINEERING

- Surveying Lab
- Engineering Geology Lab
- Fluid Mechanics Lab
- Infrastructure Materials Testing Lab
- Geotechnical Engineering Lab
- Environmental Engineering Lab
- Building Planning and Drawing Lab
- Computer-Aided Analysis and Detailing Lab
- Building Information Modelling Lab
- GIS Lab
- Construction Project Management Lab
- Construction Materials Testing Lab

03

ELECTRICAL & ELECTRONICS ENGINEERING

- Electrical Machines Lab
- Power Electronics Lab
- Control Systems Lab
- Power System Simulation Lab
- Electrical CAD Lab
- Basics of Electrical and Electronics Engineering Laboratory
- Measurements and Instrumentation Laboratory

04

PETROLEUM ENGINEERING

- Petroleum Geology Lab
- Drilling Fluid and Cement Lab
- Reservoir Engineering Lab
- Process Control Lab
- Petroleum Testing Lab
- Reservoir Simulation and Modelling Lab
- Oil and Gas Processing Plant Design Lab
- Fluid Mechanics Lab
- Head and Mass Transfer Lab

05

ELECTRONICS & COMMUNICATION ENGINEERING

- Centre for Research in Power Electronics
- Analogue Electronics Lab
- Digital Electronics Lab
- Signals and Systems Lab
- Signals Processing Lab
- Linear Integrated Circuits Lab
- Electrical & Electronics Engineering Petroleum Engineering
- Digital Signal Processing Lab
- Microelectronics Lab
- Physical Design and Automation Lab
- Embedded Systems Design using Microcontrollers Lab
- Microwave Antenna and Wave Propagation Lab
- Introduction to Fabrication Technology Lab
- VLSI Design Lab
- CMOS VLSI Design Lab
- Digital VLSI Design Lab
- VLSI Design Verification Lab
- Analogue Communication Lab
- Communication Systems Lab
- Digital Communication Lab
- RF Integrated Circuits and Systems Lab
- Linear Integrated Circuits Lab
- Analogue Communication Lab
- Microprocessor Lab
- Micro-Controller Application Lab
- Embedded Systems Lab
- Computer-Aided & Design Lab

06

COMPUTER SCIENCE & ENGINEERING

- Centre for Excellence [Tech Mahindra]
- Centre for Excellence [Capgemini]
- Centre for Excellence [NVIDIA]
- Samsung Innovation Campus
- Big Data Lab
- AR / VR Studio Lab
- Mobile Application Development Lab
- Cloud Computing Lab
- Networking Lab
- Database Management Lab
- Web Development Lab
- Robotics Lab
- Internet of Things Lab
- Network Programming Lab
- Internet Technologies Lab
- System Programming Lab
- DevOps Lab
- Computer Programming Lab
- Digital Design Lab
- Cyber Security Lab

07

LAW

- Moot Court Hall

08

DESIGN

- Material Studio
- Garment Construction Lab
- Textile Lab
- Product Design Lab
- Space Design Lab
- Drafting Studio
- Model Making Studio
- Game Design Studio
- Communication Lab
- Multimedia Studio

09

COMPUTER SCIENCE & ENGINEERING

- Media Studio
- Podcasting Lab
- Media Literacy Lab

10

LIBERAL ARTS AND SCIENCES

- Language Lab
- Psychology Lab

11

MBA

- Business Analytics Lab

12

SCHOOL OF COMMERCE

- Commerce Lab
(Tally Prime 7.0 Lab,
Advanced
Excel (Microsoft 365 –
Excel 2024))

D. MEDIA LAB

The Media Lab, located in the Humanities Block, is a state-of-the-art learning facility designed to provide media studies students with immersive, hands-on training using professional equipment and industry-standard software.

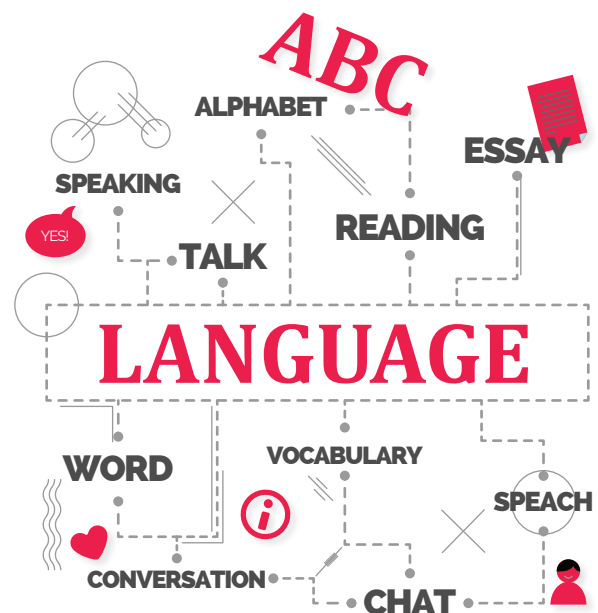
It houses advanced multimedia workstations for video editing, graphic design and audio-visual production, alongside a fully equipped television studio with professional lighting, green screen technology and multi-camera live broadcast capabilities. Students receive practical training in news reading, anchoring, interviewing and studio operations, closely replicating real newsroom environments. The School of Media Studies also includes dedicated photography and podcasting studios, supporting visual storytelling and high-quality audio production. An upcoming Media Literacy Lab will strengthen critical analysis, ethics and fact-checking skills. Together, these facilities ensure comprehensive, industry-ready media education.



E. ENGLISH LANGUAGE LAB

The English Language Lab at Presidency University, operated by the School of Liberal Arts and Sciences, is a dedicated facility designed to strengthen students' English communication skills and enhance their academic and professional readiness. Supporting learners from diverse disciplines, the lab delivers structured, technology-enabled language training through the Wordsworth English Language Learning Software.

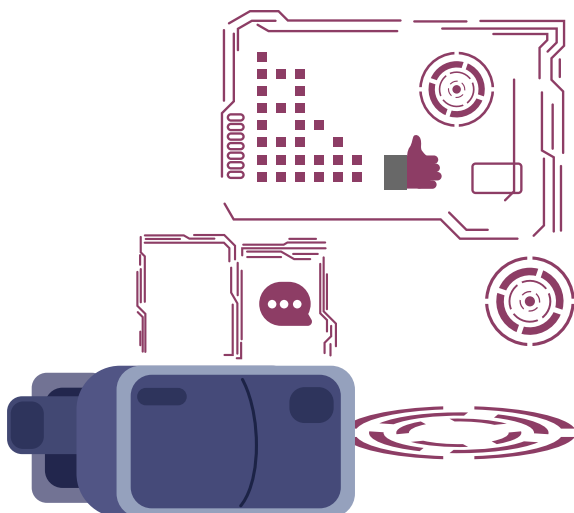
This interactive platform offers level-based modules covering listening, speaking, reading and writing (LSRW), integrating multimedia resources, pronunciation practice, grammar, vocabulary development and real-life communication tasks. Guided by trained faculty, students benefit from both independent and supported learning. The lab also offers Parlo English Certification, enabling students to gain a recognised credential that validates communicative competence and fluency. Overall, the lab reflects the university's commitment to skill development, employability and global preparedness.



F. PSYCHOLOGY LAB

The Psychology Lab is a well-equipped, ICT-enabled facility that supports teaching, research and applied training in psychology.

It facilitates psychological assessments, psychophysics experiments, empirical testing and research-based learning, enabling students to engage with both qualitative and quantitative methods. The lab provides resources for the development and validation of psychological tools, data management and statistical analysis, strengthening students' research competence. It also functions as a dedicated space for individual and group counselling sessions, promoting experiential learning and practical skill development in applied psychology. Equipped with standardised test batteries and computer-based cognitive and neuroscience assessments, the lab helps students translate theory into practice while fostering ethical awareness, critical thinking and professional readiness, thereby playing a vital role in shaping competent future psychologists.



G. GAMING, GRAPHICS & IMMERSIVE TECHNOLOGIES LAB

The Gaming, Graphics, and AR & VR Lab at Presidency University is an advanced facility designed to promote innovation in game development, graphics, and immersive technologies, including augmented reality, virtual reality, and mixed reality.

The lab supports academic learning and research by enabling students to design, test and apply emerging technologies to real-world projects. Equipped with 100 high-performance systems featuring dedicated graphics cards, ample memory and industry-standard design and development software, the lab provides a robust environment for creative and technical exploration. A dedicated VR Studio includes advanced workstations and a wide range of VR headsets, allowing students to develop and demonstrate immersive applications. Supported by expert mentors and industry linked projects, the lab bridges theory and practice, preparing students for cutting-edge careers in interactive and immersive media.

H. COMMERCE LAB

The Commerce Lab serves as a specialised, practical, and engaging platform designed to bridge the gap between theoretical knowledge and real-world business applications.

It is a key component of the experiential learning approach, allowing students to simulate corporate environments and develop necessary industry skills. The lab provides hands-on experience with stock market simulation, online income tax filing, GST procedures, and many more practical business activities.



I. MOOT COURT

Legal education combines theoretical knowledge with practical courtroom experience, and the Presidency School of Law supports this integration through a dedicated Moot Court facility.

Designed to replicate a real court environment, the moot court enables students to practise essential legal procedures such as drafting pleadings, presenting arguments and responding to judicial queries. Faculty-led moot sessions enable students to apply the case laws studied in class, receive structured evaluation, and refine their advocacy, research, and courtroom etiquette skills. This experiential learning approach builds professional competence, confidence and ethical awareness, effectively preparing students for litigation and other legal careers.



J. DESIGN LABS

The Design Labs form an integrated ecosystem of specialised studios that support hands-on learning, experimentation and industry-ready skill development across design disciplines.

Facilities include a Textile Lab with dyeing, testing, patternmaking, sewing, embroidery and digital fashion tools; Multimedia Labs comprising a professional studio, animation lab and editing suite for photography, videography, animation and post-production; and a Space Design Studio with draughting rooms, model workshops and advanced software for interior and spatial design. The Product Design Labs enable prototyping, fabrication, interaction design and sustainability studies, while the Game Design Lab and Communication Design Studio support digital media, gaming, AR/VR, branding and visual storytelling. A well-equipped Foundation Lab nurtures core design skills, critique and creative exploration, ensuring a strong conceptual and practical grounding for all design students.



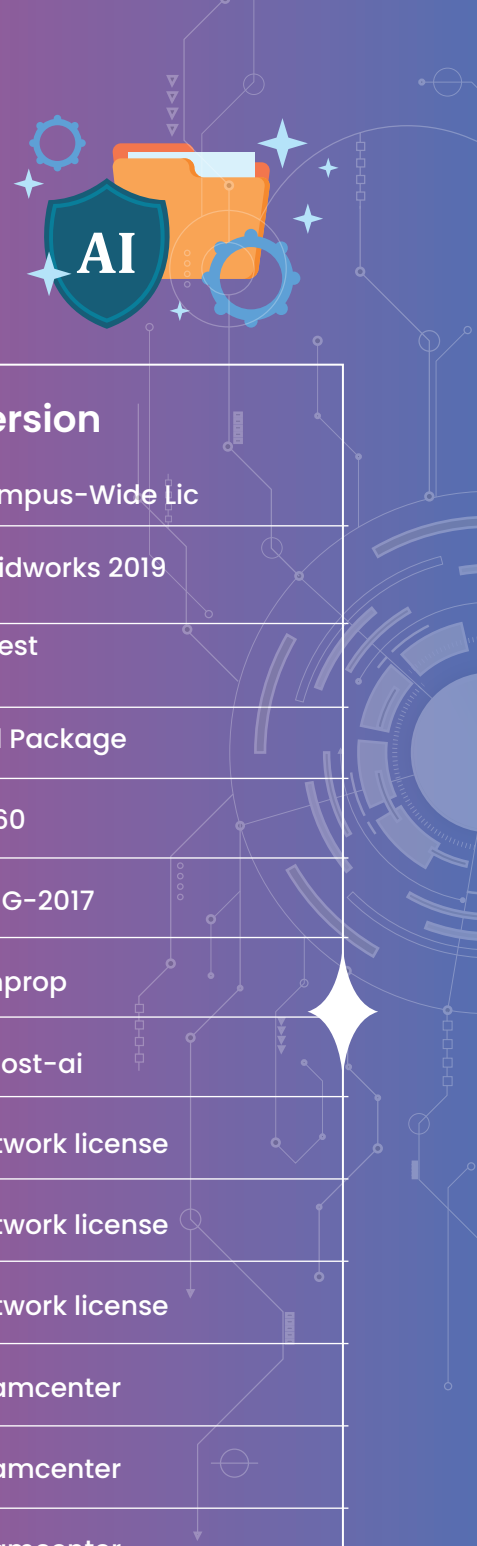
K. COMPUTER LABS

The University features state-of-the-art computer labs designed to deliver quality education. There are two dedicated blocks of enriched computing facilities, like well equipped laboratories with modern, high-end configuration computing environments, high-speed internet connectivity, ventilated, spacious, and well-furnished laboratories, and licensed software such as MS-Windows, Office 365, etc. There are 66 state-of-the-art computer laboratories, with a total of 3664 computers enabling simultaneous access and practice for all students. Each of these computer labs

has the capacity to accommodate 60 students. Also, there are dedicated laboratories for IoT, big data, AR, VR, the microprocessor lab with digital trainer kits, and robotics with high-end configuration systems like the i5 6th Gen, 16 GB of RAM, a 1 TB HDD, and TFT monitors.

Presidency University's computer laboratories are equipped with next-generation AI supercomputing infrastructure to support advanced learning and research in engineering and science. The facility includes two NVIDIA DGX H200 systems with 16 high-performance GPUs, delivering up to 112 virtual instances and supporting 90–100 concurrent users across eight AI/ML labs. The platform is designed for high stability and efficiency, with managed scheduling, built-in safety controls and near-continuous availability. These labs enable hands-on training, student projects and cutting-edge research in areas such as generative AI, natural language processing and ethical AI, while also supporting industry collaboration and future expansion.





SOFTWARE TOOLS

Sl. No.	Name of the Software	Version
1	Math Works (Full Suite) for Students & Faculty	Campus-Wide Lic
2	Solid Work Education Edition 2018-2019 with 200 students every year	Solidworks 2019
3	Cadence University Bundle Analogue and Digital FE & BE Latest	Latest
4	Mi Power Full Package	Full Package
5	UniSim Design Academic Program	R460
6	CMG Access to GEM, IMEX, or STARS Simulator	CMG-2017
7	Win Pro Phase Behaviour	winprop
8	CMOST	cmost-ai
9	Builder pre-Processor system, Graphics & Interface	Network license
10	Result Post-Processor system, Graphics & Interface	Network license
11	Dynagrid	Network license
12	Team Centre	Teamcenter
13	Team Centre Rapid Start	Teamcenter
14	Team Centre Author	Teamcenter
15	NX Academic - Core & CAD	Teamcenter
16	Adobe Creative Cloud	
17	Adobe Creative Cloud All Apps for HED - Shared Device	
18	Sophos Central Protection - Endpoint Protection	Intercept -x Advance -4250 Intercept -x Advance for Server- 20
19	Microsoft 365 A3 Licence	Office 365
20	COSEC Centra PLT100/TAM100	Cosec

K. MAKERSPACE: INNOVATION HUB

The Makerspace at Presidency University is a state-of-the-art innovation and prototyping facility established to promote hands-on learning, interdisciplinary collaboration, research excellence, and entrepreneurship among students. It provides a dynamic platform where ideas are transformed into tangible solutions through experimentation, design thinking, and rapid prototyping. Equipped with high-end industrial 3D printers, resin printers, advanced 3D scanners, PCB design and fabrication machines, high-performance embedded boards, advanced sensors, and precision measuring instruments, the Makerspace enables students to develop professional-grade prototypes aligned with industry standards. Integrated into the academic framework, it supports project-based learning, capstone projects, research initiatives, workshops, hackathons, and innovation challenges, encouraging students to apply theoretical knowledge to real-world problems. Student teams work on advanced domains such as drone technology, humanoid robotics, assistive technologies, robotics and automation, embedded systems, IoT, and smart technology solutions. The Makerspace promotes seed grants for promising projects, facilitates patent filing and intellectual property protection, and encourages research publications and presentations at national and international conferences. Students are also engaged in consultancy projects in collaboration with industries and central organisations, gaining real-time problem-solving experience and exposure to professional practices.

L. MEETING HALLS

Presidency University offers a range of well-designed meeting halls that support academic, cultural and professional gatherings. The landmark 650-seat Auditorium features comfortable, ergonomically designed seating in a gallery-style layout, ensuring clear sightlines from every seat. Fully air-conditioned and acoustically refined, it provides an excellent venue for conferences, convocations and large-scale events. The university also houses a spacious Amphitheatre, set amid lush greenery, creating an inviting open-air environment for academic programmes, performances and cultural activities. In addition, multiple Seminar Halls with seating capacities ranging from 120 to 360 are

equipped with modern audiovisual systems, drop-down screens and presentation boards, making them ideal for lectures, workshops and interactive sessions.



M. LEARNING AND DEVELOPMENT

Presidency University's Learning and Development (L&D) initiative is dedicated to equipping students with the essential skills, competencies and confidence needed to succeed in today's dynamic professional environment. Established to bridge the gap between academia and industry, the L&D team delivers a range of targeted training programmes, including aptitude enhancement (logical, quantitative and verbal skills), technical skill building, and communication development.

