



PRESIDENCY UNIVERSITY

Private University Estd. in Karnataka State by Act No. 41 of 2013

PU/2026/123

July 21, 2026

CIRCULAR

Dear Students,

Sub: Change of Program in the 2nd Year (III Semester) for the students of B.Tech., BCA, B.Design - 2025 Batch

This is to inform the students of B.Tech., BCA, B.Design programme of the Academic Year 2025-26 batch who wish to change their current programme of study that they may submit the prescribed Programme Change Application Form, available at the Office of the Registrar.

Students are requested to carefully review the following checklist and eligibility criteria before submitting their application.

- The duly completed Application form for change of program.
- Copies of grade sheets for the 1st and 2nd Semesters attested by Office of Controller of Examination.
- Payment receipt of ₹1,000/- towards the processing fee (to be paid at the University Cash Counter).

The above documents should be submitted to the Office of the Registrar no later than **July 31, 2026**.

Eligibility Criteria:

Applicants must satisfy all of the following conditions:

- Have secured the **minimum CGPA** at the end of the Second Semester, as prescribed in the respective Programme Regulations and Curriculum (PRC).
- Have **no backlogs** in the First and Second Semesters.
- Have **no outstanding tuition fee dues or other financial arrears pertaining** to the previous academic year.

Important Notes:

- Change of Programme shall be considered subject to the availability of vacant seats in the requested programme and fulfilment of the prescribed eligibility criteria.
- Once the Change of Programme is approved and accepted, the student shall continue in the new programme until completion of the degree and shall be governed by the Academic Regulations applicable to that programme.
- The tuition fee for the remaining period of study shall be payable in accordance with the fee structure applicable to the new programme for the relevant batch.
- A Programme Migration Fee of ₹9,000/- shall be payable upon approval and acceptance of the Change of Programme request.
- The approved list of Students permitted for Change of Program, will be announced thereafter.
- Incomplete application forms and those submitted after the deadline will be rejected.

For any clarification, students may contact the Office of the Registrar during working hours.

Registrar



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