



# PRESIDENCY UNIVERSITY

(Established under the Presidency University Act, 2013 of the Karnataka Act 41 of 2013)

Ref: IQAC/22/2024

## Notice for the Conduct of the Twenty-Second IQAC Meeting

**Meeting Date:** February 27, 2024  
**Meeting Time:** 11.00 AM  
**Meeting Venue:** Presidency University, Bengaluru [Hybrid Mode]

Dear Sir / Madam,

The Twenty-Second meeting of the Internal Quality Assurance Cell [IQAC] is scheduled to be held as per the details given above. The Agenda / notes will be shared to the members' email-id along with the minutes of the previous meeting.

**We request you to kindly make it convenient to attend the meeting.**

For Presidency University

Sd/-

Deputy Director-IQAC



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TWENTY-SECOND MEETING  
OF THE  
IQAC

FEBRUARY 27, 2024; 11.00 AM  
[HYBRID MODE]

PRESIDENCY UNIVERSITY, BENGALURU

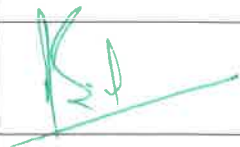

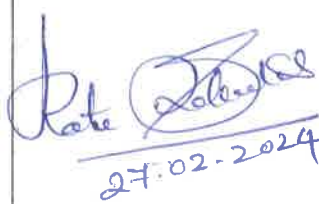

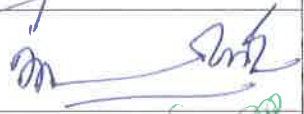
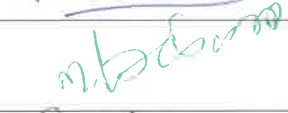
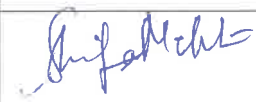




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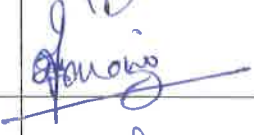





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**TWENTY-SECOND IQAC  
MEETING HELD ON 27<sup>TH</sup> FEBRUARY, 2024  
AT 11.00 AM  
PRESIDENCY UNIVERSITY CAMPUS**

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**Attendance Sheet of the Twenty-Second IQAC**  
**Meeting held on 27<sup>th</sup> February, 2024 at 11.00 AM (Hybrid Mode Meeting)**








#	Members	Designation	Chairperson / Members	Signature
1	Dr. Anubha Singh	Vice Chancellor (I/C)	Chairperson	
2	Prof. Dr. Abdul Rahiman	Former Vice Chancellor, Kannur and Calicut Universities	External Expert Member	
3	Prof. Dr. Katre Shakuntala	Former Dean(Science)/ Chairman, Department of Zoology, Bangalore University & Former Senior Academic Consultant, NAAC	External Expert Member	 27.02.2024
4	Dr. Sameena Noor Ahmed Panali	Registrar	Member	
5	Dr. A.M. Surendra Kumar	Pro-Vice Chancellor & Controller of Examination	Member	
6	Mr. Mrinmoy Biswas	Registrar – Accreditations & Corporate Relations	Member	
7	Dr. Shilpa Mehta	Professor & Dean Academics	Member	
8	Dr. Md Sameeruddin Khan	Professor & Dean, School of Computer Science Engineering	Member	
9	Dr. C.S Ramesh	Professor & Dean, Research and Innovation	Member	
10	Dr. Abdul Sharief	Professor & Dean, School of Engineering	Member	
11	Dr. M J Arul	Professor & Dean-in-Charge, School of Management	Member	 27/2.


#	Members	Designation	Chairperson / Members	Signature
12	Dr. Sandeep S Desai	Professor & Dean, School of Law	Member	
13	Mr. Rajesh Sisodia	Director, School of Media Studies	Member	
14	Mr. Bhaskar Mitra	Director, School of Design	Member	
15	Major General Gurdeep Narang (Veteran)	Dean Student Affairs & Chief Proctor	Member	
16	Dr. B.V. Prabhu	Professor & Associate Director-Career Services and Industry Connect	Member	
17	Dr. Shrishail B Anadinni	Professor & Associate Dean, SOE	Member	
18	Dr. Anu Sukhdev	Professor & Assistant Dean, DSA	Member	
19	Dr. Nakul Ramanna	Professor and HOD, Civil Engineering Department	Member	
20	Dr. Rajiv Ranjan Singh	Professor & HOD, Electronics and Communication Engineering Department	Member	
21	Dr. V Joshi Manohar	Professor & HOD, Electrical and Electronics Engineering Department	Member	
22	Dr. Satish Babu B	Professor & HOD, Mechanical Engineering Dept.	Member	
23	Dr. Suman Paul	Professor & HOD, Petroleum Engineering Dept.	Member	

