PRESIDENCY UNIVERSITY

GAIN MORE KNOWLEDGE
REACH GREATER HEIGHTS

(Established under the Presidency University Act, 2013 of the Karnataka Act 41 of 2013)

Notice for the Conduct of the Fifth IQAC Meeting

Date: November 30, 2019
Time: 10:00 AM
Venue: PRESIDENCY UNIVERSITY, ITGALPURA, RAJANUKUNTE, YELAHANKA,
             BENGALURU-64

Dear Sir / Madam,

The Fifth meeting of the Internal Quality Assurance Cell [IQAC] is scheduled to be held as per the details given above. The Agenda / notes will be placed before the members at the time of the meeting.

We request you to kindly make it convenient to attend the meeting.

For Presidency University

Sd/-
Deputy Director-IQAC

FIFTH MEETING

OF THE

IQAC

NOVEMBER 30, 2019; 10:00 AM

PRESIDENCY UNIVERSITY, BENGALURU

PRESIDENCY UNIVERSITY

(Established under the Presidency University Act, 2013 of the Karnataka Act 41 of 2013)

Fifth Meeting of the IQAC
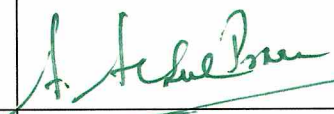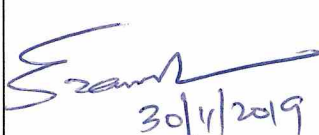
November 30, 2019; 10:00 AM
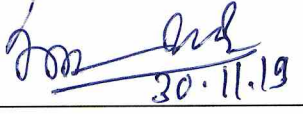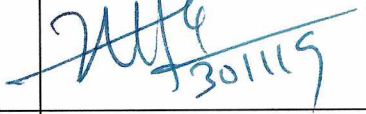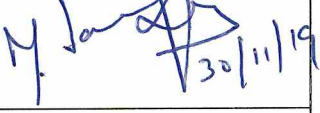
AGENDA

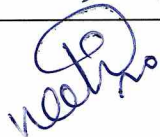| ITEM	AGENDA POINT
5.1	To Call the Meeting, to Order, by the Chairperson **Annexure I**
5.2	To Approve the Minutes of the Fourth Meeting of the IQAC held on August 24, 2019 **Annexure II**
5.3	To Consider the Action Taken Report on the Observations made at the Fourth Meeting of the IQAC held on August 24, 2019 **Annexure III**
5.4	Review of NAAC QLM [Qualitative] Metrics- Criteria 1 to Criteria 7 as on 30th November, 2019 against the benchmark value.
5.5	Review of NAAC QNM [Qualitative] Metrics- Criteria 1 to Criteria 7 as on 30th November, 2019 against the benchmark value.
5.6	Vote of thanks
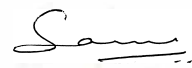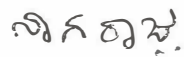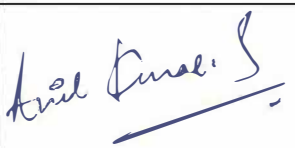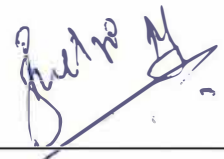
FIFTH IQAC
MEETING HELD ON 30TH NOVEMBER, 2019, AT 10.00 AM AT THE UNIVERSITY CAMPUS AT RAJANAKUNTE, BENGALURU

Attendance Sheet of the Fifth IQAC Meeting held on 30th November, 2019, at 10.00 AM.

