



PRESIDENCY UNIVERSITY

Private University Estd. in Karnataka State by Act No. 41 of 2013

PU/2025/021

January 28, 2025

Circular

Sub: Course-wise Re-registration (Part Registration) for Even Semester of the Academic Year 2024-25 –
Extension to submit application upto January 31, 2025

Ref: Circular no.: PU/2025/011 dated January 20, 2025 and Circular no.: PU/2025/013 dated January 20, 2025

Dear Students,

This is to inform all students who are under **NP (Not Permitted)** category in any of the Previous Semester's courses that they have the opportunity to undergo Course-wise Re-registration. Please note the following guidelines for Course wise Re-registration (Part Registration) for the Even Semester of the Academic Year 2024-25:

1. **Eligibility:**

- Students who fall under the 'NP' category in courses of the previous academic year(s).
- Students who were not promoted but wish to improve their CGPA by re-registering for courses graded 'D' are eligible.
- Students who have Registered for all the Courses in the Odd Semester of the current academic year as well as those students who are registering for the even semester of the current academic year (Regular Students), are not eligible for Course re-registration.

2. **Conditions for Course Re-Registration:**

- Course wise Re-registration is permitted subject to the course being offered for the current Even semester, timetable feasibility and ability of student to meet the mandatory attendance criteria of 75% in each course.
- Approval from the HOD/Dean/Director of the respective school is mandatory.
- Student will be permitted to re-register only for those Courses that belong to a given semester. Students will not be allowed to re-register for courses across different semesters.

3. **Registration Process:**

- Students who prefer to take up Course wise re-registration must fill the prescribed Registration Form available at Office of Registrar.
- Students have to remit the Fee of Rs. 10,000/- per course, to be able to register for the courses offered and applied for.
- The duly filled form must be submitted on or before **January 31, 2025** to the respective School for further processing and the required fee should be emitted before **February 05, 2025**.

For any further clarifications, please contact your respective Dean/Director/HOD.

Janus
Registrar



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