Dr ASHOK ITAGI

prof. HOD- SOD

Member

#	Members	Designation	Chairperson / Members	Signature
24	Dr. Rajeshwari M	Professor & HOD (I/C), Mathematics Dept.	Member	
25	Dr. U. Mahaboob Pasha	Professor & HOD, Physics Dept.	Member	
26	Dr. Shashikala A. R.	Professor & HOD, Chemistry Department	Member	
27	Dr. Venkata Ramani Challa	Professor & HOD, English Dept.	Member	
28	Dr. Vinay Joshi Chandniwala	Professor & Associate Dean, School of Commerce	Member	
29	Mr. Muralidhar	Assistant Professor, Dept. of Mechanical Engineering, SOE	Member	
30	Mr. Salman Ahmed	Management Representative	Member	Present Online
31	Dr. Sheshadri K N	Chief Librarian	Member	
32	Mr. Harish	Local Society Representative	Member	ABSENT
33	Ms. Aditi Rajesh	Student Representative Roll No: 20232MBL0020 [SOM]	Member	ABSENT
34	Ms Ashwi	Student Representative Roll No: 20221BSM0014 [SOD]	Member	Present Online

#	Members	Designation	Chairperson / Members	Signature
35	Ms. Khushi K Kotian	Student Representative Roll No: 220201CAI0048 [SOCSE]	Member	Present on line
36	Mr. Ankit Krishnan	Student Representative Roll No: 20221BAJ0003 [SOMS]	Member	ABSENT
37	Mr. Vivek Trivedi	Student Representative Roll No: 20211BBA0256 [SOC]	Member	Present on line
38	Mr. Sreejith B	Student Representative Roll No: 201913200087 [SOL]	Member	ABSENT
39	Mr. Vinod Angadi	Alumni Representative [MBA - 2019-21]	Member	ABSENT
40	Mr. Isaac	Alumni Representative [2015-19 Batch] - CSE	Member	Present on line
41	Ms. Nikki Kumari	No Broker.com-HR Head Employer Representative	Member	Present on line
42	Ms. Poonam D Sharma	Reliance Retail-HR Head Employer Representative	Member	ABSENT
43	Ms. Reena Sanjay Rajpal	Parent Representative	Member	ABSENT
44	Mr. Farooq A Peer	Parent Representative	Member	Present on line
45	Ms. Sujatha R	Parent Representative	Member	Present on line
46	Dr. Badri H.S	Deputy Director-IQAC	Member Secretary	



# PRESIDENCY UNIVERSITY

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## Twenty-Second Meeting of the IQAC Tuesday, 27<sup>th</sup> February, 2024; 11.00AM AGENDA

Annexure - A

<b>Agenda</b>	<b>AGENDA POINT</b>
1	<b>Confirmation of the Minutes of Twenty-First IQAC Meeting held on February 01, 2024 and Action taken report on it.</b> The minutes of the Twenty-First Meeting [Annexure-1] of the IQAC held on February 01, 2024 and Action Taken Report on it was circulated among the members for any comments is placed before the meeting for confirmation.
2	<b>Mock2-Preparedness for NAAC Peer Team Visit</b> Mock2 scheduled on 27 <sup>th</sup> and 28 <sup>th</sup> February 2024 with regard to NAAC Peer Team visit 4 <sup>th</sup> March to 6 <sup>th</sup> March 2024 and the preparedness required In terms of documentation, School/Department presentation is placed before the members and taken on records.
3	<b>Any Other Matter, with the Permission of the Chair.</b>





# PRESIDENCY UNIVERSITY

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## PROCEEDINGS OF THE TWENTY-SECOND MEETING OF THE IQAC HELD ON 27<sup>th</sup> FEBRUARY, 2024, at 11.00 AM (Hybrid Mode Meeting)