#	Members	Designation	Chairperson / Members	Signature
1	Dr. Radha Padmanabhan	Vice Chancellor	Chairperson	
2	Prof. Dr. Abdul Rahiman	Former Vice Chancellor, Kannur and Calicut Universities	**External Expert** Member	
3	Dr. Arun A. B	Professor & Deputy Director, Yenepoya Research Centre, Yenepoya University, Mangaluru	**External Expert** Member	
4	Dr. Ishwara Bhat	Pro Vice-Chancellor	Member	
5	Mr. A. Abdul Bari	Registrar In-charge	Member	
6	Dr. C Prabhakar Reddy	Professor & Dean, School of Engineering	Member	ABSENT
7	Dr. Nilanjan Chattopadhyay	Professor & Dean, School of Management	Member	
8	Dr. Neeti Sethi Bose	Professor & Dean School of Design	Member	
9	Dr. P.S Venkataramu	Professor & Dean Academics	Member	
10	Dr. C.S Ramesh	Professor & Dean, Research and Innovation	Member	30/11/2019

#	Members	Designation	Chairperson / Members	Signature
11	Dr. A.M Surendra Kumar	Professor & Control of Examinations	Member	30·11·19
12	Dr. B.V. Prabhu	Professor & Associate Dean, Professional Practice	Member	
13	Dr. C. Kalaiarasan	Professor & Associate Dean	Member	30|11|19
14	Dr. Joel Hemanth	Professor & Associate Dean	Member	30|11|19
15	Dr.G.Lakshminarayana	Director-Placements	Member	30|11|19
16	Dr. M. Sankar	Professor & Deputy Dean, Ph.D Program	Member	30|11|19
17	Dr. Shrishail B Anadinni	Professor & HOD, Civil Engineering Dept.	Member	30|11|19
18	Dr. K. G. Mohan	Professor & HOD, Computer Science & Engineering Dept.	Member	30|11|19
19	Dr. Shilpa Mehta	Professor & HOD, Electronics & Communication Engineering Dept.	Member	30|11|19
20	Dr. Snehaprabha T V	Professor & HOD, Electrical & Electronics Dept.	Member	30|11|19

#	Members	Designation	Chairperson / Members	Signature
21	Dr. Udaya Ravi M	Professor & HOD, Mechanical Engineering Dept.	Member	M. v. Ravi 30/4/19
22	Dr. Suman Paul	Associate Professor & HOD, Petroleum Engineering Dept.	Member	Paul 30/11/19
23	Dr. S R Sudheendra	Professor & HOD, Mathematics Dept.	Member	30/11/19
24	Dr. P. Mohan Kumar Naidu	Associate Professor & HOD, Physics Dept.	Member	30/11/19
25	Dr. Anu Sukhdev	Associate Professor & HOD, Chemistry Dept.	Member	30/11/19
26	Dr. J. G. Ravikumar	Associate Professor & HOD, English Dept.	Member	30/11/19
27	Dr. K. Krishna Kumar	Professor & HOD, School of Management.	Member	30/11/19
28	Dr. Balu L	Associate Professor & HOD, School of Commerce & Economics	Member	Balu L 30/11/19
29	Mr. Aravindan	Assistant Professor & HOD, School of Law	Member	30/11/19
30	Mr. Sujeet Jha	Head, Learning & Development	Member	Sujeet Jha 30.11.19

#	Members	Designation	Chairperson / Members	Signature
31	Dr. Sheshadri K N	Senior Librarian	Member	
32	Ms. Nafeesa Ahmed	Director, Presidency Group of Institutions Bangalore/Mangalore	Member	
33	Mr. Harish	Local Society Representative	Member	
34	Mr. Ashish Ram	Student Representative Roll No: 20171BCL0007	Member	
35	Ms. Ananya	Student Representative Roll No:2016CSE103	Member	
36	Mr. Arjunan T	Student Representative Roll No:2017LME003	Member	
37	Mr Ajmal Ahmed M	Student Representative Roll No: 20182MBA0212	Member	
38	Mr. Deepak Nambiar	Alumni Representative [MBA - 2015-17]	Member	
39	Mr. Samarth	Investment Manager, New Property Management Pvt. Ltd.	Member	
40	Mr. Nagaraj S	Parent Representative	Member	
41	Mr. Santosh M Sholapurkar	Parent Representative	Member	
42	Mr. Anil Kumar S	Assistant Registrar	Member	
43	Dr. Badri H.S	Deputy Director-IQAC	Member Secretary	

Attendance Sheet of the Fifth IQAC
Meeting held on 30th November, 2019, at 10.00 AM.