These interventions, such as placement boot camps, employability workshops, speakathons and other experiential challenges, are designed to sharpen students' problem-solving, leadership and workplace readiness. Complementing academic learning, the department also offers mock interviews, resume-building support, expert-led seminars, certification courses and personalised coaching to boost students' career preparedness. By integrating new-age pedagogy with industry insights, L&D ensures students graduate with both professional competencies and the confidence to thrive in competitive environments. Additionally, the team supports faculty development through training in workplace skills, growth mindset and professional etiquette.

N. OFFICE OF INTERNATIONAL AFFAIRS (OIA)

The Office of International Affairs (OIA) established in October 2021, drives the global vision of Presidency University by fostering internationalisation, strategic partnerships, and transformative global learning experiences. Serving as a single point of contact for international collaborations and student support, OIA facilitates global MoUs, exchanges, dual and joint degrees, international internships, master's progression, research partnerships, and faculty mobility, while also supporting international students through visa assistance, orientation, and academic integration. To date, the Office of International Affairs has established 185 global MoUs, enabling 195 student exchanges (116 outbound and 79 inbound), 190 international master's progressions, and 166 overseas internships, helping students secure ₹16 crore in scholarships and stipends and significantly reducing the cost of international education while enhancing global exposure and career readiness.

Whether you are a prospective student, a collaborative partner, or an international visitor, the OIA is your gateway to exploring global academic opportunities. For more information or assistance, visit the Office of International Affairs at the campus or explore their page at <https://presidencyUniversity.in/life-at-presidency/internationalengagement/about-us>.



O. UNNAT BHARAT ABHIYAN

Presidency University, Bengaluru, actively participates in Unnat Bharat Abhiyan (UBA), a flagship initiative of the Ministry of Education, Government of India, which aims to leverage the knowledge and resources of higher educational institutions for the sustainable development of rural communities. Through this initiative, the University engages faculty and students in village-level interventions focusing on areas such as education, health and hygiene, skill development, digital literacy, environmental sustainability, and social awareness, thereby strengthening institutional social responsibility and fostering inclusive and holistic rural development.

P. NPTEL LOCAL CHAPTER

Presidency University, Bengaluru, has been an approved SWAYAM-NPTEL Local Chapter since 2018, reflecting its commitment to enhancing teaching and learning practices through quality online education. NPTEL, an initiative led by IIT Madras and supported by the Ministry of Education, offers online certification courses across disciplines such as Engineering, Computer Science, Management, and Basic Sciences. The University actively promotes awareness and participation among students and faculty. The University facilitates enrolment, provides academic guidance, and encourages course completion and certification, consistently achieving “Active Local Chapter” status. Faculty mentorship and coordinated support help learners gain conceptual clarity, industry-relevant skills, and nationally recognised certifications, fostering self-directed learning and academic excellence.

Q. NAAC / INTERNAL QUALITY ASSURANCE CELL (IQAC)

In accordance with the guidelines of the National Assessment and Accreditation Council (NAAC), Presidency University, Bengaluru, established the Internal Quality Assurance Cell (IQAC) on 20 August 2018. The IQAC serves as the central body for planning, guiding and monitoring quality assurance and quality enhancement initiatives, with a focus on sustaining academic excellence and strengthening internal governance. Its quality policy emphasises the implementation of a robust system across teaching, research, consultancy and continuing education through self-evaluation, accountability and continuous improvement. The IQAC undertakes a wide range of activities, including promoting innovative teaching practices, conducting academic and administrative audits, supporting accreditation and ranking processes, strengthening research, placements and industry collaboration, implementing structured feedback systems, and encouraging community engagement and faculty development. Chaired by the Vice Chancellor, the IQAC comprises academic leaders, administrators, external experts and stakeholder representatives, and meets regularly to review processes, document outcomes, and institutionalise best practices in line with NAAC guidelines.

R. RESEARCH AND DEVELOPMENT

Academic research is a core part of learning at Presidency University, fostering curiosity, innovation, and the creation of new knowledge. The University offers Ph.D. programmes across diverse disciplines, supporting scholars with strong academic mentorship and opportunities for independent research.

The University provides excellent research infrastructure, including well-equipped laboratories, central instrumentation facilities, and extensive library resources with access to print and electronic journals and research databases. Faculty and scholars actively engage in funded research and consultancy projects supported by national and international agencies such as ICSSR, DBT, DST, and UGC. Scholars are encouraged to present their work at conferences, publish in reputed journals, and contribute to patents and innovation.

Currently, 696 full-time and part-time Ph.D. scholars are pursuing research across various schools and departments, and 253 scholars have been awarded Ph.D. degrees so far. Presidency University is committed to upholding high standards of research ethics and academic integrity, while providing continuous support to ensure a rewarding and enriching research.



S. SPONSORED RESEARCH

The Office of Sponsored Research (OSR) at Presidency University, Bengaluru, serves as the central institutional body dedicated to strengthening the University's research ecosystem by promoting scholarly excellence, innovation, intellectual property generation, and externally funded research. Through a structured framework of incentives and strategic support mechanisms, the Office facilitates high-quality publications, patent filing, competitive R&D proposal development, consultancy and industry collaboration, internal seed grant initiatives, conference participation, and innovation-driven activities leading to incubation and start-up development. The establishment of the Centralized R&D Infrastructure (CRDI), supported by substantial capital investment, and recognition by the Department of Scientific and Industrial Research (DSIR), Government of India, further reflect the University's commitment to maintaining nationally benchmarked research standards and fostering sustainable research growth.

A consolidated snapshot of the University's research performance is presented below:

Research Indicator	Achievement
Incentives & Conference Support Disbursed	₹3+ Crores
Peer-Reviewed Publications	3,100+
Patents Filed	910
Patents Granted	13
Internal Seed Grant Projects	53
Seed Grant Funding	₹83,71,703.00
Government-Funded Projects (Ongoing & Completed)	43
Total Government Funding Secured	₹2,22,88,680.00
Consultancy Projects	8
Consultancy Funding Received	₹12,45,711.00
Investment in CRDI Infrastructure	₹4+ Crores

T. ADVANCED RESEARCH CENTRES/ CENTRES OF EXCELLENCE

Presidency University has established specialised research-driven centres of excellence to promote advanced research in different specialised areas. Each of these centres of excellence has coordinators and is equipped with state-of-the-art research equipment and other support infrastructure facilities to facilitate advanced research by research scholars and faculty members.

Research Centre(s)	Thrust Areas of Research
Centre for Research in Materials	Nanomaterials, Nanostructured Coatings, Magnetism, Corrosion, Sensors, Surface Coatings
Advanced Technology Research Centre with M/s Spatics, Bangalore	Modelling, Mathematical/Numerical Simulations, Refrigeration and Air Conditioning, Nano-composites, Computational Fluid Dynamics
Centre for Research in Power Electronics	Power electronics, grid-tied inverters, Electric vehicles, Wireless power transfer for EV, Power converters
Sustainable Development Goals Centre	Water, Gender, Climate change, Decent work and zero hunger
Sophisticated Instrumentation Centre	Material science, Energy and optoelectronics, Synthetic chemistry, Green Chemistry
Centre of Excellence in Biofuel	Biofuels, Smoke meter, Gas Analyser, Emission testing, Gas analysis, Smoke Analyser
Centre for Research in Robotics and Automation	Artificial limbs, Automated guided Vehicles, Prosthetic, UAV, Quadcopters, land-based Vehicles, Advanced Microcontrollers and Microprocessors
Centre for Innovation Incubation and Entrepreneurship	Start-up, Innovative Project
Centre for Heat Transfer in Nano Fluids	Mathematical Modelling, Cooling, Nano Fluids, Electronic Systems
Centre for Water Research	Water Research, Detection of Metal Contaminants
Centre for Excellence in Additive Manufacturing with EoS Germany	Additive Manufacturing, Innovative Designs, Prototyping
IP Cell in association with KSCST Bengaluru	Patent, IPR-related Issues

U. PRESIDENCY LAUNCHPAD ASSOCIATION (PLA)

Presidency Launchpad Association (PLA), the Presidency University's Technology Business Incubator/Entrepreneurship Cell and a Section 8 non-profit organisation, nurtures innovation-driven entrepreneurship with a strong focus on societal and environmentally relevant technologies.

PLA Incubates and handholds aspiring entrepreneurs (Students, Teaching Faculty, Alumni and External aspirants) and provide facilities/infrastructure and assistance to them to start, incubate and successfully run businesses that involve innovation and cutting-edge technologies.

PLA offers free pre-incubation and physical/virtual incubation support for the first 18 months, and is currently supporting 200+ ideas/startups, including 22 registered companies, 21 MSMEs, and 160+ student-led Ideas. Backed by collaborations with 17 startup-support organisations (PLA - MOU) and a network of 20+ expert mentors, PLA has enabled its startups to collectively secure ₹4 crore in state and central government grants, empowering innovators to turn ideas into impactful enterprises.

V. PRESIDENCY UNIVERSITY LEARNING MANAGEMENT SYSTEM

The Presidency University Learning Management System (LMS) is a comprehensive digital platform designed to support and enhance the teaching-learning process through a blended learning approach. Accessible anytime and anywhere through secure login credentials, the LMS enables seamless integration of online and offline academic activities.

For faculty members, the system facilitates efficient course and content management, attendance tracking, assignment and assessment administration, monitoring of learning outcomes, and generation of detailed reports and analytics. For students, the LMS supports the entire academic life cycle, providing access to personal information, timetables, attendance records, course plans, assessments, grades, results and learning outcomes. It also enables online fee payment, leave management and structured feedback on courses and faculty, ensuring an organised, transparent and learner-centric academic experience.

W. PRESIDENCY UNIVERSITY EXAMINATION MANAGEMENT SYSTEM

The Presidency University Examination Management System (EMS) is a secure and integrated digital platform that manages the entire examination process efficiently and transparently. Aligned with the University's Learning Management System, it supports examination scheduling, assessment administration, evaluation, grade processing and result publication, while ensuring accuracy, confidentiality and compliance with academic regulations.

For students, the EMS provides easy access to examination schedules, hall tickets, results, grades and academic records through a single secure login. By reducing manual processes and enabling timely communication, the system enhances operational efficiency and upholds the University's commitment to fair, reliable and learner-centred assessment practices.

X. IT DEPARTMENT

The IT Department at Presidency University is a dedicated team of skilled professionals responsible for the management and smooth operation of the University's technological systems. The department plays a pivotal role in supporting both academic and administrative activities by ensuring the seamless function of critical digital services and maintaining the University's IT infrastructure.

KEY RESPONSIBILITIES AND SERVICES

IT Infrastructure Management:

01

The IT department manages key aspects of the University's technology infrastructure, including wireless internet access, computer labs, CCTV surveillance, IT services, and the upkeep of hardware and software. They ensure that these systems are operational and available for students, faculty, and staff.

Consultancy and Support:

02

The team provides expert consultancy and troubleshooting services to help resolve any IT-related issues faced by faculty, staff, and students. Whether it's a minor glitch or a more significant challenge, the department is always available for assistance.

Cybersecurity:

03

The department is tasked with protecting the University's systems, networks, and data through various cybersecurity protocols. These measures are designed to ensure the integrity and confidentiality of the University's digital assets.

Surveillance Systems:

04

The IT team is also responsible for maintaining the campus's surveillance systems, enhancing security for both students and staff by monitoring and protecting the campus environment.

05**Email and Communication Platforms:**

The department supports email systems and communication tools such as Micro-soft Teams, ensuring that staff and students have the tools they need to collaborate efficiently and stay connected.

Email and Communication Platforms:

The IT department provides essential technical support for classrooms equipped with ICT tools. This includes troubleshooting, maintenance, and ensuring the systems in the classrooms are functioning properly for academic activities.

06

POLICIES AND COMPLIANCE

Strict IT Policies:

The University has established comprehensive IT policies to govern the use of its technological resources. These policies aim to ensure responsible and secure use of IT assets by all users, including students, faculty, and staff.

Compliance and Accountability:

All users of the University's IT resources must adhere to these policies. The IT department emphasises the importance of understanding these policies, and non-compliance could result in disciplinary action.

Policy Management:

The IT department is responsible for creating, implementing, and updating these policies. work closely with other departments across the University to ensure that the policies meet the needs of the institution and remain up to date with current technological trends and security requirements.

In-house Data Centre:

To ensure reliable network connectivity and manage digital resources effectively across the campus, Presidency University operates its own data centre. This in-house infrastructure provides greater control over network performance and helps maintain uninterrupted access to the University's IT resources.

Y. WI-FI CAMPUS

Presidency University provides comprehensive campus-wide Wi-Fi connectivity through a robust and secure wireless network that seamlessly interconnects all major buildings and spaces. Key areas, including the Main Gate, Administrative Block, academic blocks, Library, Cafeteria, lawn areas, Auditorium and Seminar Halls, are covered by strategically deployed wireless access points, ensuring reliable, high-speed internet access throughout the campus. The network operates via a centralised authentication and management server that enables secure log-in, continuous monitoring and controlled access, thereby ensuring data protection and user accountability. Students and faculty members are permitted to connect to two devices, such as a mobile phone or laptop, enabling convenient and uninterrupted access to digital resources across the university.

Z. UNIVERSITY WEBSITE

The University's official website features dedicated pages for all the schools and departments, academics, research, life on campus, international engagement, admissions, student affairs, and the alumni association. The detailed pages of the school and department include programmes, curriculum, faculty, research, infrastructure, and events. Additionally, the website serves as a source for academic circulars, exam notifications, admission details and updates, and other pertinent public information beneficial for students and parents alike. Visit the Presidency University official website at: <https://presidencyuniversity.in/>.

AA. PRESIDENCY UNIVERSITY ON SOCIAL NETWORK

The following social networking platforms of Presidency University augment the mode of communication instantaneously to a vast number of users. The activities, events and programmes of each day are updated instantly on these platforms.

 Facebook: <https://www.facebook.com/PresidencyUniversityBangalore/>

 Instagram: <https://www.instagram.com/presidencyUniversity/?hl=en>

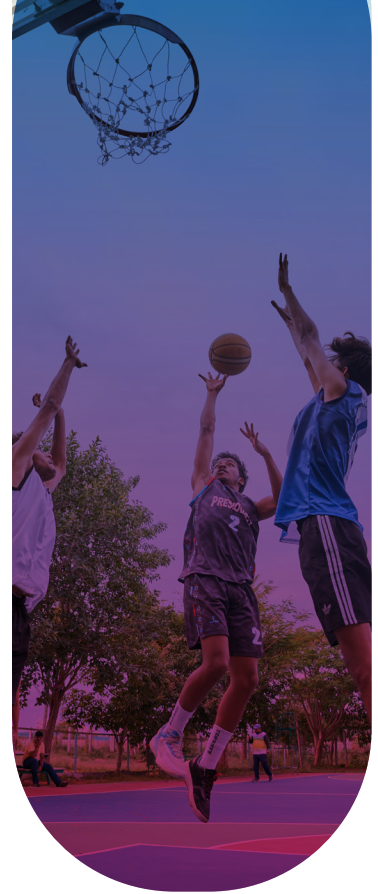
 LinkedIn: <https://in.linkedin.com/school/presidency-University-india/>

 YouTube: <https://www.youtube.com/channel/UC8pJ9nysyPA4O9S0QIR9qg>



BB. SPORTS FACILITIES

Presidency University is widely recognised for its accomplishments in sports and athletics. The University offers comprehensive infrastructure and support systems to train students and enhance their athletic abilities. It organises a range of sports events to encourage student participation and foster excellence. A dedicated sports management team, led by a director and supported by a lead coach and specialised coaches, oversees these initiatives. The University actively promotes a wide array of sports, including basketball, football, volleyball, cricket, and throwball, among others. Additionally, it invests in high-quality equipment to ensure a modern and performance-oriented playing environment for its students.



CC. HEALTHCARE CENTRE

Presidency University has an in-house health clinic [infirmary] dedicated to the physical and mental well-being of the students, faculty, and other staff members. The clinic remains open throughout the week. The University also has tie-ups with the top hospitals in Bengaluru to ensure proper medical care and attention for all members of the University community.

The clinic is headed by a qualified medical professional and supported by a team of trained paramedical professionals. There are dedicated satellite sick bays at different blocks of the University, staffed by trained nurses.

DD. STATIONERY AND REPROGRAPHIC CENTRE

The recreation centres adjacent to 'D' Block of the campus cater to the specific needs of the students and staff, providing photocopying and printing facilities at a nominal cost. It is equipped with a wide range of stationery items and efficiently manages operations to ensure the timely fulfilment of the requirements of students and employees.

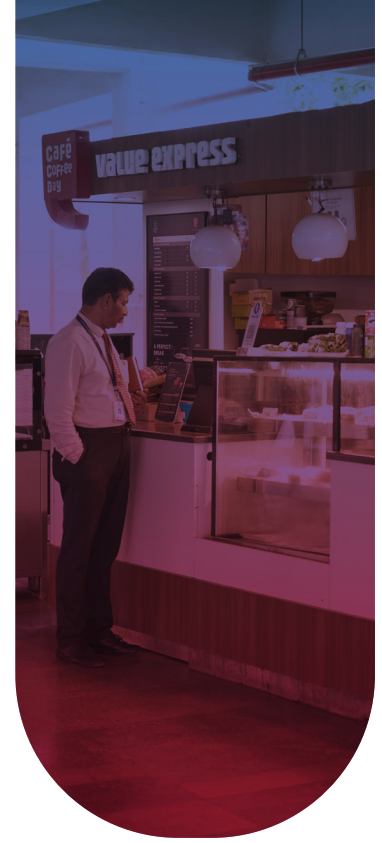
EE. RECREATIONAL SPACES

Landscape: The University is a 'green campus,' featuring a wide variety of trees, lush gardens, fountains, and thoughtfully designed thematic spaces that create a tranquil environment for students to relax and unwind.

