

International Student Exchange: Terms and Conditions

Application to, and participation in, one of Presidency University (PU) Global StudentMobility is subject to the following terms and conditions:

1. Going on exchange is a privilege, not a right.
2. Although PU will accept you to participate in student exchange, the officials at the Host Institution will make the final decision regarding the outcome of your application.
3. PU will disclose the relevant personal and educational information you have provided to the Host Institution for the purpose of facilitating your exchange. This information may be subject to the privacy policy of the host country.
4. You are responsible for checking PU's email account regularly.
5. If your global experience impacts the start of the following semester at PU, you will be responsible for obtaining any content of missed classes and assignments, informing appropriate scholars of your absence, and enrolling in PU courses before the appropriate deadlines.
6. Throughout your experience, you will abide by the standards, policies and regulations of any Host institution forming part of this program. If you fail to meet or comply with the relevant standards, policies or rules of the Host Institution, or otherwise cause concern, these organizations may inform PU of your conduct.
7. You are responsible for researching and understanding the full financial results involved in your exchange program and agree to pay all required fees in full by the published deadline to the appropriate recipients.
8. You will not finalize travel (leaving India) until:
 - You receive approval from PU
 - Any course equivalency requests have been approved by your school/department
 - You have received an official letter of acceptance from Host Institution
 - Obtain a student visa or other entry permit (if applicable).
9. You are responsible for managing your own residence, transport, passport and visas with your exchange program.

10. You are responsible for complying with all entry requirements for any host country/countries you are transiting through.
11. You are responsible for ensuring that the health and travel insurance is required by the Host Institution/country.
12. You are responsible for your own safety and security while travelling to the host institution and PU will not take any responsibility.

Course, Enrolment and Credits – Semester based Exchange:

1. You are responsible for obtaining permission for the courses you intend to study at Host Institution and obtaining permission from your Professor(s) for any changes to these courses while you are studying at Host Institution.
2. Neither PU nor Host Institution can guarantee that courses for which you have received approval (from PU) will be available at the time of enrolment at the Host Institution.
3. You are responsible for arranging alternative assessment at the Host institution if the standard assessment/exam period conflicts with PU semester that follows your exchange.
4. Failing a course(s) while participating in an exchange program may result in an extension of your PU program.
5. You are responsible for ensuring that you are correctly enrolled in PU to receive credits towards your PU degree for any course you undertake.
6. You are responsible for ensuring that the official academic transcript is provided by the Host Institution to PU to enable credit to be processed, and you are responsible for ensuring that your PU academic record reflects these credits within six months upon completion of your exchange.
7. You understand that undertaking an exchange program in the last semester of your current degree program will likely delay your graduation due to the fact that timeframes for receiving the official academic transcript from Host Institution may not align with PU graduation deadline.