Invitee

#	Members	Designation	Chairperson/ Members	Signature
1	Mr. Nissar Ahmed	Chancellor	Mentor	
2	Dr. Vijayan Immanuel	Pro Chancellor	Advisor	

PRESIDENCY UNIVERSITY

(Established under the Presidency University Act, 2013 of the Karnataka Act 41 of 2013)

PROCEEDINGS OF THE FIFTH MEETING OF THE I.Q.A.C. HELD ON 30th November, 2019 AT 10.00 AM IN MG02, PRESIDENCY UNIVERSITY, ITGALPURA, RAJANUKUNTE, YELAHANKA, BENGALURU-560 064.

Present:

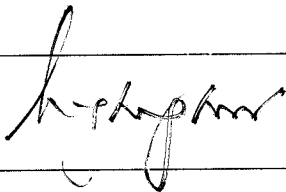| Name	Designation	Status
Dr. Radha Padmanabhan	Vice Chancellor	Chairperson
Prof. Dr. Abdul Rahiman	Former Vice Chancellor, Kannur and Calicut Universities	**External Expert** Member
Dr. Arun A. B	Professor & Deputy Director, Yenepoya Research Centre, Yenepoya University, Mangaluru	**External Expert** Member
Dr. Ishwara Bhat	Pro Vice-Chancellor	Member
Mr. A. Abdul Bari	Registrar In-charge	Member
Dr. Nilanjan Chattopadhyay	Professor & Dean, School of Management	Member
Dr. Neeti Sethi Bose	Professor & Dean School of Design	Member
Dr. P.S Venkataramu	Professor & Dean Academics	Member
Dr. C.S Ramesh	Professor & Dean, Research and Innovation	Member
Dr. A.M Surendra Kumar	Professor & Control of Examinations	Member

Dr. B.V. Prabhu	Professor & Associate Dean, Professional Practice	Member
Dr. C. Kalaiarasan	Professor & Associate Dean	Member
Dr. Joel Hemanth	Professor & Associate Dean	Member
Dr.G.Lakshminarayana	Director-Placements	Member
Dr. M. Sankar	Professor & Deputy Dean, Ph.D Program	Member
Dr. Shrishail B Anadinni	Professor & HOD, Civil Engineering Dept.	Member
Dr. K. G. Mohan	Professor & HOD, Computer Science & Engineering Dept.	Member
Dr. Shilpa Mehta	Professor & HOD, Electronics & Communication Engineering Dept.	Member
Dr. Snehaprabha T V	Professor & HOD, Electrical & Electronics Dept.	Member
Dr. Udaya Ravi M	Professor & HOD, Mechanical Engineering Dept.	Member
Dr. Suman Paul	Associate Professor & HOD, Petroleum Engineering Dept.	Member
Dr. S R Sudheendra	Professor & HOD, Mathematics Dept.	Member
Dr. P. Mohan Kumar Naidu	Associate Professor & HOD, Physics Dept.	Member
Dr. Anu Sukhdev	Associate Professor & HOD, Chemistry Dept.	Member
Dr. J. G. Ravikumar	Associate Professor & HOD, English Dept.	Member
Dr. K. Krishna Kumar	Associate Professor & HOD, School of Management.	Member
Dr. Balu L	Associate Professor & HOD, School of Commerce & Economics	Member