Student Hangout Zones: The University's amphitheatre serves as a perfect venue for open-house events, such as promotional activities, recitations, and performances. Additionally, the lawns, furnished with seating arrangements, provide students with a comfortable space to study and socialise with peers.

FF. CAFETERIA AND FOOD COURT

The University cafeteria is spacious and offers a selection of hygienic food options at affordable prices. It is a popular venue for refreshments, discussions, and social interactions. The cafeteria caters to the diverse tastes of the student community with offerings that include South Indian, North Indian, Chinese, American and Continental cuisine. Food kiosks, located at various places throughout the campus, offer South Indian and North Indian cuisines, savouries, beverages, and a variety of delicacies.



GG. PARKING

The University has dedicated parking for two- and four-wheelers for employees with passes and security restrictions. Only vehicles displaying authorised stickers will be permitted to park inside the campus premises or in designated parking lots. Additionally, there is a separate parking area exclusively for students and visitors outside the campus premises.

HH. UNIVERSITY TRANSPORT

The University operates a dedicated fleet of buses that provide transportation to various parts of the city, facilitating the commute of students and employees to the University campus. To utilise this service, students must register with the Transportation Department and pay a nominal fee. Access to the bus is granted only to those with a valid pass.

II. UNIVERSITY HOSTELS

The University provides separate hostels for boys and girls. The hostels aim to integrate academic initiatives into the intellectual, physical, and psychological well-being and development of the students. The University's code of conduct, discipline, and decorum are strictly enforced within the hostel accommodations.



JJ. ATM FACILITY

The University houses a 'Federal Bank and HDFC ATMs', catering to the financial needs of the students and staff members.

The vibrant campus life at Presidency University fosters an environment that not only supports academic excellence but also cultivates essential graduate attributes.

2. GRADUATE ATTRIBUTES

Graduate attributes represent the qualities, skills, and conceptual knowledge that the University student community aspires to develop, guided by the University leadership during their association with the institution. The Programme Outcomes [PO], Programme Specific Outcomes [PSOs], and Course Outcomes [COs] are systematically integrated into the curriculum to facilitate the achievement of these envisioned attributes. Upon successful completion of the programme, the graduates of the University will be able to:

- Clearly comprehend relevant domain-specific knowledge.
- Demonstrate strong leadership skills and the ability to effectively work in teams.
- Apply the knowledge and/or skills acquired through the learning process to real-life situations
- Adapt to the changing world and serve as change agents for the advancement of lifelong learning.

3. HOLISTIC EDUCATION

Presidency University offers academic programmes meticulously designed to equip its students with contemporary, industry-relevant knowledge, skills, and aptitude, aiding them to achieve their career objectives. The curriculum and pedagogy are intricately integrated with project-driven experiential learning coupled with assignments that foster innovative thinking. Students at the University benefit from the expertise and mentorship of distinguished academicians from renowned universities and institutions who have carved a niche for themselves in their respective domains.

The curriculum is based on the Choice-Based Credit System, allowing students to select from a wide range of elective courses. The multidisciplinary approach provides a holistic educational experience, broadening their perspectives.

4. DEPARTMENT OF STUDENT AFFAIRS

Department of Student Affairs (DSA) plays a pivotal role in nurturing student talent and fostering holistic development through an extensive network of more than 50 clubs, chapters, and societies. These initiatives cover cultural, technical, social, and management domains, providing students with a diverse range of opportunities to explore their interests and enhance their skills.

Weekly activities and events, such as cultural celebrations, leadership talks, expert talks on trending technologies, hackathons and awareness programmes, encourage students to broaden their horizons and develop essential managerial and leadership skills.

Students are also motivated to participate in intercollegiate and inter-university competitions, enriching their practical knowledge and learning experience. Community-focused initiatives like the NSS and the Rotaract Club instil social responsibility and contribute to societal well-being. Additionally, the DSA ensures student wellness through a dedicated counselling team that provides professional support for personal and academic challenges.

Students who wish to explore and join the club of their choice can visit the DSA page on the official website <https://presidencyUniversity.in/life-at-presidency/student-affairs> or visit the DSA office for any queries. Also, to stay tuned to activities and happenings of DSA, follow the official Instagram account of Presidency University at <https://www.instagram.com/presidencyUniversity/?hl=en>

5. DEPARTMENT OF STUDENT DISCIPLINE

The Department is headed by a Director who is an Armed Forces veteran officer. The Director, who also serves as the Chief Proctor, is supported by nominated Faculty Proctors from each Department/School. In addition, Armed Forces veterans serve as Deputy Proctors and help ensure a conducive atmosphere on campus by monitoring student behaviour.

NATIONAL SERVICE SCHEME (NSS)

Presidency University has always been a torchbearer of social service over the prestigious decades of its existence. It not only shapes the best careers of our students but also shapes their character as responsible citizens of our country. NSS is a step forward in fulfilling our notion. The National Service Scheme (NSS) is a central sector scheme of the Government of India under the Ministry of Youth Affairs and Sports. The NSS at the Presidency University has added to sustainable and ecological living, higher standards of learning with awareness drives, celebrating Yoga Day with students, faculty, and adopted slums alike, uplifting social standards, health camps and blood donation drives, orphanage home visits, and hundreds of programs and special camps for the overall welfare of both our students and society.

NATIONAL CADET CORPS (NCC)

The National Cadet Corps (NCC) Army Wing was established at Presidency University in 2021, under the aegis of the 3 Kar Battalion, Bengaluru. The NCC cadet strength at Presidency University comprises one company of 160 cadets, including both male and female participants.

The unit is overseen by an Associate NCC Officer (ANO), a Girl Cadet Administrator & Army veteran to enhance the awareness level of cadets into assuming leadership roles in the Armed Forces, responsible citizens of the country, and creating a trained, well-motivated human resource for National service.



Enrolment of Cadets is carried out under the aegis of the Battalion selection committee in every academic year. NCC is offered as an Open Elective subject with a total of 6 credits, bifurcated to 3 credits on completion of the 'B' Certificate exam & 3 credits on completion of the 'C' Certificate exam.

On duty (OD) to cadets is granted for attending various events/camps & parades pertaining to the NCC & no sanction is required if within the stipulated minimum attendance of 65%. Should the threshold of 65 % be crossed due to exigencies of NCC service like attending state & national level camps, special dispensation will be made by respective HODs, Deans, duly approved by the Vice Chancellor on the recommendations of the Director Discipline & NCC.

CLUBS AND ASSOCIATIONS

01

Anime Club

The Anime Club brings together students passionate about anime, manga and Japanese culture. Through screenings, discussions, creative workshops, cosplay events and cultural explorations, it fosters creativity, friendship and cultural appreciation.

ARTHA – Finance Club

ARTHA focuses on financial literacy, analytical thinking and industry awareness. Through workshops, simulations, guest lectures and case studies, it prepares students for careers in finance, consulting and entrepreneurship.

02

03

Gaming Club

The Gaming Club caters to students interested in e-sports, online and console gaming. It organises tournaments and collaborative gaming activities that promote strategy, teamwork and engagement with the gaming industry.

Literary Club

04

The Literary Club nurtures creativity through literature, debates, poetry, storytelling and performance. With regular events such as creative writing workshops, filmmaking and art activities, it offers a dynamic space for expression.

05

GenAI Club

The GenAI Club fosters innovation in Generative AI, data science and emerging technologies, especially supporting BCA and MCA students. It hosts ideathons, workshops, coding competitions and webinars to bridge theory and practice.

06

Graphic and Animation Club

This club encourages creative exploration in graphic design and animation. Through workshops and collaborative projects, students develop visual storytelling, design thinking and digital content creation skills.

07

Music Club

The Music Club provides an inclusive space for singers, instrumentalists and music enthusiasts. Through jam sessions, performances and cultural events, members develop confidence, skill and artistic expression.

08

Fashion Society

Fashion Society is a creative community for students passionate about style and design. It promotes sustainable fashion through DIY projects, thrift initiatives, workshops, photoshoots and runway events.

Film Club

09

The Film Club fosters an appreciation for cinema through film screenings, critical discussions and filmmaking workshops. It encourages storytelling, creativity and collaboration among film enthusiasts.

10

Marketing Club

El Fortuna, The Marketing Club, empowers students interested in marketing, branding and advertising. The club serves as a hub for creativity and collaboration, transforming ideas into impactful marketing strategies and campaigns.

11

Culinary and Nutrition Club

This club brings together students passionate about food and health. It organises cooking workshops, nutrition talks, competitions and outreach activities, promoting healthy and creative lifestyles.

12

Dance Club

The Dance Club offers a platform for students to explore various dance forms through regular practice, workshops and performances. It encourages confidence, discipline and self-expression.

13

Debate Society

The Debate Society promotes public speaking, critical thinking and intellectual engagement through debates, MUNs and oratory events. It is one of the university's most active clubs, hosting major debate competitions.

AI Club

The AI Club explores artificial intelligence through hands-on projects, workshops, hackathons and expert talks. It supports learners at all levels in building practical skills and innovative solutions.

14**15****BUILD Club**

BUILD Club is the university's flagship technical and innovation hub. It enables students to work on multidisciplinary projects in AI, IoT, robotics and sustainable technologies, supported by mentorship, hackathons and a well-equipped MakerSpace.

Cosmic Crew – Astronomy and Space Science Club

Cosmic Crew inspires curiosity about space and astronomy by blending science, creativity and exploration. It provides a platform for students to expand their horizons beyond the classroom and engage with cosmic sciences.

16**17****Aarohan**

Aarohan is the Commerce and Finance Club that encourages students to explore the fields of finance and business through activities such as workshops, simulations, and competitions. It helps students connect theoretical knowledge with practical financial decision-making and leadership development.

Arete

Arete is a student-driven platform that promotes excellence, leadership, and holistic development among students. The club encourages participation in academic, professional, and creative activities that build confidence and personal growth.

18

Voice Brigade

Voice Brigade (VoiceBridge – HR Club) focuses on developing communication, leadership, and human resource management skills. The club organises discussions, activities, and events that help students understand workplace communication and HR practices.

19

20

Digitopedia

Digitopedia is the digital marketing association that nurtures students' interest in digital marketing, technology, and creative communication. It provides opportunities to learn marketing strategies, social media promotion, and digital branding through practical activities and events.

Pragya

Pragya is the Entrepreneurship Cell that inspires and supports aspiring entrepreneurs. The club provides guidance, resources, and platforms for students to develop innovative ideas and transform them into successful business ventures.

21

22

Linchpin

Linchpin is a student-led club that focuses on developing management and leadership abilities. It encourages teamwork, problem-solving, and organisational skills through various academic and professional activities.

Airargots

Airargots is a creative and collaborative student club that promotes innovation, teamwork, and participation in engaging campus activities. It provides a platform for students to explore new ideas and develop organisational and leadership skills.

23

Jenski

Jenski is a club that encourages student engagement, creativity, and skill development through interactive activities and collaborative projects. It provides opportunities for students to enhance their talents and actively participate in campus initiatives.

24

COUNSELLING & WELLNESS UNIT

The Student Counselling Services is an initiative at Presidency University, providing psychological support for students and faculty in the areas of personal, emotional, social, and academic/career-oriented concerns. There is a growing awareness of mental and emotional health today, thanks to various social and mass media campaigns.

Student counsellors and clinical psychologists provide professional advice and therapy to the students and are available on campus. Students can write to the counsellors, share their concerns, and seek support to comprehend the challenges they are encountering. The counsellors help to:

- Identify the underlying causes of their current emotional state.
- Formulate a strategic action plan to address the students' concerns in a supportive and sensitive manner.
- Assist the student in building resilience and empowering them to achieve their academic and personal objectives.

COUNSELLING SERVICES

- Individual Counselling
- Peer Support Program
- Workshops
- Working with teachers and parents
- Services provided by university student counsellors

Reach out to the student counsellors @
namratha.j@presidencyuniversity.in,
vinodchouhan@presidencyuniversity.in

MENTAL HEALTH COUNSELLING SERVICES BY ITOIHELP



Presidency University has partnered with the counselling service provider Itoihelp to support psychological well-being. The platform provides access to a panel of experienced counselling professionals. All students, faculty, and staff may avail themselves of this service free of cost and with relative anonymity. Interested individuals may visit www.Itoihelp.com, register using their official University email ID, and connect with the experts.

STUDENT MENTORING PROGRAM AT PRESIDENCY UNIVERSITY



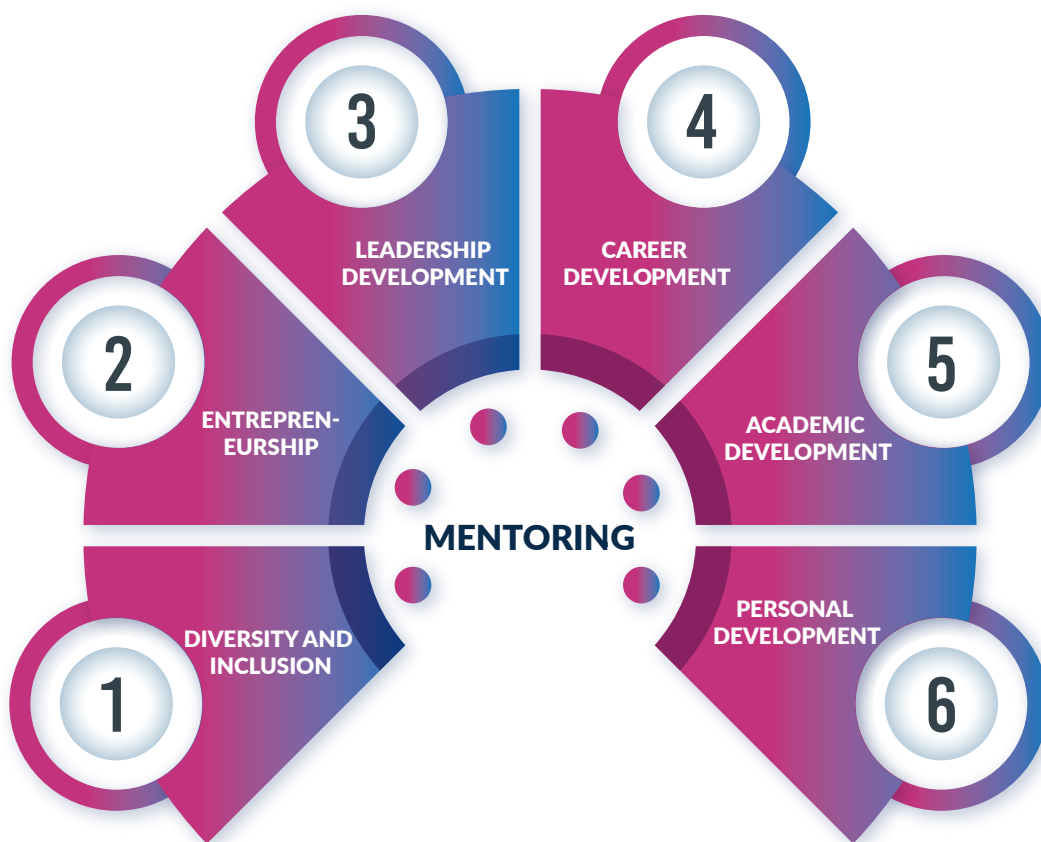
The Student Mentoring Program at Presidency University is a structured academic support system designed to promote students' holistic development. The program recognizes mentoring as a vital component of higher education that enhances not only academic performance but also personal growth, communication skills, interpersonal competence, and social responsibility. Through regular interaction with experienced faculty members, students receive guidance that helps them adapt to university life, manage academic demands, and plan for their future careers.

Mentoring is a continuous and collaborative process that relies on mutual trust, commitment, and active participation from both mentors and mentees. Faculty mentors serve as advisors, role models, and facilitators who guide students in academic planning, skill development, and decision-making. Beyond academics, mentors also support students in addressing emotional, ethical, and professional challenges, thereby contributing to their overall personality development. The program encourages consistent review of goals and progress, enabling students to reflect on achievements and identify areas requiring improvement. This dynamic approach ensures that mentoring remains responsive to students' evolving needs. Institutional support further strengthens the program by promoting uniform mentoring practices across departments.

AIM AND SCOPE OF THE MENTORING PROGRAM

The primary aim of the mentoring program is to provide systematic guidance, encouragement, and feedback to students, enabling them to achieve academic excellence and personal growth. It seeks to empower students to become confident, responsible, and self-directed learners.

The scope of mentoring is broad and inclusive, covering academic guidance, career planning, skill enhancement, emotional support, and professional exposure. By facilitating access to institutional resources, opportunities, and networks, the program supports students in developing essential life and career skills, thereby preparing them for future professional and social responsibilities.



GUIDELINES FOR MENTEES

- Clearly communicate goals, expectations, and learning needs to the mentor.
- Take initiative and remain proactive in academic and personal development.
- Maintain open, honest, and respectful communication with the mentor.
- Value the mentor's time by being punctual, professional, and prepared.
- Fulfil commitments and take responsibility for assigned tasks and goals.
- Accept feedback positively and use it for self-improvement.
- Remain open-minded to new ideas, perspectives, and learning approaches.

Active participation and accountability enable mentees to gain maximum benefit from the mentoring relationship and achieve their academic and professional objectives.