Present:

Name	Designation	Status
Dr. Anubha Singh	Vice Chancellor	Chairperson
Prof. Dr. Abdul Rahiman	Former Vice Chancellor, Kannur and Calicut Universities	External Expert Member
Prof. Dr. Katre Shakuntala	Former Dean(Science)/ Chairman, Department of Zoology, Bangalore University & Former Senior Academic Consultant, NAAC	External Expert Member
Dr. Sameena Noor Ahmed Panali	Registrar	Member
Dr. A.M. Surendra Kumar	Pro-Vice Chancellor	Member
Dr. Mrinmoy Biswas	Registrar – Accreditations & Corporate Relations	Member
Dr. Shilpa Mehta	Professor & Dean Academics	Member
Dr. Md Sameeruddin Khan	Professor & Dean, School of Computer Science Engineering	Member
Dr. C.S Ramesh	Professor & Dean, Research and Innovation	Member
Dr. Abdul Sharief	Professor & Dean, School of Engineering	Member
Dr. M J Arul	Professor & Dean-in-Charge, School of Management	Member
Dr. Sandeep S Desai	Professor & Dean, School of Law	Member

Name	Designation	Status
Mr. Rajesh Sisodia	Director, Media Studies	Member
Mr. Bhaskar Mitra	Director, School of Design	Member
Major General Gurdeep Narang (Veteran)	Dean Student Affairs & Chief Proctor	Member
Dr. B.V. Prabhu	Professor & Associate Director-Career Services and Industry Connect	Member
Dr. Shrishail B Anadinni	Professor & Associate Dean, SOE	Member
Dr. Anu Sukhdev	Professor & Assistant Dean, DSA	Member
Dr. Nakul Ramanna	Professor and HOD, Civil Engineering Department	Member
Dr. Rajiv Ranjan Singh	Professor & HOD, Electronics and Communication Engineering Department	Member
Dr. V Joshi Manohar	Professor & HOD, Electrical and Electronics Engineering Department	Member
Dr. Satish Babu B	Professor & HOD, Mechanical Engineering Dept.	Member
Dr. Suman Paul	Professor & HOD, Petroleum Engineering Dept.	Member
Dr. Rajeshwari M	Professor & HOD, Mathematics Dept.	Member
Dr. U. Mahaboob Pasha	Professor & HOD, Physics Dept.	Member
Dr. Shashikala A. R.	Professor & HOD, Chemistry Department	Member
Dr. Venkata Ramani Challa	Professor & HOD, English Dept.	Member

Name	Designation	Status
Dr. Vinay Joshi Chandniwala	Professor & Associate Dean, School of Commerce	Member
Mr. Muralidhar	Assistant Professor, Dept. of Mechanical Engineering, SOE	Member
Mr. Salman Ahmed	Management Representative	Member
Dr. Sheshadri K N	Chief Librarian	Member
Ms. Ashwi	Student Representative Roll No: 2021BSM0014[SOD]	Member
Ms. Khushi K Kotian	Student Representative Roll No: 220201CAI0048 [SOCSE]	Member
Mr. Vivek Trivedi	Student Representative Roll No: 20211BBA0256[SOC]	Member
Mr. Isaac	Alumni Representative [2015-19 Batch] - CSE	Member
Ms. Nikki Kumari	No Broker.com-HR Head Employer Representative	Member
Mr. Farooq A Peer	Parent Representative	Member
Ms. Sujatha R	Parent Representative	Member
Dr. Badri H.S	Deputy Director-IQAC	Member Secretary

The following members were given leave of absence:

Name	Designation	Status
Mr. Harish	Local Society Representative	Member
Ms. Aditi Rajesh	Student Representative Roll No: 20232MBL0020 [SOM]	Member
Mr. Ankit Krishnan	Student Representative Roll No: 20221BAJ0003[SOMS]	Member
Mr. Sreejith B	Student Representative Roll No: 201913200087 [SOL]	Member
Mr. Vinod Angadi	Alumni Representative [MBA-2019-21]	Member
Ms. Poonam D Sharma	Reliance Retail-HR Head Employer Representative	Member
Ms. Reena Sanjay Rajpal	Parent Representative	Member

**Proceedings:**

The Member Secretary welcomed all the members, briefed about the agenda of the meeting and requested the Vice-Chancellor to Chair the meeting. The Vice Chancellor took the Chair.

