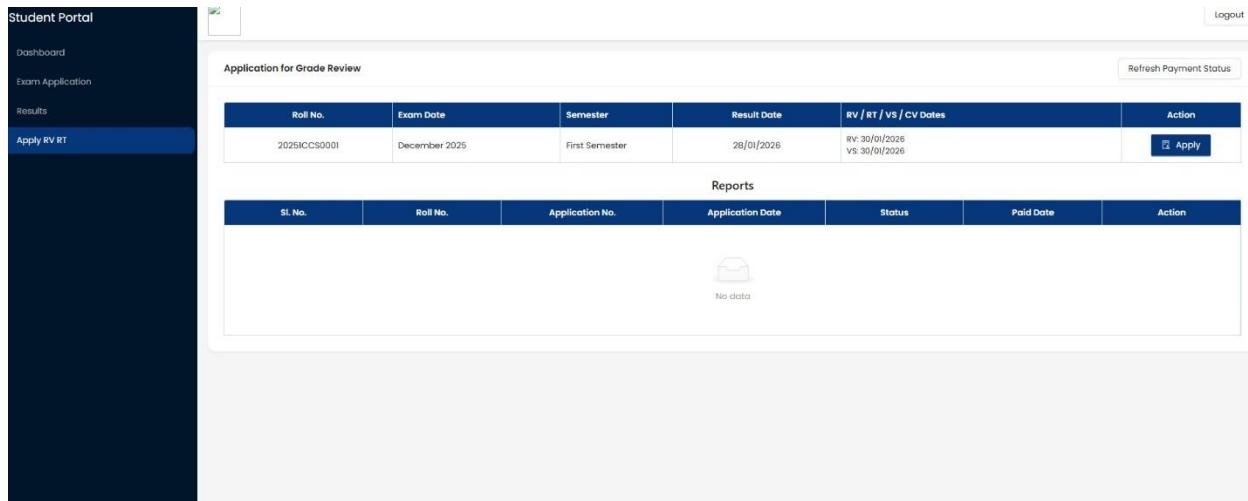


STUDENT PORTAL

Apply for Grade Review

1. Apply RV RT

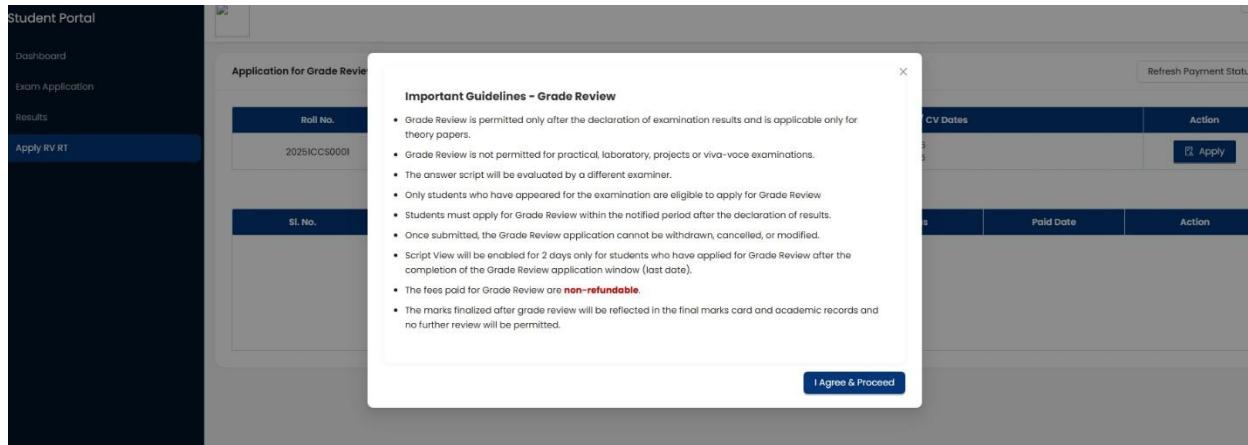
Login to your Linways Portal



The screenshot shows the Linways Student Portal. On the left, a dark sidebar lists 'Student Portal' with 'Dashboard', 'Exam Application', 'Results', and 'Apply RV RT' (which is highlighted in blue). The main content area is titled 'Application for Grade Review'. It shows a table with one row: Roll No. 2025ICCS0001, Exam Date December 2025, Semester First Semester, Result Date 28/01/2026, and RV / RT / VS / CV Dates RV: 30/01/2026, VS: 30/01/2026. A blue 'Apply' button is next to the RV/RT date. Below this is a 'Reports' section with a table showing 'No data'.