5. STUDENT CHAPTERS & PROFESSIONAL SOCIETIES

All ten schools, including the core engineering branches under the School of Engineering, actively promote co-curricular engagement through student-driven clubs and societies, with guidance from faculty mentors.

Forum of Civil Engineering (FORCE) was started by the Department of Civil Engineering at Presidency University to expose students to the field of civil engineering in its entirety and give them a feel of how the industry works. The Forum has organised guest lectures, workshops and industrial visits since 2018 and has launched a webinar series from October 2020 to continue the journey of educating young minds despite the barriers and temporary halt posed due to the pandemic situation.

- The Society of Petroleum Engineers, US (SPE), has established the Student Chapter at Presidency University. This initiative allows students to benefit from opportunities provided by SPE, including engaging in technology discussions at SPE events, networking with industry professionals, and gaining deeper insights into the petroleum industry. Active participation in the SPE student chapter is an excellent way to network with peers and local industry professionals, which will offer ways to develop new skills.
- The AAPG Student Chapter at Presidency University, Bengaluru, aims to enhance students' professional knowledge through distinguished lectures, workshops, and events. By collaborating with various organisations in the oil and gas industry, the chapter organises initiatives to bridge the gap between academia and industry.

- The Institute of Electrical and Electronics Engineers (IEEE) is a global professional association dedicated to advancing technology by fostering collaboration among professionals, researchers, and students. IEEE supports professional development through resources like online courses, certifications, and mentorship while bridging the gap between academia and industry through research alignment and innovation initiatives. Additionally, it promotes ethical and sustainable practices, advancing green technologies and addressing societal challenges. At Presidency University, there are four IEEE chapters, namely:
- IEEE Circuit and Systems Society (CASS)
- IEEE Signal Processing Society (SP)
- IEEE Communication Society (ComSoc)
- IEEE Computational Intelligence Society (CIS)
- IEEE Senior Council
- IEEE Nanotechnology Council

6. ALUMNI ASSOCIATION OF PRESIDENCY UNIVERSITY (AAPU)

The Alumni Association of Presidency University [AAPU] was established in 2019 and officially registered with the Registrar of Societies on 5th December 2019. AAPU has a stronghold of over 18,000 members. The association's main objective is to create a strong network between the alma mater and the alumni, encouraging them to take an active interest in the work and progress of AAPU by establishing regular engagement between them and the students. The association aims to enrich both current students and alumni through constant interaction and knowledge sharing. AAPU is looking at innovative ways to connect and grow.

AAPU launched its first alumni chapter in Bangalore, followed by chapters in the capital city, Delhi, and its first international chapter in Dubai. Committed to fostering a global alumni network, AAPU continues to expand its presence by establishing alumni chapters in cities worldwide.

7. INSTITUTIONAL SOCIAL RESPONSIBILITY

The ISR Cell at Presidency University works with a vision to foster positive and sustainable impact through purposeful and strategic initiatives. We believe and work towards creating opportunities for learning by participation under various initiatives of the ISR Cell with a linkage to many of the 17 SDGs (Sustainable Development Goals) adopted by the United Nations.

Providing infrastructure and tools to good primary education, opportunities to learn new skills towards livelihood, access to health care facilities, lake rejuvenation & conservation, are a few among many areas where the ISR Cell is working towards creating an impact in the community.

Students who wish to enrol for volunteering can write to:

isrcell@presidencyuniversity.in

8. UNIVERSITY SCHOLARSHIP POLICY

The University offers a variety of scholarships to recognise and support deserving students. These include Merit Scholarships for academically outstanding students, Sports Scholarships for excellence in athletics, Special Scholarships for achievements in NCC and cultural activities, and Scholarships for Girls to promote education among female students.

The University is committed to supporting deserving students whose parents are defence/police/ex-service (armed forces) personnel, differently abled students, students from economically weaker sections, students belonging to SC/ST/minority segments, students with single parents (mothers), and students who have lost both parents.

The University also provides concessions to students who are alumni of the University and to children of staff members of the Presidency Group of Institutions. There are special scholarships available to foreign students from SAARC countries. The scholarship for students of Jammu and Kashmir is awarded for all years of their programme of study. A student is eligible to avail of a scholarship under only one category.

- Students must submit the requisite original certificates to the Office of the Registrar for verification to be eligible to claim any scholarship.
- Applications with incorrect/incomplete information, non-submission of supporting documents, and submission of applications beyond the last date as notified by the University are liable to be rejected.
- Receiving any scholarship shall not be a matter of right, for the awarding of scholarships shall be at the sole discretion of the University.

- The various categories and details of scholarships offered by the University shall be notified by the University at the time of admission to a new academic year.
- The conditions and rules for the award of scholarship/concession in the University tuition fees shall be clearly prescribed in the University scholarship policy, which is notified from time to time.
- Scholarships are restricted to rebates in the University Tuition Fee only and are applicable for the first year of the relevant programme of study.
- Students who are awarded a scholarship for the first year of their program of study shall pay the full University fee and other charges/deposits, as applicable, prescribed in the fee document of the University from the second year of the program till completion of the program of study.
- If a student withdraws or discontinues from the programme, they are required to return the scholarship amount.
- All students who are awarded any type of university scholarship shall be required to give a written undertaking to abide by the rules and conditions relating to the award of such scholarship.
- Students who have participated in international, national, or state-level sports competitions are eligible to avail themselves of sports scholarships.

9. EXAMINATION GRIEVANCE REDRESSAL CELL

The Examination Grievance Redressal Cell provides a mechanism for the redressal of grievances related to examinations, ensures transparency in examination practices, and prevents unfair practices at the University. The University examination office, along with the faculty team, ensures the smooth conduct of the University examinations and continuous assessment. If any grievance occurs, it will be immediately considered and redressed.

OBJECTIVES

- Monitor the examination process to ensure a stress-free examination atmosphere in the exam hall.
- Resolve students' grievances related to examinations and continuous assessments.
- To encourage students to express their grievances/problems with the conduct of examinations without any fear.
- Issue of mark sheets, transcripts, provisional degree certificates, and any other certificates as per the University examination regulations.
- Emphasise prevention of errors rather than controlling through punitive measures.

Students or faculty members with a genuine grievance may approach the co-coordinator or a member of the cell in person. In case the person is unable to appear in person, grievances may be dropped in writing to the co-coordinator of the Examination Grievance Redressal Cell.

SUBMISSION OF GRIEVANCES

Students may submit grievances related to examinations by logging into their student account at <https://presidencyuniversity.linways.com/ams/student/login>. Grievances must be submitted under the Examination Helpdesk section and should include the student's details along with a clear description of the issue. The application will be received by the Controller of Examinations (COE) Office, which will review the grievance and take appropriate action.

10. STUDENT GRIEVANCE REDRESSAL CELL (SGRC)

Presidency University is committed to providing a safe, fair and harmonious learning and work environment. In view of this, the University has a robust mechanism for redressal of students' grievances on time. The grievances that need immediate redressal are related to academic and non-academic matters, such as assessment, victimisation, attendance, charging of fees, conducting of examinations, harassment by fellow students or teachers, etc. In this regard, a formal Student Grievance Redressal Cell (SGRC) is constituted in accordance with the UGC Regulation to deal with day-to-day grievances of its stakeholders, including the students.

Any student who is aware of any violations must report them to the SGR. Said grievance must be submitted in writing and should be made within (04) days from the day of the alleged violation. The SGRC shall take note of the grievance and inform the Disciplinary Committee to conduct the inquiry and impose appropriate retribution. There shall be an Internal Complaints Committee (ICC) in place in cases of any sexual harassment complaints.

The Constitution of the School Level Grievance Redressal Committee, University Level Grievance Redressal Committee, Procedure for Redressal of Grievance, Types of Grievances, Appellate Authority/Ombudsman, Functions of Ombudsman, and Procedure for Redressal of Grievance by Ombudsperson are placed in Annexure-3.

11. ANTI DISCRIMINATION CELL

Discrimination against any person on the grounds of his/her disability or physical limitations and minority status is a gross violation of universally accepted principles of equality and human rights and even constitutional obligations. Presidency University has set up an Equal Opportunity Cell to address the issues concerning Scheduled Castes, Scheduled Tribes, Other Backward Classes, and Persons with Disabilities.

The basic aim of the Cell is to ensure that students and faculty belonging to various diverse backgrounds of community, religion, region, gender, or ability are not deprived of their basic opportunities. Everyone must have access to basic rights to foster inclusivity and harmony. This cell organises various activities to promote inclusive policies and practices for all. It also addresses grievances to ensure equality and equal opportunities for disadvantaged groups on campus through the effective implementation of policies, skill development programs, and societal initiatives.

12. ANTI – RAGGING

A conducive and amicable environment is a hallmark of Presidency University. This ambience is ensured by various committees and bodies that make students aware of the consequences in the event of breaching the code of conduct. The Anti-Ragging Committee is instituted to ensure the safety and comfort of the students and to provide an amicable environment on the campus and in the hostels. The University is guided by the UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions. It is expected that every student reads the guidelines below and abides by the regulations.

Ragging is a cognizable offence, and Presidency University will take strict action against offenders.

DEFINITION OF RAGGING

- Any conduct by a student or group of students, whether by spoken or written words or by an act, which has the effect of teasing or treating a fresher or any other student rudely.
- Exploiting students, preventing them from completing academic tasks, and engaging in financial extortion.
- Any act of physical abuse, including sexual abuse, homosexual assault, stripping, forcing obscene or lewd acts or gestures, causing bodily harm, or any act that endangers the health or safety of a person.
- Any act that prevents, disrupts, or disturbs regular academic activities.

ANTI-RAGGING MEASURES

In accordance with the directions of the Honourable Supreme Court of India, the UGC Regulations, 2009, the subsequent Advisory issued in 2025, and Section 116 of the Karnataka State Government Education Act, 1983, on curbing the menace of ragging in higher educational institutions, the University has constituted an Anti-Ragging Committee and Anti-Ragging Squads to ensure the strict and meticulous implementation of all prescribed directives. The details of the members of the Anti-Ragging Committee and Anti-Ragging Squads, along with their mobile numbers, shall be prominently displayed for the benefit of students, especially newly admitted students.

- The University educates students enrolled for various programmes, at the beginning of each academic year, about the Anti-Ragging Policy and Zero-Tolerance for ragging at the University.
- It is mandatory for each student, as well as his/her parents/guardians, to submit online separate undertakings in the form of an official declaration at the time of admission by clicking on <http://www.antiragging.in> to the effect that they are aware of the prohibition of ragging & the punishment prescribed both by the penal laws and these regulations. All students must submit their acknowledgement number to their class coordinator.
- Anti-ragging messages are displayed on digital display boards, along with banners and hoardings, at prominent locations across the University campus, including hostels, canteens, messes, cafeterias, buses, playgrounds, lawns, and laboratories.
- Surprise checks of hostels/canteens/cafeterias/bus stops are carried out regularly. A close and regular liaison is maintained with the local police to guard against any instance of ragging.
- An FIR will be lodged at the police station on all reported ragging cases. Daily briefing for the new students is carried out by counsellors and coordinators.
- An anti-ragging committee of the students is also formed. In case any student encounters ragging by any of the senior students, he/she is immediately required to contact the members of the anti-ragging committee, who will take immediate corrective action, and necessary proceedings will be initiated against the culprits engaged in ragging activities. The constitution of the University Anti-Ragging Committee is placed in Annexure 1.

PUNISHMENT FOR RAGGING:

- Lodging an FIR against the offender.
- Rigorous imprisonment for up to 3 years (under the court of law).
- Fine up to Rs. 2,50,000/-.
- Expulsion from Presidency University and subsequent barring of admission to any other institution.

13. POLICY FOR PREVENTION OF SEXUAL HARASSMENT

Presidency University is committed to creating and maintaining a safe and inclusive community in which students and employees can work together in an environment free from violence, harassment, exploitation, intimidation, and stress. This commitment includes all forms of gender-based violence, sexual harassment, and discrimination based on sex or gender, including discrimination within the same sex.

UNIVERSITY POLICY ON PREVENTION OF SEXUAL HARASSMENT

University Policy on Prevention of Sexual Harassment

The University Policy on Prevention of Sexual Harassment has been framed with the following objectives:

- To comply with the directives of the Honourable Supreme Court of India.
- To establish an effective mechanism for the prevention and redressal of sexual harassment cases and other acts of gender-based violence at the University.
- To create and foster a University environment completely free from sexual harassment in all its forms and to generate public opinion against all forms of gender-based violence.

DEFINITION OF SEXUAL HARASSMENT

For the purpose of this policy, “Sexual Harassment” includes, but is not limited to, the following acts:

- Unwelcome sexual advances, requests for sexual favours, and/or verbal or physical conduct of a sexual nature, whether explicit or implicit, made in return for a term or condition of teaching, guidance, employment, participation, or evaluation in any University activity.
- Unwelcome sexual advances and/or verbal, non-verbal, or physical conduct, including loaded comments, remarks or jokes; letters; phone calls; emails or other communication media; gestures; display of pornography; lurid stares; physical contact or molestation; stalking; sounds; or any display of a derogatory nature, that interfere with an individual’s performance or create an intimidating, hostile, or offensive environment.
- Forcible physical touch or molestation; eve-teasing; innuendos and taunts; physical confinement against one’s will; or any act that infringes upon an individual’s privacy.
- Any act or conduct by a person in authority, belonging to any sex, that denies or may deny equal opportunity in education or career development, or creates a hostile or intimidating environment for a person belonging to the other or same sex.

APPLICABILITY OF THE POLICY

This policy is applicable to all allegations of sexual harassment made by a student against another student, employee, or third party, irrespective of whether the alleged incident occurred within or outside the University premises.

REDRESSAL MECHANISM AND DISCIPLINARY ACTION

- The University has constituted a Committee for the Prevention of Sexual Harassment to receive complaints, conduct inquiries, provide assistance and redressal to victims, recommend penalties, and take appropriate action against the harasser, if required.
- Disciplinary action shall be proportionate to the nature of the violation and may include a warning, suspension, or expulsion from the University.
- Details regarding the constitution, responsibilities, and procedures of the University Committee for Prevention of Sexual Harassment are provided in Annexure 2.

14. ACADEMIC REGULATIONS

Every student can access the academic regulations of the University, along with the concerned programme regulations and curriculum, on the web portal of the University. The students and parents must read these documents so that they are aware of the regulations, policies, and rules of the University. The students are required to comply with all the Regulations, Policies and Rules issued by the University from time to time. A person seeking admission to any program of the University shall be deemed to have read, understood, and accepted the academic regulations and the concerned program regulations and curriculum.

To read more: <https://presidencyUniversity.in/presidency/academic-regulations>

15. CODE OF CONDUCT FOR STUDENTS

Every student shall observe discipline and decorum and proudly contribute to the academic ambience and prestige of the University. Students must treat each other with dignity and a spirit of friendship and brotherhood to create and nurture a harmonious student community. Every student must respect the faculty members and every staff member of the University. For the well-being of the student community, any violation of the Discipline and Code of Conduct will be strictly dealt with in accordance with the University bylaws, including expulsion from the University.

15.1 STUDENT IDENTITY CARD

Every student admitted to the University is provided with a university identity card and a coloured tag representing the respective school/ department. Each student should wear their Identity Card around their neck and always display it while on the University campus.

- A student will not be allowed onto the campus without an identity card.
- A student must produce the identity card to use any University facility, like the Library, the preliminary medical centre, the canteen, or the laboratories.
- A student must return the identity card to the University office at the time of graduation/withdrawal/expulsion or when asked for. In case of failure to do so, the security deposit, if any, will be forfeited, and certificates will not be issued.
- Every student should preserve the identity card and not give it to any other student or outsider for any purpose. Any misuse of the University identity card (belonging to self or others) will lead to disciplinary action against the student, including expulsion from the university.
- The University reserves the right to ask the students to surrender their identity card without assigning any reason.
- In case a student loses the identity card, s/he should apply for a fresh identity card along with a penalty fee prescribed by the University.
- Possession of more than one Identity Card is an offence and will invite disciplinary proceedings.
- When an Identity Card is confiscated on disciplinary grounds, the Director of Student Discipline will issue a Temporary Identity Card till the disciplinary proceedings are completed.

15.2 STUDENT DRESS CODE

Personal grooming and dress code are very essential for self-esteem, a sense of belonging and camaraderie, pride in the University, and preparedness for corporate/professional careers. All students must follow the dress code applicable to them. Students are advised to be well-groomed and dressed gracefully, befitting the image of an ambassador of the University.

The University Uniform and Dress Code, as prescribed below, must be followed by all concerned students from Monday to Friday, on all working days. However, on working Saturdays, the students may attend classes at the University in casual wear.

GENERAL DRESS CODE FOR STUDENTS (MONDAY TO FRIDAY)

- Boys shall wear formal trousers and shirts (half sleeves or full sleeves—tucked in) and formal shoes on all working days.
- Shirts with Chinese collars, torn jeans/trousers, cargo jeans with multiple pockets, t-shirts, kurta-pyjama, shorts, and track suits, as well as clothing with objectionable slogans, taglines, and images, are strictly prohibited.
- Students should wear shoes unless medically required; floaters/sandals/chappals are strictly prohibited.
- Girls shall adopt a modest dressing style such as comfortable-fitting formal trousers and shirts (half sleeves or full sleeves—tucked in), or a power suit/jacket with a formal shirt, or a salwar-kameez or saree. Tight-fitting, revealing, and sleeveless clothing; short kurtis, tops, crop tops/shirts, t-shirts, torn jeans, shorts, and skirts are strictly prohibited.