Dr. Tamoy Chakraborty	Deputy Registrar, Academics	Member
Mr. Aravindan	Assistant Professor, School of Law	Member
Mr. Sujeet Jha	Head, Learning & Development	Member
Dr. Sheshadri K N	Senior Librarian	Member
Ms. Nafeesa Ahmed	Director, Presidency Group of Institutions Bangalore/Mangalore	Member
Mr. Harish	Local Society Representative	Member
Mr. Ashish Ram	Student Representative Roll No: 20171BCL0007	Member
Ms. Ananya	Student Representative Roll No:2016CSE103	Member
Mr. Arjunan T	Student Representative Roll No:2017LME003	Member
Mr Ajmal Ahmed M	Student Representative Roll No: 20182MBA0212	Member
Mr. Deepak Nambiar	Alumni Representative [MBA - 2015-17]	Member
Mr. Samarth	Investment Manager, New Property Management Pvt. Ltd.	Member
Mr. Nagaraj S	Parent Representative	Member
Mr. Santosh M Sholapurkar	Parent Representative	Member
Mr. Anil Kumar S	Assistant Registrar	Member
Dr. Badri H.S	Deputy Director-IQAC	Member Secretary

In Attendance
Invitees

Name	Designation	Status
Mr. Nissar Ahmed	Chancellor	Mentor
Dr. Vijayan Immanuel	Pro Chancellor	Advisor

The following member was given leave of absence:

Name	Designation	Status
Dr. C. Prabhakar Reddy	Professor & Dean, School of Engineering	Member

Proceedings:

The Member Secretary welcomed all the members, briefed about the agenda of the meeting and requested the Vice-Chancellor to Chair the meeting. The Vice Chancellor took the Chair.

The Chairperson formally welcomed all the members. She requested all the members to actively participate in the deliberations. After confirming the quorum, the agenda was taken up for discussion

The Chairperson called the Meeting to order.

Agenda 5.1: To Call the Meeting to Order.

The Agenda having been placed before the Members, the Chairperson requested the Members to consider the same as read.

"**Resolved** that the Agenda of the day's Meeting, as placed before the Members, as Annexure I be taken as read"

Carried Unanimously

Agenda 5.2: To Approve the Minutes of the Fourth Meeting of the IQAC held on August 24, 2019.

The Chairperson drew the attention of the Members to Annexure II, the Minutes of the Previous Meeting of the IQAC.

The same was discussed and resolved as under.

"**Resolved** that the Minutes of the Fourth Meeting of the IQAC held on August 24, 2019, as placed before the Members, as Annexure II be and is hereby approved and stands ratified"

Carried Unanimously

The Members discussed at great length and resolved as under:

"**Resolved** that NAAC QLM [Qualitative] Metrics- Criteria 1 to Criteria 7 as on 30th November, 2019 against the benchmark value and the suggestions indicated by the Members, are hereby noted and action to be taken".

Carried Unanimously

Agenda 5.5: Review of NAAC QNM [Qualitative] Metrics- Criteria 1 to Criteria 7 as on 30th November, 2019 against the benchmark value.

Deputy Director, IQAC, presented to all the members QNM [Qualitative] metrics answers / value of the University. The following suggestions were indicated by the Members as detailed below:

Criteria	QNM	Suggestions
Criteria 1	1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during last 5 years.	Addition of new courses should be made every two years.
Criteria 1	1.3.2 Number of value-added courses imparting transferable and life skills offered during last five years.	Identify list of probable VAP programs capable of enhancing skills department wise, from which University leadership will select appropriate programs with estimated cost and to be consolidated and furnished to chancellor to University.
Criteria 1	1.4.1 Structured feedback received from 1. Students 2. Teachers 3. Employers 4. Alumni 5. Parents for design and review of syllabus semester wise / year wise.	To be implemented on ERP Software for better collection and analysis. Feedback be analyzed and suggestions be considered appropriately during next revision of curriculum.
Criteria 2	2.2.2 Student - Full time teacher ratio.	To develop a formula to determine equivalence adjunct faculty to Full Time Faculty and efforts to be made to increase Faculty Strength.
Criteria 2	2.2.3 Percentage of differently abled students (Divyangjan) on rolls.	To initiate affirmative action to encourage enrollment of Different abled students. Infrastructure modification to be done.

Agenda 5.3: To Consider the Action Taken Report on the Observations made at the Fourth Meeting of the IQAC held on August 24, 2019.