The Chairperson formally welcomed all the members. VC Madam requested all the members to actively participate in the deliberations. After confirming the quorum, the agenda was taken up for discussion

The Chairperson called the Meeting to order.

**To Call the Meeting to Order.**

The Agenda having been placed before the Members, the Chairperson requested the Members to consider the same as read.

**“Resolved** that the Agenda of the day’s Meeting, as placed before the Members, as **Annexure-A** be taken as read”

***Carried Unanimously***

**Agenda 21.1: To Approve the Minutes of the Twenty-First Meeting of the IQAC held on February 01, 2024 and Action Taken Report on it.**

The Chairperson drew the attention of the Members to Annexure-1, the Minutes of the Previous Meeting of the IQAC and Action taken report on the observations made in the previous meeting. The same was discussed and resolved as under.

**“Resolved** that the Minutes of the Twenty-First Meeting of the IQAC held on February 01, 2024, and Action Taken Report on it, as placed before the Members, as **Annexure-1** be and is hereby confirmed and approved.”

***Carried Unanimously***

**Agenda 21.2: Mock2-Preparedness for NAAC Peer Team Visit**

Mock2 with regard to NAAC Peer Team visit preparedness was conducted on 27<sup>th</sup> and 28<sup>th</sup> February 2024. As per the schedule, all the Deans presented the Schools/Departments presentation and was followed by the visit to the departments/schools. All the criterion-wise documents were also checked during the mock2 by the experts. The members appreciated the efforts and wished good-luck to all the Staff members of Presidency University. Few suggestions were advised by the experts to be incorporated in the presentation.

The Members discussed the same and decided as under:

**“Resolved** that the suggestions as advised by the experts and placed before the Members, as **Annexure-2** be and is hereby noted”.

***Carried Unanimously***

**Agenda 21.3: To Deliberate upon any Other Matter, with the Permission of the Chair.**

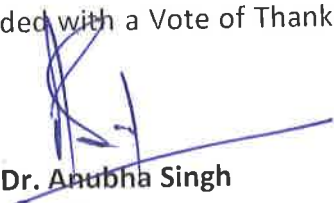
The following suggestions were made by Prof. Dr. Abdul Rahiman-External Expert.

- i) Each School / Department should have around 40-50 slides of presentation only.

The following suggestions were made by Prof. Dr. Katre Shakuntala -External Expert.

- i) To ensure in the PTV schedule, COE presentation should follow immediately after the IQAC presentation since COE presentation has “Best Practice” of the University.

There being no other matter for discussion, the Meeting was concluded with a Vote of Thanks, by the Deputy Director—IQAC, to the Chair.

  
**Dr. Anubha Singh**  
Chairperson  
IQAC, PRESIDENCY UNIVERSITY



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## ACTION TAKEN REPORT BASED ON MINUTES OF 22<sup>nd</sup> IQAC MEETING

Sl. No:	IQAC Meeting No.	Agenda/Discussion topic in the IQAC meeting	Action taken subsequently on the agenda points/discussion topic discussed in the IQAC meeting.
1	22 <sup>nd</sup> Meeting	Proper Floor plan in each block	Floor plan in each block is placed.
2	27 <sup>th</sup> February, 2024	Draft PTV schedule to be ready as per the NAAC guidelines	Draft PTV schedule as per the NAAC guidelines is prepared.



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Annexure - 1

Ref: IQAC/21/2024

## Notice for the Conduct of the Twenty-First IQAC Meeting


**Meeting Date:** February 01, 2024  
**Meeting Time:** 2.30 PM  
**Meeting Venue:** Presidency University, Bengaluru [Hybrid Mode]

Dear Sir / Madam,

The Twenty-First meeting of the Internal Quality Assurance Cell [IQAC] is scheduled to be held as per the details given above. The Agenda / notes will be shared to the members' email-id along with the minutes of the previous meeting.

We request you to kindly make it convenient to attend the meeting.