SATURDAY

- Students may come to the University on Saturdays attired in smart casual.
- Boys can wear shirts/collared t-shirts with jeans/trousers and sneakers.
- Girls can wear comfortable tunic tops, Shirts, Collared T-shirts with Jeans/trousers and sneakers.
- NCC cadets will wear uniforms on notified days for that purpose.

DRESS CODE FOR LABORATORIES (EXCEPT COMPUTER LABORATORIES) AND WORKSHOPS

Students must come to the labs (other than computer labs) and workshops in the prescribed lab/workshop uniform and shoes.

UNIVERSITY UNIFORM FOR RESPECTIVE SCHOOLS/PROGRAMS:

MBA PROGRAMME [SCHOOL OF MANAGEMENT]:

Every newly admitted student of the MBA Programme should buy a set of the University Uniform consisting of one (01) University Blazer, one (01) tie, two (02) shirts, and one (01) pair of trousers. All MBA students must come to the University wearing the full University uniform with formal shoes every Monday and Thursday.

LLB/LLM PROGRAMMES [SCHOOL OF LAW]:

Every newly admitted student of a law program of the School of Law should buy a set of the University Uniform for law students consisting of one (01) University blazer, one (01) tie, two (02) shirts, and one (01) pair of trousers. All students of law programs must come to the University wearing the full University uniform with formal shoes on every Monday and Thursday.

BBA PROGRAMMES [SCHOOL OF COMMERCE & ECONOMICS]:

Every newly admitted student of the BBA Program should buy a set of the University Uniform consisting of two (02) shirts and two (02) trousers. All BBA Program students must come to the University wearing the University Uniform with formal shoes every Monday and Thursday.

JOURNALISM & MASS COMMUNICATION PROGRAMMES [SCHOOL OF MEDIA STUDIES]

every newly admitted student of the Programme shall purchase a set of the University uniform consisting of two (02) T-shirts. All SOMS Programme students are required to attend the University wearing the prescribed University uniform along with formal shoes on Mondays and Thursdays.

B.A. PROGRAMMES [SCHOOL OF LIBERAL ARTS & SCIENCES]

Every newly admitted student of the BA Programme under SOLAS shall purchase a set of the University uniform consisting of two (02) shirts. All BA Programme students are required to attend the University wearing the prescribed University uniform along with formal shoes on Mondays, Wednesdays, and Fridays.

DRESS CODE FOR SPECIAL EVENTS/PROGRAMS IN THE UNIVERSITY:

- All students of MBA, Commerce, and Law Programmes are required to be attired in their designated uniform, consisting of University blazers and formal shoes.
- Students of the other schools must be in formal dress code and wear formal blazers and formal shoes. Gentlemen-students must wear ties. Lady students may wear formal dresses or sarees.
- For games, sports, or similar activities, students must wear the University sportswear/ blazer/ tracksuit/t-shirts, as prescribed.
- Media Studies and BPT students are required to wear their prescribed scrubs along with aprons while attending laboratory sessions.

VIOLATION OF THE UNIVERSITY STUDENT DRESS CODE:

Any violation of the University Student Dress Code shall result in stringent disciplinary action. A caution notice will be issued to a student violating the dress code. Subsequent violations will result in disciplinary action against the student, which may include a fine of Rs. 1000/-, debarment from placement assistance, and/or representing the University in any event/competition.

15.3 RESTRICTED USE OF MOBILE PHONES IN THE UNIVERSITY:

- Mobile phones may be carried by students on campus to stay connected with family and friends; however, appropriate usage is equally important to ensure attention to academic sessions, the safety of people, and privacy.
- Use of mobile phones is strictly prohibited in the academic blocks, which include classrooms, laboratories, workshops, libraries, moot courts, and the corridors of the academic blocks and the administrative block.
- Students are strictly prohibited from using mobile phones during meetings, seminars, workshops, guest lectures, and conferences.
- Students may use their mobile phones in the permissible/designated areas on the University campus as stipulated by the University.
- Privacy is of the highest importance, and students will not photograph persons on-campus without his/her consent, either with a mobile phone/ DSLR camera/ Drone camera.
- Any student using a mobile phone in restricted areas will be cautioned, and the mobile phone will be confiscated. A second violation will result in stringent disciplinary action against the student, which may include a fine of Rs. 1000/-, debarment from placement assistance, and/or representing the University in any event/competition.

15.4 USE OF STUDENTS' PERSONAL LAPTOPS IN THE UNIVERSITY

Students may bring their Personal Laptops/Tablets to the University Campus. The rules for the usage of Personal Laptops/Tablets are specified in the following points:

- Students may use laptops/tablets in the tutorial classes if required as part of the coursework/class assignments, with prior permission of the concerned course instructor.
- Students may use their laptops/tablets in the classrooms/seminar halls for assignment/seminar/paper presentation purposes or any other academic activity as required/approved by the concerned course instructor.
- Students may use her/his laptop/tablet during a class/lecture for academic purposes by seeking prior permission from the concerned faculty. Violation of this rule will result in strict disciplinary action, and the errant student's laptop/tablet will be confiscated by the course instructor.
- Students are not permitted to use/take their personal laptops/tablets to the computer labs during a practical/laboratory period/class. Violation of this rule will result in disciplinary action against the student, and the errant student's laptop/tablet will be confiscated by the concerned faculty.
- Students may use their laptops/tablets in the computer/project laboratories to complete assignments/project work with prior permission of the concerned course.
- Use of personal laptops/tablets in the University laboratories/classrooms for any non-academic/curricular work or activity is strictly Violation of this rule will result in stringent disciplinary action against the student and immediate confiscation of their laptop/tablet.
- Students must get and bring their own laptops as required by their enrolled programme

CYBER RULES & POLICY:

- University Resources: Use Wi-Fi, email, and cloud services only for academic or official purposes. Avoid illegal, offensive, or commercial activities.
- Account Security: Keep your login ID and password private. Do not share accounts. Use strong passwords and update them regularly.
- Data Privacy: Do not access, copy, or share others' files without permission. Protect personal information and respect others' privacy.
- Device Safety: Keep your laptop updated with antivirus and security patches. Avoid hacking, tampering, or connecting to unsafe networks.



- **Responsible Conduct:** Cyberbullying, harassment, or spreading false information is prohibited. Your digital activity is monitored and traceable.
- **Reporting Issues:** Report any suspicious emails, breaches, or misuse to IT support immediately.
- **Consequences:** Violating these rules may result in warnings, restricted access, or disciplinary action.

15.5 STUDENT DISCIPLINE IN THE UNIVERSITY CAMPUS (INCLUDES HOSTEL AND TRANSPORT FACILITY)

A student shall not indulge in any act of indiscipline, which includes:

- Any violation of regulations, policies, and the code of conduct for students at Presidency University, as may be prescribed and be prevalent from time to time.
- Breach of an Undertaking or Declaration and/or refusal to obey the directions/instructions of the HOD/Dean, Registrar, Director, Discipline Head,
- Pro Vice Chancellors, Chief Proctor and/or Vice Chancellor or any other Senior University official.
- Failure to provide proof of identity when requested to do so, and/or not producing an identity card.
- Displaying the approved out pass before moving off the campus during class hours.
- Violent, indecent, disorderly, threatening, intimidating, or offensive behaviour or language (whether expressed orally, in writing, or electronically, including blogs, social networking websites, and other electronic means).
- Shouting, whistling, and use of verbal/written abuses, derogatory or foul language/terms against any officer, academic staff, administrative staff, other employees, or students of the University.
- Distribution or publication of a poster, notice, sign, or any publication, including audio-visual material, blog, or webpage, which is offensive, intimidating, threatening, or illegal.
- Any kind of betting/gambling/extraction of money from a fellow student.
- Any act of malpractice related to any examination/test/evaluation process conducted by the University.
- Littering on the University campus, including classrooms.
- Mass bunking of classes and other University activities, or causing disruption in any manner of the functioning of the University.

- Possession and/or use of banned/prohibited substances such as tobacco products, alcohol, narcotics, etc., within the premises of the University, including the hostels of the University.
- Physical assault or threat to use physical force against any officer, academic staff, administrative staff, other employee, or student of the University, and/or causing injury to any person within or outside the University Campus, including hostels and transport facilities.
- Carrying any weapons or prohibited items, or chemicals, or usage of/threat to use them.
- Violation of the status, dignity, and honour of students belonging to the Scheduled Castes and the Scheduled Tribes and/or using abusive language against them and/or indulging in any activity that tends to deride them or tarnish their reputation.
- Creating ill will or intolerance on religious/communal distribution of literature/propaganda material, in print/electronic form, pertaining to his/her religion, political views, and group views (based on caste, creed & place of residence) within the University campus.
- Accessing banned sites and/or pornographic sites and/or material on the University campus, including hostels.
- Any behaviour that could be construed as discriminatory or harassing on the grounds of sex, sexual orientation, gender, gender reassignment, race, religion, disability, or age of any student or member of staff of the University, or any visitor to the University.
- Fraud or deception in relation to the University or its staff, students or visitors.
- Possession of duplicate Identity Card/ Hall ticket/ Admit card/bus pass/ fee receipt/ impersonating: with an aim to commit fraud.
- Bribery or attempted bribery, including but not limited to offering or giving money, gifts, or any other advantage to any student or employee of the University, or any visitor to the University, with the intention of inducing that person to perform his/her role improperly or of rewarding that person for performing his/her role improperly.
- Theft, misappropriation, unauthorised use, or misuse of the University property or the property of its students, staff, or visitors.
- Failure to comply with any punishment imposed because of the University's disciplinary procedures or contempt of those procedures.
- Ragging is strictly prohibited. Indulging in any activity that amounts to ragging or any similar act shall result in the student being suspended from the University.
- Any act that tends to bring the University and/or its officials, staff, or other students into disrepute and/or adversely affects its reputation and goodwill.
- Misbehaviour/disrespectful behaviour, physical assault, or threat to use physical force against any member of teaching or non-teaching staff of any department/school/University, security staff, fellow students, and the public within or outside the campus.



- Indulging in any act, either singly or with others, that creates disturbance within any part of the campus/classrooms or indulging in any activity that obstructs the smooth conduct of classes and/or academic work within the campus.
- Indulging or promoting any business or trading activity within the University campus, including hostels and transport facilities.
- Participation and involvement in any agitation or public demonstration or any other form of collective activity in or outside the raising of any slogans or indulging in any violent activity in pursuance of any demands or issues.
- Indulging in cybercrimes like hacking any University data centre/sending obscene communal/hate messages, and hacking online classes.
- Any act, whether verbal, physical, or digital, that violates the status, dignity, or honour of others, including eve-teasing, accosting, molesting, using abusive language, making suggestive gestures, or sending offensive emails, WhatsApp messages, MMS, or other digital communications, is strictly prohibited. Students must respect personal data and privacy and comply with UGC guidelines on preventing sexual harassment and maintaining a safe, respectful campus environment.
- Public display of affection/socially unacceptable behaviour.
- Having been cautioned, making a false statement to the Enquiry Committee/Fact Finding Committee.
- Any other act of commission or omission, which constitutes indiscipline in the view of the Disciplinary Committee.

15.6 DEFACEMENT/DAMAGE/THEFT OF UNIVERSITY PROPERTY

- Students shall not indulge in any wilful breakage, defacement, damage, or theft of university property (which includes any University infrastructure, equipment, furniture, sports goods, canteen facilities, hostel facilities, University buses, and such other facilities and equipment of any kind belonging to the University. Any student or group of students guilty of stealing, defacing, breaking, or damaging any property, equipment, facility, and/or infrastructure of the University shall be subject to stringent disciplinary action and penalties, which include:
- Penalty to recover the cost of the damaged/defaced property of the University from the guilty student(s).
- Forfeiture of the security deposit, if any, deposited by the student at the time of admission.
- Debarment from Placement Assistance of the University and from representing the University and/or participating in any Competition/Event.
- Penalty and Suspension from the University.

EXPULSION FROM THE UNIVERSITY

The decision of the Vice Chancellor, based on the recommendations of the Disciplinary Committee in such cases, shall be final and binding.

15.7 BANNED SUBSTANCES/MATERIALS IN UNIVERSITY CAMPUS (TOBACCO/NARCOTICS/ALCOHOL PRODUCTS/WEAPONS/FIREARMS AND PORNOGRAPHIC MATERIAL)

The following articles/ items related to substance abuse are strictly banned in the University Campus, University Hostels, and University Transport/Buses

- Tobacco Products;
- Alcoholic Beverages, Spirits, and Wines;
- Narcotics, Drugs, or
- Firearms, weapons, or replicas of weapons, or any instrument that is considered dangerous and/or destructive
- Pornographic material in any form;
- Unauthorised tranquilliser medicines other than prescribed by the examining physician; or
- Any other objectionable material as notified by the University as such.

NOTE: Possession of any of the articles/substances listed above in the sub-clauses, anywhere on the University campus, including the hostels and in the University buses, is a serious violation, and strict disciplinary action will be taken against the errant student, which includes immediate suspension from the University till the completion of the inquiry by the Disciplinary Committee. The guilty student(s) may be expelled from the University on the recommendations of the Disciplinary Committee.

15.8 SOCIAL MEDIA USAGE – CODE OF CONDUCT/COMMUNICATION

The competent authority shall assign and entrust certain social media-related updates to a student committee that is authorised to upload approved content on the social media pages of the University. They are to be mindful of what is appropriate and what is not, to maintain the goodwill and reputation of the University.

- Students are expected not to interact on behalf of the University with media representatives or invite media personnel to the campus without the permission of the University.
- Students are not permitted to audio/video-record lectures in classrooms or actions of other students or staff without prior permission/consent.
- Students are not permitted to provide audio or video clippings of any activity on the campus to the media without prior permission.
- Students are expected to use social media carefully and responsibly. They are not to post derogatory comments about other individuals from the University on social media or indulge in any related activities that cause grave ramifications on the reputation of the University.
- Students are not to create audio/video recordings or take photographs or stream audio/video content of any person in a location where the person has a reasonable expectation of privacy without that person's knowledge/expressed consent.

16. DISCIPLINARY COMMITTEE

Any act of indiscipline pertaining to the Code of Conduct for Students listed in the above section and its Clauses/Sub-Clauses will be investigated by the Disciplinary Committee of the University. Based on the seriousness of the act of indiscipline, disciplinary action against the guilty student shall be initiated, which may range from a penalty/fine and/or recovery of costs/expenses (incurred by the University to restore or replace or repair any property destroyed, damaged or defaced by the student) and suspension or expulsion from the University. All powers relating to discipline and disciplinary action are vested in the hands of the person/committee as s/he may specify in this regard.

The Vice Chancellor may, on the recommendation of the Disciplinary Committee or on her/his own order, direct that any student found guilty of indiscipline shall:

- Be kept under disciplinary probation with or without supervision for a stated period; or
- Be suspended for a stated period; and/or
- Be fined monetarily with a specified amount; and/or
- Not receive the result in the examination in which s/he has appeared to be withheld for a stated period or cancelled; and/or
- Be debarred from one or more examinations conducted by the University; and/or
- Be debarred from the professional/industry practice provisions/facility of the University; and/or
- Be debarred from the placement assistance of the University; and/or
- Be debarred from registering for a specified academic term at the University; or
- Be expelled from the University
- Be expelled from the hostel
- In case a student is found guilty of indiscipline and is punished as stated above, his/her scholarship (if awarded) under the University Scholarship Policy shall be withdrawn with immediate effect. He/she shall be liable to refund the full amount received as a scholarship from the University from the date of admission.
- The University shall be entitled to issue a public notice with or without the photograph of the student concerned to inform the general public of the misconduct or the punishment imposed upon the student.
- The decision of the Vice Chancellor regarding punishment shall be final and not open to question.
- Nothing stated herein shall prevent the University from initiating or instituting appropriate action in accordance with the prevailing law, both civil and/or criminal, in addition to the actions defined above.

DISCIPLINARY ACTION:

- If a student is found indulging in any act of indiscipline that violates the standard of ethics and conduct, the University shall initiate the required disciplinary action without being biased.
- University officials should handle students' issues with utmost care and with an open mind. Punishment must not be the sole agenda while enforcing discipline.
- Students are to be encouraged and motivated to adopt the right path through proper counselling by faculty, mentors, and/or the student counsellor.
- The nature of disciplinary actions shall be based on the severity & the frequency of acts of indiscipline noted against that student's name, and the procedure followed could be any one or a combination of the following:

POSITIVE ADVICE/ COUNSELLING:

The student is first referred to a mentor (faculty/counsellor) who would offer him/her words of advice to guide them towards positive alternatives of behaviour. If the student is unable to reflect upon his/her own actions and rectify them accordingly, then engaging the student with the counsellor shall be mandatory. This will ensure positive behavioural change, and if required, subsequent follow-up counselling sessions shall continue to take place.

GUIDELINES FOR MENTEES:

- Cooperate fully with the mentor or counsellor assigned for guidance and support
- Listen attentively to advice and reflect sincerely on behaviour and actions
- Demonstrate willingness to adopt positive behavioural alternatives suggested
- Engage respectfully and honestly during counselling sessions
- Take responsibility for self-correction and improvement
- Attend mandatory counselling sessions when referred
- Participate actively in follow-up sessions, if required, to ensure sustained positive change

WARNING/ FINES:

If the student's behaviour is found inappropriate, a formal warning notice will be issued by the concerned authority in the University.

They will be instructed further that they shall be provided with one chance to display positive/appropriate student behaviour after realising their mistake.

