



PRESIDENCY UNIVERSITY

Private University Estd. in Karnataka State by Act No. 41 of 2013

PU/2023/29

June 23, 2023

CIRCULAR

Subject: Submission of Original Documents / Certificates for verification before 10th July 2023 and Commencement of Classes from July 19th, 2023

Dear Students,

Greetings from Presidency University!

A warm welcome to all the students who have been granted "**Provisional Admission**" to the **Under Graduate Programs viz., B.COM, BBA, BCA, B.Des, B.Sc, BA & LLB** at **Presidency University** for the **Academic Year 2023-24**. Since the eligibility for admission to these courses is based on the qualifying examination marks/grades, the same needs to be verified by the University Admissions Department. Students are hereby instructed to submit the Original Certificates/Mark sheets of their qualifying examination and other relevant documents at the office of the Registrar (University Campus) on or before the **10th July** as your Classes commence formally on the **19th July 2023**.

Please go through the below list carefully and ensure that all the documents / certificates are submitted on or before the stipulated date and an acknowledgement is obtained by you.

List of documents / certificates to be submitted:

1. Mark Sheet - Grade X (Original with 2 Xerox copies)
2. Mark Sheet - Grade XII / PUC (Original with 2 Xerox copies)
3. Transfer Certificate (Original with 2 Xerox copies)
4. Migration Certificate (CBSE/ICSE board & Non-Karnataka Students) (Original with 2 Xerox copies)
5. Study & Conduct Certificate(Optional) (Original with 2 Xerox copies)
6. Income / Caste Certificate (If applicable) (2 Xerox copies)
7. Aadhar Card (2 Xerox copies)
8. Identity & Address Proof - Voter ID / Passport / Driving License (2 Xerox copies)
9. Passport size Photographs (4 copies)
10. Identity Card/Domicile Certificates (For the Wards of J & K / North East Migrants/ NRI/ SAARC & FOREIGN) issued by the concerned Deputy Commissioner / Resident Commissioner (2 Xerox copies)
11. 2 Xerox copies of Rank Card of the Entrance Examination (If applicable)

REGISTRAR



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