For Presidency University

  
Sd/-

Deputy Director-IQAC



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TWENTY-FIRST MEETING  
OF THE  
IQAC

FEBRUARY 01, 2024; 02.30 PM  
[HYBRID MODE]


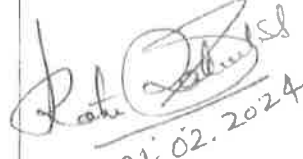



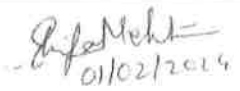

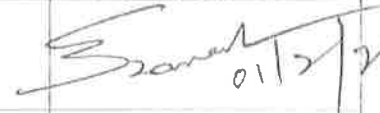

PRESIDENCY UNIVERSITY, BENGALURU



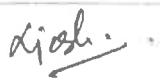



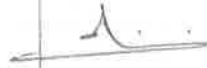



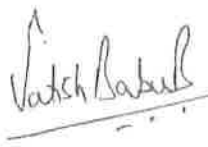
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TWENTY-FIRST IQAC  
MEETING HELD ON 1<sup>ST</sup> FEBRUARY, 2024  
AT 2.30 PM  
PRESIDENCY UNIVERSITY CAMPUS

**Attendance Sheet of the Twenty-First IQAC**  
Meeting held on 1<sup>st</sup> February, 2024 at 02.30 PM (Hybrid Mode Meeting)

#	Members	Designation	Chairperson / Members	Signature
1	Dr. Anubha Singh	Vice Chancellor (I/C)	Chairperson	 1.02.2024
2	Prof. Dr. Abdul Rahiman	Former Vice Chancellor, Kannur and Calicut Universities	External Expert Member	Present on line
3	Prof. Dr. Katre Shakuntala	Former Dean(Science)/ Chairman, Department of Zoology, Bangalore University & Former Senior Academic Consultant, NAAC	External Expert Member	 01.02.2024
4	Dr. Sameena Noor Ahmed Panali	Registrar	Member	ABSENT
5	Dr. A.M. Surendra Kumar	Pro-Vice Chancellor & Controller of Examination	Member	
6	Dr. Muddu Vinay	Pro-Vice Chancellor	Member	
7	Mr. Mrinmoy Biswas	Registrar – Accreditations & Corporate Relations	Member	
8	Dr. Shilpa Mehta	Professor & Dean Academics	Member	 01/02/2024
9	Dr. Md Sameeruddin Khan	Professor & Dean, School of Computer Science Engineering	Member	
10	Dr. C.S Ramesh	Professor & Dean, Research and Innovation	Member	 01/2/24
11	Dr. Abdul Sharief	Professor & Dean, School of Engineering	Member	 1/2/24

#	Members	Designation	Chairperson / Members	Signature
12	Dr. M J Arul	Professor & Dean-in-Charge, School of Management	Member	
13	Dr. Sandeep S Desai	Professor & Dean, School of Law	Member	
14	Mr. Rajesh Sisodia	Director, School of Media Studies	Member	
15	Mr. Bhaskar Mitra	Director, School of Design	Member	
16	Major General Gurdeep Narang (Veteran)	Dean Student Affairs & Chief Proctor	Member	ABSENT
17	Dr. B.V. Prabhu	Professor & Associate Director-Career Services and Industry Connect	Member	
18	Dr. C. Kalaiarasan	Professor & Associate Dean, SOE [CSE]	Member	
19	Dr. Shrishail B Anadinni	Professor & Associate Dean, SOE	Member	
20	Dr. Anu Sukhdev	Professor & Assistant Dean, DSA	Member	
21	Dr. Nakul Ramanna	Professor and HOD, Civil Engineering Department	Member	ABSENT
22	Dr. Rajiv Ranjan Singh	Professor & HOD, Electronics and Communication Engineering Department	Member	
23	Dr. V Joshi Manohar	Professor & HOD, Electrical and Electronics Engineering Department	Member	
24	Dr. Satish Babu B	Professor & HOD, Mechanical Engineering Dept.	Member	