In some cases of misbehaviour, such as theft or misuse/damage of institutional property, fines may be imposed.

The written evidence of fines shall be recorded in the student's file as proof of behavioural history, in case such kind of behaviour is repeated in the future.

If students are engaged in behaviour such as smoking, consuming alcohol, and/or taking drugs, then a fine as well as strict disciplinary action may be imposed.

SUSPENSION FROM CLASSES

Temporary suspension from the University excludes the student from academic or other activities for a specified period. The suspension notice will be issued to the student and their parents/guardian, and it will be recorded in the student's disciplinary record. The student may be withdrawn from courses and forfeit fees. After the suspension period, the student must request reinstatement by submitting a letter to the Chief Proctor/Dean, Student Affairs, with supporting documents. Return to the University is subject to approval by the concerned authority.

RUSTICATION

Rustication is a serious disciplinary action that excludes a student from the University for up to one year. During this period, the student's rights are forfeited, and their degree will not be conferred. The student will be withdrawn from all courses, and fees will be forfeited. The rustication notice will be issued to the student and sent to their parent/guardian, and it will be recorded permanently in the student's disciplinary records and academic transcripts. Rusticated students are not allowed on campus.

EXPULSION

Students expelled from the University will forfeit all student rights, be withdrawn from all courses, and have their fees forfeited. Expulsion prevents the student from receiving a final degree or award. The expulsion will be recorded in the student's disciplinary records and academic transcript, and the student will not be allowed on campus. A copy of the expulsion notice will be sent to the student's parent/guardian.

POSTPONEMENT OF THE CONFERRING OF AWARDS AND DEGREES

The University reserves the right to defer, postpone, or cancel the conferring of any award and degree during disciplinary measures or during the period of suspension.

17. RULES, POLICIES AND REGULATIONS

17.1 ADMISSION RULES

The University admissions shall be open to all persons irrespective of caste, class, creed, gender, or nationality. All admissions shall be made based on merit in the qualifying examinations and as per the rules and guidelines prescribed by the Government of Karnataka, other concerned regulatory bodies, and the entrance examinations conducted by the University.

- The students shall be admitted to a programme of study of the University, subject to the fulfilment of eligibility criteria, as prescribed from time to time by the University for the respective programme of the eligibility criteria for admission to the various programmes. The University would be clearly specified in the respective program regulations and curriculum, issued periodically.

- A student admitted to a programme of study shall continue to remain registered for such a program till s/he completes the programme, or s/he withdraws from the program in accordance with the then prevailing regulations.
- Every student duly admitted to the University for a program after compliance with prescribed formalities and payment of prescribed fees, deposits, as applicable, and other amounts and submission of prescribed documents and certificates shall be allotted a unique identification.
- If a student fails to pay the University fee and deposits, as applicable, for admission to a program of study, and/or fails to produce all the mandatory documents and certificates required for admission to the University before the prescribed last date thereof, the provisional offer of admission to the student shall stand.
- If a student desires to join the University on the basis of lateral entry or transfer of credits from other institutes/universities during the program, s/he shall be examined for eligibility for admission as per the procedure and criteria laid down in the academic regulations of the University and the respective programme regulations concerned, and admission shall be dependent on his/her eligibility so determined.

17.1 UNIVERSITY FEE POLICY

The University Fee Policy provides comprehensive information on various University fees, charges, and deposits. The purpose of the Fee Policy is to ensure that students and parents are fully informed about all fee-related requirements.

- The University fee is on an “annual” basis (i.e., charged annually) and in advance for the concerned academic year. It is not a “semester-based” fee structure. However, for the convenience of the students, the fee payment is facilitated in two instalments (first in the month of July/August and the second in December/January, of every academic year, irrespective of the date of announcement of results of end-term examinations and commencement date of the ensuing semester).
- The University fee (including deposits, where applicable) shall be paid through any one following modes:
 - Online payment through the Linways portal
 - UPI/QR code payments
 - POS machine swipe (charges applicable based on the type of card)
 - NEFT (only from Education loan)
 - Demand draft (DD)– drawn in favour of Presidency University, payable at Bengaluru

CASH PAYMENT WILL NOT BE ACCEPTED UNDER ANY CIRCUMSTANCES.

- The Hostel security deposit, where applicable, will be refunded, after adjusting dues, if any, only when the student completes his/her programme of study from the University or withdraws from the University.
- In the event that a student is required to repeat or rejoin for an academic year, the annual fee payable by the student shall be applicable to the academic year being repeated and shall be as per the fee policy in force at that time.
- The policies relating to hostel fees and transport fees, where applicable, are at the sole discretion of the University and may be revised from year to year. Any such revisions shall be binding on all students.
- All disputes arising out of or in connection with this are subject to the exclusive jurisdiction of the courts of Bengaluru.

FEE PAYMENT SCHEDULE AND LATE FEE RULES

The payment of fees for new admissions shall be as specified in the respective Provisional Admission Letter or before the commencement of the programme, whichever is earlier. The payment schedule will be notified from time to time. In case of delay in payment of the fee, late payment charges will be applicable.

The student is cautioned that failure to pay the University fee on or before the prescribed dates shall not be eligible to register for the concerned academic term, and this will result in the loss of an academic term/year.

PROCEDURE FOR REFUND

For claiming a fee refund, the following documents are required to be submitted.

- The original fee paid receipt
- The Aadhaar card copy of the student
- The Aadhaar card copy of the father & mother
- The cancelled cheque leaf of the parent or the copy of the first page of the parent's bank passbook

(I) BEFORE ENROLMENT:

For admission cancellation refund, an email must be sent to the email ID mentioned in the admission letter, along with the scanned copies of the documents listed above.

- The University follows the UGC Fee Refund Policy for the academic year 2026-27.
- If a student submits the withdrawal form within the stipulated period, the fee paid will be refunded as per the UGC refund policy, provided the student has not attended a single session of classes conducted.
- The hostel fee will be refunded based on the proportionate stay and;
- Transport fee will be refunded based on the proportionate usage
- The Hostel security deposit, if paid, will be refunded after adjusting any outstanding dues. The hostel caution deposit will be refunded in full if there is no deduction.

(II) AFTER ENROLMENT:

The request letter for discontinuation is duly endorsed by the Dean/HOD, along with the no-dues form to be submitted to the Office of the Registrar. Please ensure all required details are filled out completely and obtain the necessary signatures from the respective departments in the no-due form, along with the hard copies of the documents listed above, to initiate the process of fee refund in accordance with the University Policy.

(III) WITHDRAWAL FROM PROGRAMME AND FEE REFUND POLICY FOR SUBSEQUENT WITHDRAWALS

- A student wishing to withdraw from the Programme of Study after completing one or more academic years must submit a Withdrawal Form along with a signed 'No Dues Form' from the departmental heads, along with the hard copies of the documents listed above, to initiate the process of fee refund in accordance with the University policy.
- If the withdrawal application is submitted after the registration of the odd semester, the student is liable to pay that semester's fee, and if the fee is paid for the full year, one semester's fee will be refunded. However, the Hostel security deposit, if paid, will be refunded after adjusting any outstanding dues
- If the withdrawal application is submitted after the registration of the even semester, the student is liable to pay the full year's fee. However, the hostel security deposit, if paid, will be refunded after adjusting any outstanding dues.
- No interest shall be payable on the refund of any fees/deposits.
- The minimum time to make the refund, as applicable, shall be Fifteen (15) working days from the date of submission of documents. The University will make the refund, if any, through NEFT only to their parents' bank account
- In case of any dispute, the decision of the Vice Chancellor, Presidency University, would be final and;
- All disputes arising out of or in connection with this are subject to the exclusive Jurisdiction of the Courts of Bengaluru.

For more information, please refer to the official UGC notification: <https://presidencyuniversity.in/uploads/images/68748c498ba451752468553.pdf>

17.2 COMPUTER LABORATORY RULES

Computer laboratories will be open during the University's working hours and/or as required or notified by the Dean/HOD of the concerned school/department. Students should use the computer lab for academic learning activities and curricular-related assignments/projects. All Internet-based activities of the students, through the University Campus Network, will be monitored for security purposes.

The rules governing access to the computer labs and conduct inside the labs are listed below:

- Only faculty members, students, and staff of the University are allowed into the computer lab. No visitors are allowed into the lab without prior permission from the Dean/HOD concerned.
- Each student will receive a unique email ID and password, which must be kept confidential. Sharing passwords is prohibited. Misuse of the email ID will be considered misconduct, and strict action will be taken.
- Students must log in and log out using the Lab Attendance Register kept for this purpose at the time of entry and exit from the computer lab.
- Students must display the identity cards and should be dressed as per the University dress code applicable to them. Students without an identity card and/or violating the dress code shall not be permitted to enter the computer lab.
- Students must get prior permission to bring storage devices like pen drives or CDs to the lab, and these must be registered. Failure to comply will result in disciplinary action and confiscation of unauthorised devices. Any copied data or programs must be shown to the lab in charge for verification.
- Students must use only the systems assigned by the lab in charge or the course instructor and are provided with unique login credentials. Sharing login information is prohibited. Unauthorised use of the system will lead to disciplinary action against the student involved and anyone who receives the shared information.
- Students shall not indulge in hacking or any such unethical/unauthorised attempt to access information in files/systems other than their own.
- Any attempt to destroy or damage data or programs in individual machines, as well as in the server, shall result in stringent disciplinary action against the guilty/errant student, which may include debarment from Placement Assistance and/or as in the server, shall result in stringent disciplinary action against the guilty/errant student, which may include debarment from Placement Assistance and/or participation in University Competitions/Events.

- The Internet/Wi-Fi facility is provided purely for academic learning, and internet access is free with conditions. Students must vacate systems after 60 minutes if others are waiting.
- Audio/video chatting and accessing non-educational or illegal sites are prohibited. Misuse of lab facilities for non-academic purposes will be considered a serious disciplinary offence.
- Students must not use the Internet/Wi-Fi for unproductive, provocative, or illegal activities. Misuse will result in disciplinary action, including withdrawal of access, debarment from placements, and exclusion from university events.
- Beverages and eatables are strictly prohibited inside the lab.
- Mobile phones are strictly prohibited in the lab, and violation of the rule results in the confiscation of the mobile phone and expulsion from the lab.
- If any damage is caused to any computer system or its peripherals due to negligence and/or deliberate mischief by student(s), the entire cost of the system/peripherals will be recovered by the University from the delinquent student(s).

17.3 RULES FOR OTHER LABORATORIES AND WORKSHOPS

- Students must report for laboratory and workshop sessions on time as per the timetable.
- Students are required to wear laboratory/workshop uniforms as prescribed by the school. Care should be taken by students to wear heavy-duty shoes to prevent accidents in the workshop.
- Students must maintain lab/workshop records as required by their course. Entry is not allowed without these records. Work on experiments can begin only with the instructor's approval, and all instructions must be followed.
- All laboratory equipment/workshop machinery/appliances/chemicals need to be handled with care by students, and they should take the help of the lab instructor/course instructor whenever they are uncertain on how to handle any
- Students must inform the faculty, laboratory assistant, or workshop assistant of any damages or malfunctions of equipment immediately and as and when noticed.
- Students will be held responsible for any damage to equipment, machinery, or appliances caused by negligence or misconduct. The University will recover the cost through penalty fees or by deducting it from the security deposit paid at the time of admission, if applicable.
- Any unruly behaviour in the laboratory/workshop shall be dealt with immediately by the course instructor/lab instructor, which may include sending the errant student(s) out of the laboratory/workshop and any other penalty as imposed by the Disciplinary Committee.
- All materials used in the laboratory/workshop are the property of the University and should not be taken out of the laboratory/workshop except under the guidance of a faculty member in charge and with the permission of the concerned HOD/DEAN.

- Students absenting themselves from laboratory/workshop sessions cannot claim to redo the experiments as a matter of right. The discretion/decision of the HOD/Dean will be final in this case.
- Any loss, damage, or injury occurring to the student and/or the equipment in the lab arising out of failure to follow or adhere to the instructions issued by the lab/workshop instructor or due to the acts of negligence of a student shall be the liability of the student.

17.4 LIBRARY POLICY AND RULES

- The University Library promotes a welcoming environment that is conducive to study, research, and learning. It has a good collection of all textbooks, reference books, and general reading materials, along with a subscription to e-journals and e-databases.
- Library rules are framed for effective utilisation of the library collection & its services by the students and will be reviewed periodically in accordance with the latest updates/revisions. Students are advised to visit the library regularly to avail its physical collection and its website to access e-resources.

CLASSIFICATION SCHEME

The books in the library are classified according to Dewey's Decimal Classification (DDC) scheme. The scheme allows for a systematic arrangement of materials based on subject areas. Users are requested to use OPAC computers and follow the instructions given there for easy location of books.

INTERNET BROWSING

- Internet browsing facilities are available in the library only for subject-related searches and to access the electronic databases subscribed to by the University.
- Online chatting and playing games are strictly prohibited on the digital library computers.
- Students are not allowed to download and install any software program without the knowledge of the library professionals.
- Use of computers is limited to thirty minutes when others are waiting for access.

17.4.1 USE OF ELECTRONIC EQUIPMENT

Use of electronic equipment such as mobile phones, audio players, and similar gadgets is strictly prohibited inside the library. However, students may use their personal laptops/tablets in the library for academic work only. Any misuse of the laptop in the Library will result in the confiscation of the laptop by the librarian, and the errant student will be debarred from bringing the laptop to the library.

17.4.2 RULES FOR BORROWING BOOKS

Lending of Library books can be done after one produces their university identity card as per the rules/procedures listed below:

- Identity cards are not transferable. Library staff may refuse to issue books to anyone who uses others' books. Books should not be lent to others.
- Books will be issued to all students for a period of 15 days.
- Books borrowed should be returned on or before the date mentioned in the due date slip. Overdue charges will be collected as mentioned in the clause below.
- Books must be returned to the Library as and when they are recalled by the librarian
- The condition of a book must be checked before borrowing, and any book found in damaged condition will not be issued. The library staff must be notified immediately if any damage or defect is noticed while borrowing.
- The borrower is fully responsible for the books issued to him/her. Any damage to the book or marking during the borrowed period will lead to a penalty or total replacement of the book.
- If books borrowed are damaged or lost by the borrower, he/she should replace the book or pay the value as per the University Library damage & lost policy.

17.5.3 RULES FOR RENEWAL OF BOOKS

- Renewal of books is done for those books that are not in demand at the respective library from where they have been borrowed.
- Books must be brought to the library for renewal.
- Books can be renewed twice for a 15-day period each time if there is no demand.
- In case a book is reserved by someone, then its renewal is not possible, and it has to be returned to the library. It will not be renewed more than two times at a stretch, irrespective of the demand. Such books have to be returned on or before the due date and kept in the Library for two working days before issuing them to the same person.

17.5.4 RULES FOR RESERVATION OF BOOKS

- Reservation of books can only be done through the library's web OPAC, after logging into the user's account.
- The collection marked as reference, print journals & magazines issues and these are not allowed to be reserved.
- If a book is reserved by more than one person, each one gets a priority number automatically based on a first-come, first-served basis. Such books cannot be renewed to the borrower or issued to anyone other than those reserved.
- When a reserved book is returned to the Library, members will be notified in the order of their priority on the reservation list. Each member will have two working days to borrow the book. If they fail to do so, the opportunity will pass to the next person on the list.

17.5.5 REFERENCE BOOKS

Dictionaries, encyclopaedias, handbooks, manuals, yearbooks, periodicals, back volumes of periodicals, reports, textbooks, newspapers, and all those books bearing the stamp "Reference" will not be lent out. These resources are meant for reference within the Library premises only.

17.5.6 OVERDUE CHARGES, LOSS OF BOOKS AND IDENTITY CARD

For late returns of books, the following overdue charges will be levied:

- First 10 days after the due date: Rs. 5 per book per day.
- From the 11th day after the due date: Rs. 10 per book per day.
- Any book that is lost by the borrower must be brought to the notice of the librarian.
- The borrower is liable to replace the book that is lost, or if unable to replace the lost book, recovery of the cost of the book must be made on the following basis:
- Three times the current price of the book if the loss of the book is reported before the due date;
- Three times the current price of the book with overdue charges if the borrower has reported the loss after the due date;
- If the lost book is rare in nature (i.e., not available in the market or is out of print), then five times the book's cost will be recovered from the borrower.
- Absence from the University will not be allowed as an excuse for the delay in the return of books.
- No reminders will be issued to individual defaulters; and,
- All books borrowed from the Library have to be returned, and all outstanding dues must be cleared before getting a no-dues certificate.

17.5.7 LIBRARY E-RESOURCES

The Library subscribes to the following online databases, which are available to students and faculty within the campus as well as remotely through Knimbus using valid credentials. The subscribed e-databases' contents are subject to copyright, and hence, the users are required to use the content for academic reference only. For any assistance in accessing the subscribed resources, write to library.services@presidencyuniversity.in.

- IEEE Digital Library
- ASTM Digital Library
- ProQuest ABI Global
- J-Gate (Engineering)
- J-Gate (Social Science and Management)
- EBSCO
- Science Direct
- JSTOR
- Lexis Nexis
- SSC Online
- Hein Online
- Capitaline
- CMIE ProwessIQ
- Emerald insight
- IndiaStat
- SPSS AMOS
- Scopus bibliographical database
- DELNET – Developing Library Network
- South Asia Archives
- World E-book Library
- Library OPAC
- Shodhganga (Archive of e-theses of all Universities in India)
- Turnitin Plagiarism Check
- Ouriginal (Urkund – UGC) Plagiarism Check

17.5.8 LIBRARY PRINT SUBSCRIPTION

The Library Subscribes to 155 print journals, 38 general magazines & 17 newspapers. A list of these resources can be found on the library website. These periodicals are only for reference and will not be permitted for circulation.