- Navigate to the “**Apply RV/RT**” option in the portal.
- Click on “**Apply**” to start your request.
- Grade Review is applicable for current results.
- Grade Review is applicable for theory courses only (excluding NP, S, NC, Malpractice)

2. Important Guidelines - Grade Review



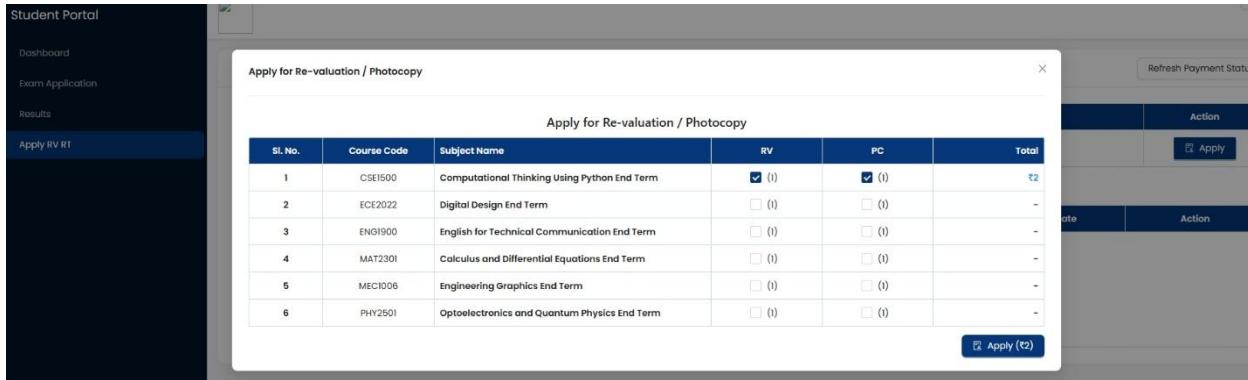
The screenshot shows the Linways Student Portal with a 'Important Guidelines - Grade Review' pop-up in the center. The pop-up contains a list of guidelines:

- Grade Review is permitted only after the declaration of examination results and is applicable only for theory papers.
- Grade Review is not permitted for practical, laboratory, projects or viva-voce examinations.
- The answer script will be evaluated by a different examiner.
- Only students who have appeared for the examination are eligible to apply for Grade Review.
- Students must apply for Grade Review within the notified period after the declaration of results.
- Once submitted, the Grade Review application cannot be withdrawn, cancelled, or modified.
- Script Review will be enabled for 2 days only for students who have applied for Grade Review after the completion of the Grade Review application window (last date).
- The fees paid for Grade Review are **non-refundable**.
- The marks finalized after grade review will be reflected in the final marks card and academic records and no further review will be permitted.

At the bottom of the pop-up is a blue 'I Agree & Proceed' button.

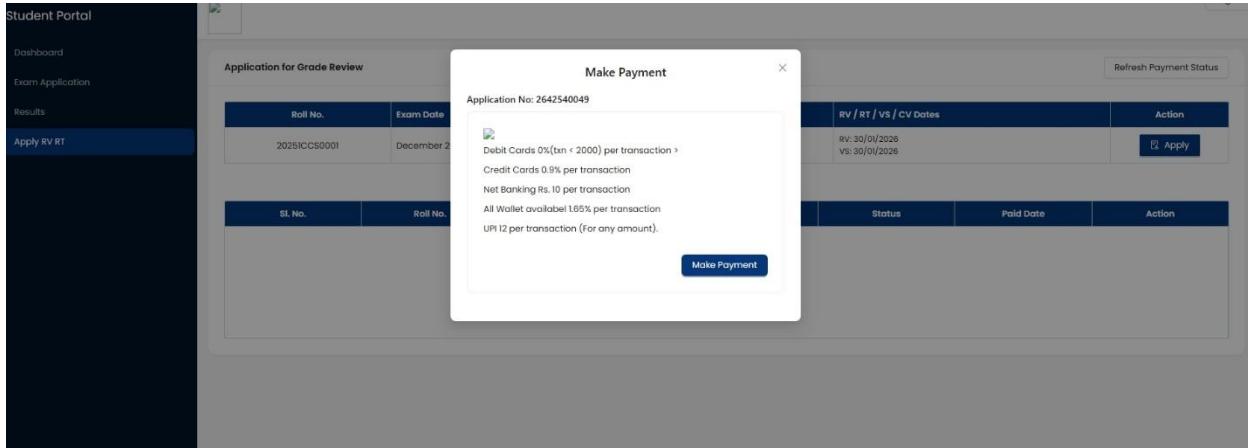
- Carefully read the **Grade Review Guidelines**.
- After reading, click “**I Agree & Proceed**” to continue.

3. Apply for Grade Review



- Select the **course(s)** for which you require a grade review.
- Click “**Apply**” to submit your selection.

4. Make Payment



- Click “**Make Payment**” to proceed to the secure payment gateway (UPI, Net Banking, etc.).
- Once payment is successful, your **application will be generated automatically**.

NOTE:

If the amount has been debited from your account but the payment status still shows as “**Pending**”: Click “**Refresh Payment Status**” to update your application status.