#	Members	Designation	Chairperson / Members	Signature
25	Dr. Suman Paul	Professor & HOD, Petroleum Engineering Dept.	Member	Present online
26	Dr. Rajeshwari M	Professor & HOD (I/C), Mathematics Dept.	Member	Rajeshwari M
27	Dr. U. Mahaboob Pasha	Professor & HOD, Physics Dept.	Member	
28	Dr. Shashikala A. R.	Professor & HOD, Chemistry Department	Member	Shashikala A.R.
29	Dr. Venkata Ramani Challa	Professor & HOD, English Dept.	Member	Chv Ramani
30	Dr. Vinay Joshi Chandniwala	Professor & Associate Dean, School of Commerce	Member	Vinay
31	Mr. Muralidhar	Assistant Professor, Dept. of Mechanical Engineering, SOE	Member	Muralidhar
32	Mr. Salman Ahmed	Management Representative	Member	Present online
33	Dr. Sheshadri K N	Chief Librarian	Member	
34	Mr. Harish	Local Society Representative	Member	Present online
35	Ms. Aditi Rajesh	Student Representative Roll No: 20232MBL0020 [SOM]	Member	Present online
36	Ms Ashwi	Student Representative Roll No: 20221BSM0014 [SOD]	Member	Present online

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45	Ms. Reena Sanjay Rajpal	Parent Representative	Member	Present online
46	Mr. Farooq A Peer	Parent Representative	Member	Present online
47	Ms. Sujatha R	Parent Representative	Member	Present online
48	Dr. Badri H.S	Deputy Director-IQAC	Member Secretary	

49. Dr. SRIDHAR

COE

Invitee

50. SAMEET JOSHI

ALUMNIB ISR

51. Dr. Chithra


L&D

Invitee

52. Dr. DIVYA RANI

② Innovative  
project

Invitee

  
11/2/24  
Ciyakur  
11/2/24



# PRESIDENCY UNIVERSITY

(Established under the Presidency University Act, 2013 of the Karnataka Act 41 of 2013)

## Twenty-First Meeting of the IQAC Thursday, 01<sup>st</sup> February, 2024; 02.30PM AGENDA

*Annexure - A*

Agenda	AGENDA POINT
1	<b>Confirmation of the Minutes of Twentieth IQAC Meeting held on November 02, 2023 and Action taken report on it.</b> The minutes of the Twentieth Meeting [Annexure-1] of the IQAC held on November 02, 2023 and Action Taken Report on it was circulated among the members for any comments is placed before the meeting for confirmation.
2	<b>Preparedness for NAAC Peer Team Visit</b> SSR Prequalification of the University was passed on 26 <sup>th</sup> January 2024. The University has given Three Assessment Date suggestions to NAAC for the Peer team visit. The preparedness required In terms of documentation, School/Department presentation is placed before the members and taken on records.
3	<b>Criterion wise Documents to be maintained and Filed</b> The preparedness required In terms of criterion wise documentation is placed before the members and taken on records.
4	<b>Schedule of Mock visit</b> The visit of NAAC Peer team to the University is scheduled in the month of March 2024. Mock visit by Internal and External Experts to various Schools/ Departments and other Facilities of the University is scheduled during the 2 <sup>nd</sup> and 4 <sup>th</sup> week of February 2024. The schedule is placed before the members and taken on records.
5	<b>Any Other Matter, with the Permission of the Chair.</b>



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## PROCEEDINGS OF THE TWENTY-FIRST MEETING OF THE IQAC HELD ON 1<sup>ST</sup> FEBRUARY, 2024, at 2.30 PM (Hybrid Mode Meeting)

### Present:

Name	Designation	Status
Dr. Anubha Singh	Vice Chancellor (I/C)	Chairperson
Prof. Dr. Abdul Rahiman	Former Vice Chancellor, Kannur and Calicut Universities	External Expert Member
Prof. Dr. Katre Shakuntala	Former Dean(Science)/ Chairman, Department of Zoology, Bangalore University & Former Senior Academic Consultant, NAAC	External Expert Member
Dr. A.M. Surendra Kumar	Pro-Vice Chancellor	Member
Dr. Muddu Vinay	Pro-Vice Chancellor	Member
Mr. Mrinmoy Biswas	Registrar – Accreditations & Corporate Relations	Member
Dr. Shilpa Mehta	Professor & Dean Academics	Member
Dr. Md Sameeruddin Khan	Professor & Dean, School of Computer Science Engineering	Member
Dr. C.S Ramesh	Professor & Dean, Research and Innovation	Member
Dr. Abdul Sharief	Professor & Dean, School of Engineering	Member
Dr. M J Arul	Professor & Dean-in-charge, School of Management	Member

