OFFICE OF CONTROLLER OF EXAMINATIONS

NOTIFICATION

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Ref.No: PU/COE/2024-25/Even Sem/014   Date: 26-08-2025

Makeup Registration for 2nd Semester MBA (2024 Batch)- Theory Course(s)

Dear Students,

The **Makeup registration for Second Semester MBA courses (2024 Batch)** is now open. Students from the following School who have failed in **2nd Semester End Term Examinations theory course(s)** are eligible to apply.

School	Program/Semester
SOM PG	All Programs/Only 2nd Semester (2024 Batch)

Please follow the steps below for the registration process:

1. **Course(s) Selection (From: 26/08/2025 - To: 28/08/2025):**

   - Log in to the **exam portal**.

     https://presidencyexams.com
   - Select the theory course(s) you wish to appear for under Makeup application.

   - Failed course(s)will be **pre-listed**.

   - If any course(s) is missing, **contact the COE Office immediately** with the printout of the grade card.

   - **Click on the Submit button after selecting the course(s).**

   - The students are allowed to submit the application form only once; hence it is advised to select the course(s) with utmost care before clicking the submit button.

   Note: The form will be open **only for three days**. No extension will be provided.

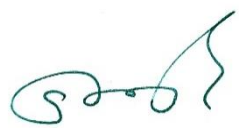2. **Fee Payment (From: 29/08/2025 – To: 31/08/2025):**

   - After the registration period ends, the **fee receipt** will be generated on the **Linways portal** for the registered course(s).

   - Students who have not registered on the exam portal will not get the payment option on Linways.

   - The fee is **₹1000 per course(s)**.

   - Students must pay the fee through **Linways** within **three days**.

- The **fee payment window will be open only for Three days**.

- No extension will be granted for fee payment.

- **The Makeup examination will commence from 09/09/2025, detailed timetable will be announced shortly.**

Important:
A course(s) will be considered registered **only if the registration is done and subsequently the fee is paid**. Students who fail to follow the process (Registration & Fee payment) will **not be considered registered** for the makeup exam.

Please complete the process within the given timeline.

Controller of Examinations