17.5.9 PRINTING AND PHOTOCOPYING FACILITY

Photocopying of the Library materials can be obtained from the Library at nominal charges as fixed by the Library from time to time. Photocopy charges may be paid at the Issue Desk.

WORKING HOURS

Monday through Saturday: 8.30 am to 6.30 am

During End-Term Examinations: 8.30 am to 8.00 pm

Circulation (Issue & Return): 8.30 am to 6.00 pm

The library will be closed on Sundays and other University holidays.

GENERAL INSTRUCTIONS

- Library access is limited to the faculty, staff, and students of Presidency University. A valid identity card is required for all Library transactions, including borrowing privileges.
- Always use the call number for locating the books; the call number is printed on the spine of the book for easy identification. In case of any difficulty in locating the books, please approach a Library professional.
- Use the Online Public Access Catalogue (OPAC) to identify the books you require and to check their availability.
- After referring to the books, please leave them on the tables. Library staff will replace them.
- Users must leave their personal belongings in the designated property rack before entering the library. However, valuables should not be placed in the racks, as the library is not responsible for any loss of belongings.
- "A misplaced book is a lost book." To maintain order, avoid placing books in incorrect locations on the racks. As the Library follows an open access system, books removed from the racks should be left on the tables for the library staff to replace.
- Strict silence is to be observed inside the library. If conversation becomes necessary, it should be in low tones.

- Food and beverages are not allowed inside the library.
- If any books are defaced, such as by marking, underlining, folding, or tearing of pages, etc., twice the cost of the latest edition of the book will be charged to the student.
- If a student is found guilty of theft, tearing pages of the books, and/or causing damage to the library property, disciplinary action will be taken against the student with penalties ranging from forfeiture of the security deposit to expulsion from the University.

17.5.10 POLICY AGAINST PLAGIARISM

The University is committed to ensuring the authenticity as well as the accuracy of documentation of the research record, whether in a pre-registration research proposal, research progress report, pre-submission synopsis, final thesis, publications, or any other form of claims made to academia, government, industry, media, or the public at large.

- For this purpose, the guidelines followed worldwide shall be adopted, such as those issued by the Committee of Publication Ethics (COPE) [publicationethics.org] or the Singapore Statement on Research Integrity. [singaporestatement.org/statement.html].
- The Research and Innovation Council of the University shall provide guidelines and training, as required, to ensure that all students, in particular undergraduate students of higher semesters, postgraduate students, research scholars, and faculty members, are trained in the best practices of research, documentation/publishing/communication, including how to avoid unethical publishing practices and the usage of anti-plagiarism software Turnitin®, iThenticate®, or other approved software.
- All written submissions for publication, such as project reports, dissertations, papers, theses, and other publications under the name of the University, must adhere to the antiplagiarism guidelines provided by the course instructor(s), research supervisors, PhD regulations, or other University notifications to this effect from time to time. If required, the electronic file (text) shall be scanned using anti-plagiarism software (Turnitin®, iThenticate®, or other approved software). Also, non-text contents such as tables, figures, images, drawings, schemas, etc., shall be critically examined to ensure that the submission is free from any unethical content/practice prior to final submission/publication.
- Research Scholars shall submit the anti-plagiarism scanning report of the complete thesis at the time of submission of the thesis for evaluation, as specified in the D.Regulations, 2022 of the University, as may be amended from time to time.

- The students, research scholar(s), supervisor(s), and author(s) shall be held responsible for any such document found to have unethical content/practices, including, but not limited to, plagiarism, falsification, and fabrication of results/data/claims.
- Such project reports/dissertations/publications/theses shall be withdrawn by the University, regardless of their consequences to their authors, including cancellation of registration for the course(s) concerned and/or withdrawal of their PhD degrees.

If such research scholars may also be debarred from admission to any program in the University.

17.6 INTERNSHIP, PROFESSIONAL PRACTICE AND PLACEMENT ASSISTANCE

The University has a dedicated industry interface and placement cell to aid with internships, professional practice (as applicable), and career placements for all the eligible students. The students must strictly follow the rules and guidelines issued by the University on a timely basis to avail themselves of such facilities.

- Every student must have a minimum attendance of 75% or above in all courses in every semester/academic term to be eligible to avail themselves of the facilities offered by the Industry Interface and Placement Cell.
- The University shall not extend any professional practice or placement support to students penalised for disciplinary issues.
- The students are advised to refer to the Program Regulations and Curriculum, 2025 (as amended from time to time), pertaining to the concerned Programme of Study for more details on the Policy on Placement, Internships and Professional Practice, as applicable to the relevant Programme of Study.
- The relevant Placement Rules and Guidelines will be issued to the pre-final year students of a Program of Study by the Placement Cell at the appropriate time.

17.7 MEDICAL CARE POLICY

- The University is committed to taking due care of the general health and well-being of each. However, the University shall not take responsibility for serious medical conditions arising out of ailments, sickness, injuries, accidents, etc. Treatment for minor ailments and first aid is provided at the University Primary Medical Centre. In case a student requires further medical attention, he/she will immediately be transferred to the nearest hospital, and the same shall be informed to the parents.

- The University provides minor first aid on campus and in hostels and may inform the student's parent or guardian if necessary. However, it is not responsible for incidents during this service or for medical emergencies, accidents, or injuries occurring on campus, in sports areas, during activities, or while using University transport. The University is also not liable for accidents resulting from a student's failure to follow safety guidelines or the code of conduct.
- The University has trained & qualified nursing staff and has an ambulance facility on campus.

17.6 INTERNSHIP, PROFESSIONAL PRACTICE AND PLACEMENT ASSISTANCE

The University has its own transport facility and provides pick-up and drop-off facilities on certain prefixed routes to the students, faculty members, and staff.

- Students who would like to avail themselves of the University transport facility may apply for the University transport facility and pay the prescribed University transport fee. The transport fee is paid as an annual fee for the concerned academic. A student availing themselves of transport facilities and who has not paid the transport fee in full shall not be permitted to use the University transport facility.
- Transport fees are neither refundable nor adjustable under any
- The student has to opt for the available pickup/drop point on the available pre-fixed route at the time of applying for the transport.
- The transport route and pick/drop points are planned considering the best interests of the entire community using the University transport system. However, the final route and schedule are entirely at the discretion of the University.
- The transport timings—pick up and departure from the University campus—are fixed and announced at the beginning of each academic year.
- Transportation routes and timings may be altered, keeping in view its requirements during examination and other special activities.
- Students will be issued Transport ID cards at the time of allocation of transport facilities and must carry the Transport ID card with them to prove identity whenever only authorised students are permitted to travel with ID cards.
- The transport ID cards are not transferable. Any student misusing the ID card shall be subject to disciplinary action, which may include withdrawal of the transport facility for the errant student.
- Intoxicants, liquor, tobacco, explosives, and/or weapons (knives) cannot be kept/used by the student. Any violation will result in disciplinary action, including expulsion from the University.

Instructions and Rules for Students Using the University Transport/Bus:

- All students using the University transport must be respectful to other commuters— faculty and students, the bus driver, and the conductor/manager.
- No student shall invite friends or others to board at the University.
- The students must be ready at the assigned bus stop at least five minutes before the bus is scheduled to depart. The bus will not wait for students who are not present at the bus stop at the assigned
- A student must occupy the allotted/available seat.
- A student is not permitted to get down from the bus other than at the designated stop.
- A student must follow the instructions of the bus driver, conductor, and manager if the manager is inspecting.
- Students must not litter, play loud music, or shout on the bus or cause damage to any part of the bus.
- A student indulging in any act of misbehaviour with fellow passengers, faculty, staff, or any transport staff, and/or causing damage to the University Bus, shall be subject to stringent disciplinary action, including forfeiture of the University Transport facility for the rest of the academic year.

17.9 UNIVERSITY HOSTEL POLICY

The University provides safe, convenient, and comfortable hostel facilities with a hostel mess at a very affordable fee. Separate hostels are provided for boys and girls. All hostellers must abide by the hostel management and rules of operations that will be given to all students admitted to the University Hostels. The student (hosteller) and parent/legal guardian of the student shall give an undertaking as prescribed by the Hostel Management and Rules of Operation.

- Admission to the hostel is done on a first-come-first-serve basis at the time of admission to the University. Hostel accommodation is normally allotted only for the odd and even Semesters.
- Students who require hostel facilities for the summer term must apply for the same and pay the prescribed hostel fee applicable for the summer term as stipulated by the University.
- Nomination of a local guardian is imperative for admission to the hostel, and he/she should be accessible to the hostel authorities in times of emergency as a reliable contact.
- In case a student (hosteller) fails to maintain a minimum 75% attendance in all courses registered, at the end of the concerned semester, the hostel facility shall be withdrawn for the student. The concerned student will not be provided the University hostel facility for the next semester/academic

- The hostel facility shall be co-terminus with the student pursuing a course of study at the University.

For detailed rules, regulations and procedures related to hostel life, please refer to the Hostel Handbook.

17.10 SPORTS POLICY

The University strongly encourages sports activities, both indoor and outdoor games, to create a vibrant sporting culture and provide competitive and friendly recreation for students to bring out the best in each student in terms of physical fitness, “sportsmanship,” and camaraderie. The University has sprawling facilities for several sports activities. To promote sports, the University has an established sports council.

- Sports Council: The Constitution of the Sports Council
- Chairperson – Vice Chancellor
- Member Secretary – Director of Physical Education
- Members – Dean – Student Affairs, Deans of all Schools, Physical Education Instructors
- A minimum of two students representing each School

Several sporting events are organised throughout the academic year, including the University Sports Meet. Other special events and coaching programmes may be conducted for interested students from time to time.

17.11 PARKING FACILITY

- The University provides limited parking space for the two-wheeler and four-wheeler vehicles of students, for which each student shall be issued a vehicle identity sticker from the administration office. Any vehicle without the sticker shall not be permitted to enter the University campus.
- Students must park their vehicles in the allocated parking.
- Every student using the parking facility must comply with the parking and traffic guidelines displayed on the University.
- Students using two-wheelers must wear helmets while riding their vehicles. Students without helmets will not be allowed to park their two-wheeled vehicles in the allotted parking spaces.
- Exceeding speed limits within the campus is strictly prohibited.
- Any violation of these rules will result in the parking facility being withdrawn from the student.

18 . OTHER PROVISIONS

18.1 JOINT AFFIDAVIT BY THE STUDENT AND PARENT/LEGAL GUARDIAN

A notarised affidavit on a Rs. 50/- stamp paper, as per the proforma placed in Annexure 4, is to be submitted jointly by the student and parent/legal guardian to the Registrar, Presidency University. This affidavit stands as an acknowledgement and a guarantee by the student and the parent that they have read, understood, and will adhere to all the University Regulations in the Student Handbook: Rules, Policies & Code of Conduct for Students, and any amendments of University Notifications, from time to time.

The Joint Affidavit consists of the following mandatory undertakings as required by the MHRD/UGC and the University:

- PART A: Student's Information and Documents
- PART B: University Regulations and Student Handbook: Rules, Policies and Code of Conduct for Students
- PART C: Prevention of Sexual Harassment
- PART D: Permanent Form of Permission and Indemnity

18.2 PERMANENT FORM OF PERMISSION AND INDEMNITY

As part of the programme curriculum, your son/daughter/ward may have to travel for industrial internships, tours, and participate in similar curricular and extracurricular programs that may involve cultural activities, industrial tours, and other expeditions/tournaments organised by the University. The purpose and necessity of this undertaking is to obtain permission from you to enable your son/daughter/ward to participate in such activities stated above, and also to indemnify the University in the event of unforeseen loss of personal property, injury, and accident to limb or life that may befall your son/daughter/ward. This undertaking by the parent(s)/legal guardian of the student (PART E of the Joint Affidavit described in Annexure 4) is a one-time exercise, and once the student and parent/legal guardian have signed this form, the student is expected to follow the instructions issued by the University until completion of their student program.



18.3 ISSUE OF CERTIFICATE

- On completion of the requirements for the award of the degree (refer to Section 21.0 of the Academic Regulation 2025), the student may apply for a Provisional Degree Certificate in the prescribed application form, along with the prescribed fee notified by the University from time to time, to the Controller of Examinations of the University.
- On verification of the eligibility criteria prescribed in Clause 21.2 of the Academic Regulation 2025, the Controller of Examinations shall issue the Provisional Degree Certificate to the concerned student, to the effect that the concerned student has fulfilled all the requirements for the award of the Degree in the concerned Program and that the Degree shall be conferred on the concerned student at the next Convocation of the University.

18.4 ISSUE OF DEGREE CERTIFICATE BEFORE CONVOCATION

- In exceptional circumstances where a student needs their degree certificate before the scheduled convocation, for example, to pursue further education or employment that requires production of the certificate, the student may submit a formal application to the University along with the prescribed fee and all supporting documents. The Vice-Chancellor will review the application and make a recommendation to the Chancellor, whose decision is final. On approval, the University will issue the degree certificate to the student before the convocation date.
- After evaluating the application's merit, the Vice Chancellor will recommend to the Chancellor whether to issue the degree. The Chancellor's decision is final and enforceable. The concerned student will receive the degree certificate with the Chancellor's approval.
- However, the minimum time taken to process and issue the degree certificate shall be two (02) calendar months from the date of receipt of the request for the issue of the degree certificate.

18.5 DUPLICATE CERTIFICATE

The duplicate certificate (Grade Cards/Provisional Degree Certificate/Degree Certificate) will be issued only for genuine cases if the original is lost, stolen or damaged. In such cases, the student must submit a written request in person with the supporting documents as follows:

- Copy of FIR (First Information Report) filed with police, intimating the loss of the certificate, digitally signed by the Commissioner of Police or any police authority, and the full sheet of the newspaper in which the notification regarding the loss of the certificate is published.
- A non-traceable certificate issued by a police official, duly signed by the inspector or sub-inspector with a round seal (from the area in which the candidate lost the certificate) by mentioning the crime and the occurrence sheet number and date, or a notarised affidavit by the student that the non-traceable certificate was not issued by the police.
- An affidavit on non-judicial stamp paper, duly signed and stamped by the first-class magistrate/notary public, with an undertaking to return the duplicate certificate.
- The student must pay the prescribed fee as fixed by the University from time to time. The payment acknowledgement receipt should be attached to the application.
- The University will courier the duplicate certificate(s) to the applicant's communication address, or the student may collect the duplicate certificate(s) in person from the University upon receiving communication from the University.
- The minimum time taken to process and issue the duplicate certificate(s) shall be two (02) weeks from the date of receipt of the application.

18.6 TRANSFER CERTIFICATE (T.C.) AND MIGRATION CERTIFICATE

Transfer Certificate (T.C.) shall be issued by the Registrar's Office to those students who are discontinuing their course and/or passing out after completing the course. The following documents, in their original form, must accompany the application for such a request:

- Request letter duly signed by the student and the parent
- No due certificate, duly certified by the concerned departments of the University
- University ID card
- Receipt of fee paid

18.7 BONAFIDE CERTIFICATE

Students who wish to obtain a Bonafide Certificate for various purposes, like application for a bank loan, passport, scholarship, higher studies, employment verification, etc., must apply in the prescribed application form to the Registrar's office. The minimum time taken to process and issue the bona fide certificate shall be one (1) day from the date of receipt of the application.



18.8 ISSUE OF TRANSCRIPTS

The Examination Department issues transcripts for the students who wish to apply for higher education, competitive examinations, and placement. The student must submit the proof along with the written request/application and payment of the prescribed fee acknowledgement receipt. The minimum time taken to process such a request shall be two (02) weeks from the date of application.

18.9 PROCEDURE TO COLLECT ORIGINAL DOCUMENTS THROUGH AN AUTHORISED PERSON

- Students can authorise a person to collect the original document.
- If an authorised person is assigned to collect the original certificate/document on the student's behalf, an authorisation letter duly signed specifying the required documents to be collected, the authorised person's details, and an ID proof of both should be submitted to the Registrar's Office either in person or as a scanned document through email at registrar@presidencyUniversity.in.
- The authorised person should bring the ID proof of both the authorising and authorised parties (original & copy), which is mentioned in the authorisation letter.
- If the authorised person is a foreign national, he/she should bring the residential permit or passport (original & copy)



ANNEXURE – 1

ANTI-RAGGING COMMITTEE

Sl. No.	Name	Designation	E-mail Id	Extension Number
1	Dr Vidya Shankar Shetty	Pro- Vice Chancellor & Chairman Anti-Ragging Committee	provc@presidencyuniversity.in	2125
2	Dr.Sivaperumal S	Pro-Vice Chancellor & Deputy Chairperson	Pro-vicechancellor@presidencyuniversity.i	570
3	Dr. Ramesh Sengottovelu	Dean, School of Engineering & Vice Chairman Anti-Ragging Committee	deansoe@presidencyuniversity.in	410
4	Col P L Jayram (Veteran)	Director Student Discipline, Chief Proctor & Secretary, Anti-Ragging Committee	Col.Jayram@presidencyuniversity.in	211
5	Dr Md Shahid	Joint Registrar.	abdulbari@presidencyuniversity.in	403
6	Dr Duraipandian N	Dean, School of Computer Sciences Member	deancse@presidencyuniversity.in	451
7	Dr Saroj Sharma	Dean, School of Law-Member	saroj.sharma@presidencyuniversity.in	-
8	Dr Anu Sukhdev	Dean- DSA & Member	anu.sukhdev@presidencyuniversity.in	222
9	Dr. Nandini Sinha	Assoc Professor School of Management -Member	Nandini.sinha@presidencyuniversity.in	205
10	Dr. K. Krishnakumar.	Dean, School of Commerce	deansoc@presidencyuniversity.in	2024



11	Ms. Srishti Bajaj	Director, School of Design Member	Director_SOD@presidencyuniversity.in	411
12	Dr Rajiv Ranjan Singh	HOD ECE Member	rajivranjansingh@presidencyuniversity.in	-
13	Dr Ashish Sharma	Associate Professor & HOD School of Media Studies-Member	ashish.sharma@presidencyuniversity.in	608
14	Dr Jayakrishna Udupa H	Professor, School of Management-Member	jayakrishna.udupa@presidencyuniversity.in	-
15	Dr Mohd Saleem	Associate Professor, School of Law-Member	mohd.saleem@presidencyuniversity.in	-
16	Dr Pritha Sanyal	Assistant Professor Senior Scale and HOD English-Member	pritha.sanyal@presidencyuniversity.in	610
17	Dr Bhagyashree	Asst Professor, School of Design Member	bhagyashree.nadig@presidencyuniversity.in	423/426
18	Mr. Samir Khan	Head Student Housing- Member	samirkhan@presidencyuniversity.in	-



To address and curb the menace of ragging, the University Grants Commission has enacted the 'UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009'. In accordance with this regulation, Presidency University, Bengaluru, has constituted the antiragging committee.

