



# PRESIDENCY UNIVERSITY

Private University Estd. in Karnataka State by Act No. 41 of 2013

PU/2023/103

11 November, 2023

## SIXTH CONVOCATION OF PRESIDENCY UNIVERSITY, BENGALURU

Ref: PU/2023/092 dated 17 October 2023

Dear Graduands,

Further to the Circular under reference, regarding the Sixth Convocation of the University, scheduled to be held on **Friday, November 17, 2023 and on Saturday, November 18, 2023**, we request you to adhere to the following instructions:

1. Degree Certificates will be distributed to the Graduands of the respective Schools at the designated Venue, during the allotted Sessions as indicated in the Table hereunder.

Day	Session	School	Graduands	Venue
Day 1	Ceremonial Session (10:15 am-12:40 pm)	-	Gold Medalists	Convocation Main Stage
17-11-23 (Friday)	Session 1 (12:45-2:30 pm)	SoM (PG) + SoE (PG) + Ph.D.	MBA + M.Tech. + Ph.D.	Convocation Main Stage
	Session 2 (2:30-5:30 pm)	SoE	CSE	Convocation Main Stage
	Session 3 (2:30 - 5:30)pm	SoE	ECE	Main Auditorium
Day 2 18-11-23 (Saturday)	Session 4 (9:30 am-12:30 pm)	SoE + SoIS	CSE Allied + BCA	Convocation Main Stage
	Session 5 (9:30 am-12:30 pm)	SoE + SoL	EEE + PET + CIV + LL.B + LL.M	Main Auditorium
	Session 6 (1:30-3:30 pm)	SoM (UG) + SoCE	BBA + B. Com.	Convocation Main Stage
	Session 7 (1:30-3:30 pm)	SoE + SoD	MEC + B. Des.	Main Auditorium



2. Graduands should adhere to the **Formal Dress Code**, prescribed below for the Convocation to maintain the decorum of the University and the Occasion. Academic Regalia will be draped over the Formal Dress when receiving the Degrees, at the Convocation. T-Shirts, Jeans, Skirts, Gowns etc. and informal Chappals are not allowed.

### **Dress Code -**

**Male:** Formal Full Sleeved Shirt, Formal Pant. Students may wear a Formal Blazer if they want.

**Female:** Formal Saree - Silk or Cotton, well draped with an appropriate blouse.

3. Security Personnel will be present at the Entrance to the Convocation Hall and conduct Security Checks. Professional Cameras, Food, Beverages and Items, banned per the University Regulations, **will not be permitted inside the venue.**

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City Office : University House, 8/1, King Street, Richmond Town, Bengaluru - 560025

Campus: Presidency University, Ittagalpura, Rajanakunte, Yelhanka, Bengaluru - 560064

Phone : +91 080 23093500 Email : info@presidencyuniversity.in


URL : www.presidencyuniversity.in



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4. Spot Registration will not be permitted. Only Registered Graduands who have a printout of the Registration Confirmation email and Registration Form along with a Copy of Aadhar Card will be allowed to enter the Premises/ Main gate.
5. On your arrival, collect the Convocation Gowns and Food Coupons from the Registration Desk. The Location of the Registration Desk will be shared with you.
6. Graduands not wearing the CONVOCATION GOWN will be denied entry into the Convocation Hall.
7. Graduands are requested to occupy the seats allotted to them. Please refer to the Registration Number displayed on the Head of the Chair.
8. When the Academic Procession enters the Convocation Hall, all should rise and remain standing till the members of the Procession have taken their seats on the Dias. On completion of the Ceremonial function, the Visitors and Graduands are expected to rise and remain standing until the Academic Procession leaves the Convocation Hall.
9. During the distribution of Degree Certificates, Graduands shall move out of their seats only when their name is called out. On being called out, the Graduands should leave their Seat, walk to the Dais from one end of the Stage, in a dignified and orderly fashion, in sequence of their names called, to receive his/her certificate, from the Dignitary and come back to his allotted seat from the other end of the dais, in an orderly sequential fashion. They should not huddle/jostle on stage.
10. Graduands should refrain from entering Convocation Hall after the allotted time nor should he/she leave the Hall before the formal closure of the Ceremony.
11. Maintain the decorum in the Convocation Hall throughout the ceremony. No cross talks, photography, unauthorized movements, loitering inside the Convocation Hall will be tolerated during the Ceremony. Whistling, shouting, making noise, cheering and other forms of informal/inappropriate exclamations are prohibited. Graduands and Guests must make sure all Mobiles/Headphone Devices are turned off or switched to silent mode, while the Convocation Ceremony is in progress.
12. Only Two Guests, whose names have been indicated in the Registration Form, are permitted to accompany each Graduand to the Campus. More than Two Guests will not be entertained in the Convocation Hall.
13. Children below 12 years of age will not be permitted inside the Hall.



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14. Vehicles shall be parked in the assigned Parking Area only.
15. Only the Official Photographer shall be permitted to take Photographs and Record Videos during the Ceremony and all photographs will be uploaded on the website for free download. Personal Photography and Selfies are prohibited inside the venue.
16. No person shall be allowed to attend the Convocation as a representative of any Graduand. If any Registered graduand is unable to attend the Convocation, his/her original Degree Certificate will be dispatched, by Registered/Speed Post to the Mailing Address registered in the records of the University. Students who have not registered for convocation, should visit the COE office in-person.
17. Complete the Registration formalities and collect their degree certificates.
18. Registration Kit presented to the Graduands will contain the following.
  - Entry Passes for Graduands and Parents/ Guests to enter the Convocation Hall.
  - Lunch Coupons for Graduands and Parents/ Guests
19. Lunch will be served at the Designated Area on the Main Lawn for the Graduands and Visitors.

**Any clarification/queries, please contact the Registration Desk.**

  
Registrar