Name	Designation	Status
Dr. Sandeep S Desai	Professor & Dean, School of Law	Member
Mr. Rajesh Sisodia	Director, Media Studies	Member
Mr. Bhaskar Mitra	Director, School of Design	Member
Dr. B.V. Prabhu	Professor & Associate Director-Career Services and Industry Connect	Member
Dr. C Kalairasan	Professor & Associate Dean, SOE[CSE]	Member
Dr. Shrishail B Anadinni	Professor & Associate Dean, SOE	Member
Dr. Anu Sukhdev	Professor & Assistant Dean, DSA	Member
Dr. Nakul Ramanna	Professor and HOD, Civil Engineering Department	Member
Dr. Rajiv Ranjan Singh	Professor & HOD, Electronics and Communication Engineering Department	Member
Dr. V Joshi Manohar	Professor & HOD, Electrical and Electronics Engineering Department	Member
Dr. Satish Babu B	Professor & HOD, Mechanical Engineering Dept.	Member
Dr. Suman Paul	Professor & HOD, Petroleum Engineering Dept.	Member
Dr. Rajeshwari M	Professor & HOD, Mathematics Dept.	Member
Dr. U. Mahaboob Pasha	Professor & HOD, Physics Dept.	Member
Dr. Shashikala A. R.	Professor & HOD, Chemistry Department	Member



Name	Designation	Status
Dr. Venkata Ramani Challa	Professor & HOD, English Dept.	Member
Dr. Vinay Joshi Chandniwala	Professor & Associate Dean, School of Commerce	Member
Mr. Muralidhar	Assistant Professor, Dept. of Mechanical Engineering, SOE	Member
Mr. Salman Ahmed	Management Representative	Member
Dr. Sheshadri K N	Chief Librarian	Member
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Ms. Khushi K Kotian	Student Representative Roll No: 220201CAI0048 [SOCSE]	Member
Mr. Ankit Krishnan	Student Representative Roll No: 20221BAJ0003 [SOMS]	Member
Mr. Vivek Trivedi	Student Representative Roll No: 20211BBA0256 [SOC]	Member
Mr. Sreejith B	Student Representative Roll No: 201913200087 [SOL]	Member
Mr. Vinod Angadi	Alumni Representative [MBA - 2019-21]	Member
Mr. Isaac	Alumni Representative [2015-19 Batch] - CSE	Member
Ms. Nikki Kumari	No Broker.com-HR Head Employer Representative	Member

Name	Designation	Status
Ms. Poonam D Sharma	Reliance Retail-HR Head Employer Representative	Member
Ms. Reena Sanjay Rajpal	Parent Representative	Member
Mr. Farooq A Peer	Parent Representative	Member
Ms. Sujatha R	Parent Representative	Member
Dr. Sridhar	Controller of Examinations	Invitee
Dr. Sameet Joshi	Alumni ISR	Invitee
Dr. Chitra R	Learning and Development - Head	Invitee
Dr. Divyarani M.S	Innovative Projects - Head	Invitee
Dr. Badri H.S	Deputy Director-IQAC	Member Secretary

The following members were given leave of absence:

Name	Designation	Status
Dr. Sameena Noor Ahmed Panali	Registrar	Member
Major General Gurdeep Narang (Veteran)	Dean Student Affairs & Chief Proctor	Member

**Proceedings:**

The Member Secretary welcomed all the members, briefed about the agenda of the meeting and requested the Vice-Chancellor to Chair the meeting. The Vice Chancellor took the Chair.

The Chairperson formally welcomed all the members. She requested all the members to actively participate in the deliberations. After confirming the quorum, the agenda was taken up for discussion

The Chairperson called the Meeting to order.

**To Call the Meeting to Order.**

The Agenda having been placed before the Members, the Chairperson requested the Members to consider the same as read.

“Resolved that the Agenda of the day’s Meeting, as placed before the Members, as **Annexure-A** be taken as read”

***Carried Unanimously***

**Agenda 21.1: To Approve the Minutes of the Twentieth Meeting of the IQAC held on November 02, 2023 and Action Taken Report on it.**

The Chairperson drew the attention of the Members to Annexure-1, the Minutes of the Previous Meeting of the IQAC and Action taken report on the observations made in the previous meeting. The same was discussed and resolved as under.