ANNEXURE – 1A

STUDENT DISCIPLINE COMMITTEE

Sl. No.	Name	Designation	E-mail Id
1	Dr Vidya Shankar Shetty	Pro- Vice Chancellor & Chairman Anti-Ragging Committee	provc@presidencyuniversity.in
2	Dr Ramesh Sengottovelu	Dean, School of Engineering & Vice Chairman AntiRagging Committee	deansoe@presidencyuniversity.in
3	COL P L Jayram (Veteran)	Director Student Discipline, Chief Proctor & Secretary, Anti-Ragging Committee	Col.Jayram@presidencyuniversity.in
4	Dr Md Shahid	Joint Registrar	abdulbari@presidencyuniversity.in
5	Dr Duraipandian N	Dean, School of Computer Sciences	deancse@presidencyuniversity.in
6	Dr Saroj Sharma	Dean, School of Law	saroj.sharma@presidencyuniversity.in
7	Dr. K. Krishnakumar.	Dean, School of Commerce & Economics	deansoc@presidencyuniversity.in



8	Dr Shakkeera L	Professor & Associate Dean SCSE and Academics	asd.csel@presidencyuniversity.in
9	Ms Srishti Bajaj	Director, School of Design	Director_SOD@presidencyuniversity.in
10	Dr Rajiv Ranjan Singh	HOD ECE	rajivranjansingh@presidencyuniversity.in
11	Dr Ashish Sharma	Associate Professor & HOD, School of Media Studies	ashish.sharma@presidencyuniversity.in
12	Dr Jayakrishna Udupa H	Professor, School of Management	jayakrishna.udupa@presidencyuniversity.in
13	Dr Mohd Saleem	Associate Professor, School of Law	mohd.saleem@presidencyuniversity.in
14	Dr M V Madhusudhan	Assoc. Professor, School of Computer Science and Engineering	madhusudhanmv@presidencyuniversity.in
15	Dr Pritha Sanyal	HOD, School of Liberal Arts & Sciences	pritha.sanyal@presidencyuniversity.in
16	Dr Vinodhini Chinnaswamy	Assoc Professor, Languages - English	vinodhini.c@presidencyuniversity.in



17	Dr Bhagyashree	Asst Professor, School of Design	bhagyashree.nadi g@presidencyuniv ersity.in
18	Dr G M Mamatha	Asst Professor Selection Grade, HOD, School of Law	mamatha.gm@pr esidencyuniversity. in
19	Ms Namrata Jessica	Student Psychological Counsellor	namratha.j@presi dencyuniversity.in



ANNEXURE – 2

INTERNAL COMPLAINTS COMMITTEE

Name & Designation	Role	Contact Details
Dr. Anu Sukhdev Dean, Department of Student Affairs	Chairperson	Extention No: 222 anu.sukhdev@presidencyuniversity.in
Dr. Mahalakshmi Professor	Member	Extention No: 452 mahalakshmi@presidencyuniversity.in
Dr. Shakkeera L Professor	Member	Extention No: 454 shakkeera.l@presidencyuniversity.in
Dr. Prachi Beriwal Associate Professor	Member	Extention No: +91 080-23093500 prachi.beriwal@presidencyuniversity.in
Dr. Pallavi R. Professor	Member	Extention No: +91 080-23093500 pallavi.r@presidencyuniversity.in
Dr. Anitha Yadav Professor	Member	Extention No: +91 080-23093500 anithayadav@presidencyuniversity.in
Ms. Razina Ahmed Assistant Professor	Member	Extention No: +91 080-23093500 razina.ahmed@presidencyuniversity.in

Ms. Namratha Jessica Student Counselor	Member	Extention No: 222 Namratha.j@presidencyuniversity.in
Dr. Sheshadri K N Chief Librarian	Member	Extention No: 118 Chief librarian@presidencyuniversity.in
Mr. Beryl T Binu (20231EVT0018)	Student Representative	Extention No: +91 080-23093500
Ms. Varshashree (20231EVL0010)	Student Representative	Extention No: +91 080-23093500
Mr. Vahibaya Khali Assistant Professor	Member Secretary	Extention No: +91 080-23093500 vahibaya.khali@presidencyuniversity.in
Dr. Sapna Mohan Dean -in-charge School of Law, Christ University	External Member	Extention No: +91 080-23093500 sapnamurali@gmail.com



PROCEDURES:

By email: Any complaint of sexual harassment must be sent by email only to the ICC – on puic-c@presidencyuniversity.in for the purpose of confidentiality.

Direct contact: Complaints in confidentiality:

Dr Anu Sukhdev, Professor & Dean – Department of Student Affairs – Chairperson

Ms Bhavana Chandran – Assistant Professor, School of Law, Member Secretary

ANNEXURE – 3

STUDENT GRIEVANCE REDRESSAL COMMITTEE

Name & Designation	Role
Dr. Anu Sukhdev Dean – Student Affairs	Chairperson
Dr. Chandrasekar Vadivel Professor, PSOCSE	Member
Dr. Akhila Udupa Professor, PSOM	Member
Dr. Rajeshwari M. Professor, PSOE	Member
Dr. Annette Christinal Associate Professor, PSOC	Member
Ms. Deepthi P. Roll No. 2024IECE0119 Student – PSOE	Special Invitee
Ms. Niharika S. Hombli Roll No. 2023IBDS0052 Student – PSOD	Special Invitee
Mr. Aarnav Rajeev Warriar Roll No. 20252MBA0083 Student – PSOM	Special Invitee
Ms. Krupa Shetty Roll No. 2024IISE0149 Student – PSOCSE	Special Invitee
Mr. Likhith V. Mourya Roll No. 20241BCM0109 Student – PSOC	Special Invitee
Ms. Maitrayee Konar Assistant Professor, ECE, PSOE	Member Secretary



PROCEDURE FOR REDRESSAL OF GRIEVANCE

- The University shall furnish, prominently, on its website and in its prospectus, all relevant information in respect of the Student Grievance Redressal Committee(s) coming in its purview, and the Ombudsperson for appeals.
- In case of academic grievance, an aggrieved student shall first submit his/her complaint in writing to his/her mentor, who shall resolve the grievance within two days. In case the mentor is unable to resolve the grievance, he shall forward it to the Chairperson of the School/Departmental Level Grievance Committee
- The chairperson of the School/Departmental Committee shall convene a committee meeting within 2 days of receiving the complaint from the faculty mentor or from the aggrieved student in case he/she applies directly to the committee.
- The chairperson shall attempt to resolve the grievance within a week of the receipt of the complaint, and the action taken shall be reported to the mentor.
- If the grievance is not resolved/ satisfied with the solution of the school/department level committee, he/she shall appeal to the University Level Student Grievance Redressal Committee, giving the reasons for his/her dissatisfaction with the decision, within a week of receipt of the decision of the school/department level committee.
- The Chairperson of the University Level Grievance Redressal Committee shall convene a meeting of the committee within 2 days of receiving the complaint. The Committee shall verify the facts and shall either endorse the decision of the school level committee or issue an appropriate order within a week of receipt of the grievance.
- If the grievant is not satisfied with the decision of the redressal offered by the University Level Student Grievance Redressal Committee, he/she can submit an appeal to the Ombudsperson, within a period of 15 days from the date of receipt of such decision.
- In case of non-academic /administration grievances, an aggrieved student can send the grievance through mail to studentgrievance@presidencyuniversity.in and can raise the grievance in the open forum during monthly student welfare committee meetings. The University grievance committee will forward the grievance to the concerned stakeholders and help the student in resolving the grievance within one week's time.
- At all levels, a fair hearing shall be given to all parties.
- The law of natural justice shall be observed, and a fair hearing to the grievant shall be given at all levels. The relevant provisions of the Act/Regulations shall be kept in mind while passing an order on the grievance at any level, and no order shall be passed in contradiction of the same.

TYPES OF GRIEVANCES

Placement & Internships	Academic Related	General Administration	Amenities & Maintenances
• On-campus or off-campus interviews • Soft skills training • Internships, etc.	• Admissions • Examination • Assessments • Evaluation • Library Facilities • Issuance of Certificates • Add-on courses • Research Related issues, etc.	• Collection of fees • ID cards • Scholarships Disbursement • HR related Issue • Transportation, etc.	• Wi-Fi/Internet Connectivity • Utility stores • Computer facilities • Drinking Water • Sanitation & Hygiene • Maintenance • Medical Facilities • Indoor sports facilities

Other Related Issues	Hostel Facilities	Extension and Extra-Curricular
• Safety and Security • Discipline : Misbehaviour • Emergency Services etc.	Complaints regarding provisions/ food services : • Safety and security of one's belongings • Bullying/harassment of any form	• Alumni • Registration • Award of non-academic credits • Physical Education, Cultural Activities, Sports, etc.

APPELLATE AUTHORITY / OMBUDSPERSON

FUNCTIONS OF OMBUDSPERSON

- The Ombudsperson shall hear appeals from an aggrieved student only after the student has availed all other remedies provided under these Guidelines.
- While issues of malpractices in the conduct of examination or in the process of evaluation may be referred to the Ombudsperson, no appeal or application for revaluation or re-totalling of answer sheets from an examination shall be entertained by the Ombudsperson unless a specific irregularity materially affecting the outcome or a specific instance of discrimination is indicated.
- The Ombudsperson may avail the assistance of any person, as amicus curiae, for hearing complaints of alleged discrimination.
- The Ombudsperson shall make all efforts to resolve the grievances within a period of 30 days of receiving the appeal from the aggrieved student(s).

PROCEDURE FOR REDRESSAL OF GRIEVANCES BY OMBUDSPERSON

- Grievances not resolved by the Students' Grievance Redressal Committee within the time period provided in these guidelines may be referred to the Ombudsperson by the University.
- Institutions shall extend co-operation to the Ombudsperson or the Student Grievance Redressal Committee(s), in early redressal of grievances.
- The Ombudsperson shall, after giving reasonable opportunities of being heard to the parties concerned, on the conclusion of proceedings, pass such order, with reasons thereof, as may be deemed fit to redress the grievance and provide such relief as may be appropriate to the aggrieved student.
- The institution, as well as the aggrieved student, shall be provided with copies of the order under the signature of the Ombudsperson.
- The institution shall comply with the recommendations of the Ombudsperson.
- The Ombudsperson may recommend appropriate action against the complainant, where a complaint is found to be false or frivolous.



ANNEXURE – 4

PRO FORMA

JOINT AFFIDAVIT BY STUDENT AND PARENT/LEGAL GUARDIAN

(To be undertaken jointly by the Student and Parent(s)/Legal Guardian of every student admitted to Presidency University on a Rs. 50/- Stamp paper, duly notarised, and must be submitted to the Registrar, Presidency University before DD/MM/YYYY)

I, Mr. /Ms. _____, son/ daughter/ ward of
<Name of Father / Mother / Legal Guardian, if both parents are not alive>

_____, and enrolled as a student at
Presidency University, Bengaluru, with Identification Number

; herein after referred to as STUDENT; AND,

I, Mr./Ms. _____ <Name of Father/Mother/Legal
Guardian, if both parents are not alive>, Father/Mother/Legal Guardian
of Mr./Ms. _____ <Name of the Student>;

hereinafter referred to as PARENT; do hereby jointly affirm on this
the _____ (Day), of _____ (Month), _ _____ (Year), the following:

PART A:

STUDENT INFORMATION AND DOCUMENTS

1. We, STUDENT and PARENT, hereby declare that the information and mandatory documents provided by me to the Presidency University at the time of Admission are accurate and true to the best of my knowledge and belief, and based on records. We further acknowledge that the admission of the STUDENT may be cancelled at any stage if the information provided by us is found to be incorrect and/or fabricated, and/or eligibility conditions for admission to the Program of study are not substantiated and proved by authentic documents.
2. We, STUDENT and PARENT, hereby undertake to inform the University about any changes in information regarding the communication address, mobile numbers of the STUDENT and PARENT submitted by us to the University at the time of Admission or in any other University documents. **UNIVERSITY REGULATIONS AND STUDENT HANDBOOK: RULES, POLICIES AND CODE OF CONDUCT FOR STUDENTS**
3. I, STUDENT, hereby declare that I have carefully read and fully understood the Academic Regulations, Program Regulations, Curriculum Policies and Student Handbook: Rules, Policies and Code of Conduct for Students. I hereby promise to abide by and adhere to all the University Regulations, Rules, Policies and Code of Conduct prescribed therein.
4. I, STUDENT, will adhere to all University Notifications, Circulars and Rules issued by the University from time to time.
5. I, STUDENT, hereby declare that I shall be solely responsible for any kind of violation of the undertakings and declarations that I have given herewith, and shall be liable for the penalties to the extent of expulsion from the University.

PART C:

UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009

6. I, STUDENT, confirm that I have accessed the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (as amended from time to time), available on the Presidency University website (www.presidencyuniversity.in). I have carefully read and fully understood the provisions of the law prohibiting ragging, as well as the directions issued by the Hon'ble Supreme Court and the Central and State Governments in this regard.

7. I, STUDENT, hereby undertake that
 - (a.) I will not indulge in any behaviour or act that may come under the definition of ragging.
 - (b.) I will not participate in, support or propagate ragging in any form.
 - (c.) I will not hurt anyone physically or psychologically or cause any other harm
8. I, STUDENT, hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the UGC Regulations mentioned above and/or as per the law in force.
9. I, STUDENT, hereby affirm that I have not been expelled or debarred from admission by any institution.

UNDERTAKING BY PARENT/ GUARDIAN

10. I, _____ Father/Mother/Guardian of _____, have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central/ State Government in this regard, as well as the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.
11. I assure you that my son/ daughter/ ward will not indulge in any act of ragging.
12. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the UGC Regulations mentioned above and/or as per the law in force.

Date: ____/____/____

Signature:

Name:

Address:

PART D:

PREVENTION OF SEXUAL HARASSMENT

13. I, STUDENT, have carefully read and fully understood the Policy on Prevention of Sexual Harassment (Section 24.0 of Student Handbook: Rules, Policies and Code of Conduct for Students)
14. I, STUDENT, hereby undertake that I will not indulge in any behaviour or act that may come under the definition of Sexual Harassment.
15. I, STUDENT, hereby agree that if found guilty of any aspect of Sexual Harassment, I may be punished as per the provisions of the Policy mentioned above and/or as per the law in force.

PART E:

PERMANENT FORM OF PERMISSION AND INDEMNITY

16. I, STUDENT, hereby declare that my participation in all the University activities, such as travel on industrial internship, tours and participation in similar curricular and extracurricular programs which may involve activities, industrial tours and other expeditions/tournaments organised by the University is fully on my own will and in full agreement with the Permanent Form of Permission and Indemnity.
17. I, PARENT, hereby give my consent to my son/daughter/ward as named above, for participating in the co-curricular and extra-curricular activities organised by the University and for travelling on University Industrial Tours, Training, Internship and Placement-related travel, excursions, expeditions, tournaments and other outstation tours organised/approved by the University.
I, PARENT, hereby:
 18. a. Agree to pay the University charges specified for the participation in such activities/tours and/or as determined and demanded by the University;
 - b. Agree to reimburse the cost of any equipment issued to my son/daughter/ward on such tours/expeditions, if lost or damaged, as may be determined by the University;
 - c. Indemnify Presidency University, Bengaluru and its Authorities and Officers, against any accident to life or limb that may occur to my son/daughter/ward on such tours/expeditions and to reimburse the cost of any medical expense arising out of such accident and/or my son/daughter/ward's sickness during such expeditions and tours; and,
 - d. Undertake to absolve Presidency University, Bengaluru, its Authorities and Officers, from all liabilities in case of any accident/mishap occurring to my son/daughter/ward in any such expeditions and tours.

Name of Father/Mother/Legal Guardian	Name of Student: ID Number:
Name and Signature of Witness 1	Name and Signature of Witness 2
Signature of PARENT (Father/Mother/Legal Guardian)	Signature of STUDENT

Place:

Date:

<NOTARISED>

