APPLICATION FOR RE-JOINING

1. Name of Student: _____

2. Program: _____

3. Admission Batch: _____ UID No.: _____ Roll No.: _____

4. Period of break in Studies: From_____ To _____

5. Request to Re-Joining in Academic Year: _____ with Batch: _____

6. Academic Details: (Attach all semesters Grade Cards with Make-Up / Summer Term Grade Cards)

Sr.	Semester/s	Exam Attended	Credits Registered	Credits Completed	No. of Backlog Courses	CGPA

Details of Backlog Courses (If any):

Sr.	Semester	Course Code	Course Name	Credit/s	Grade (F/NP/NE/NC)

Date:_____   Signature of Candidate:_____

For HoD Office:

As per the student request and provisions in Academic Regulations Clause 16.0, I will recommend the re-joining of the student as per following details:

Academic Year: _____ In Semester (e.g. III / IV): _____ With Batch: _____

Previous Details		Mandatory minimum credits required for the award of Degree	All SEM Credits earn after the Re-registration	**Total Credits (A + D)**	Less Mandatory Credits to Award the Degree
Credits Registered	Credits Completed				
A	B	C	D	E	= C - E

As per the concerned Program Regulations and Curriculum student should register the following courses to earn Mandatory minimum credits OR mandatory courses required for the award of the Degree:

Sr.	Course Code	Course Title	Semester (I/II/III/IV/V / VI / VII / VIII/IX/X)	Credits	To be Registered in Odd / Even / Summer Term / SWAYAM-NPTEL

As the student is F / NE / NP / NC Grade in following course/s and equivalent course so permitted to withdraw the following course/s:

Sr.	Studied Course details					Equivalent Course to be studied			
	Course Code	Course Title	SEM	Credits	Grade	Course Code	Course Title	SEM	Credits

Date:_____   Sign of HoD: _____

APPROVED BY:

Date:_____   Sign of DEAN: _____

REMARK OF REGISTRAR OFFICE:

Fees Payment Done: ☐ YES ☐ NO   **Roll No. Assigned:** _____

Sign of Section officer: _____   **Sign of Registrar:** _____

After completion of Re-registration process, forward the photo-copy of all the students' forms to the office of the Controller of Examinations.