“Resolved that the Minutes of the Twentieth Meeting of the IQAC held on November 02, 2023, and Action Taken Report on it, as placed before the Members, as **Annexure-1** be and is hereby confirmed and approved.”

***Carried Unanimously***

**Agenda 21.2: Preparedness for NAAC Peer Team Visit**

Deputy Director, IQAC, informed all the members that the University has given Three [3] Assessment date suggestions to NAAC for the Peer Team Visit after the pre-qualifier approval. Deputy Director, IQAC presented to the members the School PPT Template and requested all the Deans to prepare PPT of the respective School / Department criterion wise using the same guidelines. PPT Presentation of the other supporting departments that are required was also discussed. Vice Chancellor requested all the Deans to ensure that proper signage’s, lab manuals are kept ready in the respective School / Department. The Members congratulated the efforts carried out by the IQAC team for bringing out the PPT template.

The Members discussed the same and decided as under:

“Resolved that School PPT Template as placed before the Members, as **Annexure-2** be and is hereby noted”.

***Carried Unanimously***

**Agenda 21.3: Criterion wise Documents to be maintained and Filed**

Deputy Director, IQAC, presented to all the members the various documents to be maintained and filed criterion-wise which may be inspected during Peer Team Visit. All the members noted the same.

The Members discussed the same and decided as under:

“Resolved that Criterion wise Documents to be maintained and filed as placed before the Members, as **Annexure-3** be and is hereby noted”.

**Agenda 21.4: Schedule of Mock visit**

Deputy Director, IQAC, informed the members that the Mock visit is planned in the 2<sup>nd</sup> Week of February 2024 involving Internal & External members to get insight of the preparedness. All the members welcomed the same and it was further decided to have First Mock visit on 14<sup>th</sup> and 15<sup>th</sup> February 2024 followed by Second Mock visit on 27<sup>th</sup> and 28<sup>th</sup> February 2024.

The Members discussed the same and decided as under:

“Resolved that the schedule of mock visit as placed before the members as **Annexure-4** be and is hereby noted”.

***Carried Unanimously***

**Agenda 21.5: To Deliberate upon any Other Matter, with the Permission of the Chair.**

The following suggestions were made by Prof. Dr. Abdul Rahiman-External Expert.

- i) Each School / Department need to have Future plan for next 5 years in their School Presentation

The following suggestions were made by Prof. Dr. Katre Shakuntala -External Expert.

- i) To have proper Floor plan in each block

There being no other matter for discussion, the Meeting was concluded with a Vote of Thanks, by the Deputy Director—IQAC, to the Chair.



**Dr. Anubha Singh**  
**Chairperson**  
**IQAC, PRESIDENCY UNIVERSITY**

Vice Chancellor  
Presidency University  
Itgalpura,  
Bengaluru - 560 064.



# PRESIDENCY UNIVERSITY

(Established under the Presidency University Act, 2013 of the Karnataka Act 41 of 2013)

## ACTION TAKEN REPORT BASED ON MINUTES OF 21<sup>ST</sup> IQAC MEETING

Sl. No:	IQAC Meeting No.	Agenda/Discussion topic in the IQAC meeting	Action taken subsequently on the agenda points/discussion topic discussed in the IQAC meeting.
1	<b>21<sup>st</sup> Meeting</b> <b>1<sup>st</sup> February, 2024</b>	Proper Floor plan in each block	Initiated
2		School / Department need to have Future plan for next 5 years in their School Presentation	Five Year future plan of the University was shared with all the members and decided to prepare School / Department 5 year future plan based on the same lines of University future plan.



# PRESIDENCY UNIVERSITY

Presidency University Act, 2013 of the Karnataka Act No. 41 of 2013 | Established under Section 2(f) of UGC Act, 1956  
Approved by AICTE, New Delhi

*Annexure 2*

## Suggestions:

1. COE presentation to follow immediately after IQAC presentation and to be placed before NAAC Peer Team Chairperson for his approval during Day 0 meeting
2. Vice Chancellor presentation to be limited for 45 minutes only
3. Deans PPT to be restricted to 15-20 minutes only
4. All lab should have DO's and DON'Ts
5. All lab should have the details of List of Experiments and Lab Manual
6. Proper signage's should be placed as required
7. Business Lab should have some working models