The Chairperson placed before the members the Action Taken Report on the Observations made at the Fourth Meeting of the IQAC held on August 24, 2019 and requested the members to note and approve the same.

The Members discussed the same and decided as under

"**Resolved** that the Action Taken Report on Observations made at the Fourth Meeting of the IQAC held on August 24, 2019, as placed before the Members, as Annexure III be and is hereby noted and duly approved"

Carried Unanimously

Agenda 5.4: Review of NAAC QLM [Qualitative] Metrics- Criteria 1 to Criteria 7 as on 30th November, 2019 against the benchmark value.

Deputy Director, IQAC, presented to all the members QLM [Qualitative] metrics answers / value of the University. The following suggestions were indicated by the Members as detailed below:

Criteria	QLM	Suggestions
Criteria 2	2.2.1 The institution assesses the learning levels of the students, after admission and organizes special Programmes for advanced learners and slow learners.	The Department wise list of slow learners identified over the last few years and corrective action taken to remedy the situation. For the current year, prepare a list of slow learners [as perceived by the teachers] department wise of the odd semester and present remedial action taken.
Criteria 2	2.5.4 Positive impact of reforms on the examination procedures and processes including continuous internal assessment on the examination management system.	Digital Examination System to be brought out in phased manner.
Criteria 2	2.6.1 Programme outcomes, Programme specific outcomes and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.	Auditing to be done. After due verification, the required documents will be allowed to upload on University website.

Criteria 2	2.6.2 Attainment of Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution.	Programme outcomes, Programme specific outcomes and course outcomes are to be evaluated after the End Term Examination.
Criteria 3	3.3.1 Institution has created an eco-system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge.	To create CIIE [Centre for Innovations, Incubation & Entrepreneurship] and to register the CIIE.
Criteria 4	4.3.1 Institution frequently updates its IT facilities including Wi-Fi.	IT head should give the description of the updates of IT facilities year on year.
Criteria 5	5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years.	Given Fee waiver under different schemes be brought under scholarship scheme and rephrased accordingly.
Criteria 5	5.1.5 The institution has an active international students cell to cater to the requirements of foreign students.	Director, International Student Cell to be made aware of requirements of the active international student's cell.
Criteria 5	5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution.	Assistant Dean, Student Affairs to form the Student Council.
Criteria 5	5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non-financial means during the last five years.	To Register Alumni Association of Presidency University as a Society at the earliest. Office bearers for Alumni Association be created.
Criteria 7	7.1.2 Institution shows gender sensitivity.	Full time Counsellor to be appointed.
Criteria 7	7.1.5 Waste Management steps.	Liquid Waste Management to be initiated.
Criteria 7	7.1.7 Green landscaping with trees and plants.	Green landscaping with trees and plants to be improved.
Criteria 7	7.2.1 Two institutional best practices.	To be identified by each School and the best two practices to be selected.
Criteria 7	7.3.1 Performance of the Institution in one area distinctive to its vision, priority and thrust.	University Leadership team to identify the same.

Criteria 2	2.3.2 Average percentage of teachers using ICT for effective teaching learning at present-Learning Management Systems, E-Learning resources etc.	Smart class rooms to be created fully equipped and make them ICT compliant. IT & ICT policy to be created. Knowledge Centre be established.
Criteria 2	2.3.3 The institution has a mentoring system in place to meet the academic and stress related issues of students. Ratio of mentor to students.	Mentorship development program and Mentorship dairy to be maintained and Mentorship policy to be reviewed.
Criteria 2	2.4.2 Average percentage of full time teachers with Ph.D. during the last five years.	Chancellor suggested all future faculty recruitment should be only Ph.Ds as far as possible. University leadership to comply on Priority. Also to prepare list of faculty members pursing Ph.d who are expected completing the Ph.d before our NAAC application.
Criteria 2	2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognized bodies during the last five years.	Prepare a list of boards / organizations that offer awards, recognition or fellowship and to find ways encouraging teachers to apply for the same.
Criteria 2	2.4.5 Average percentage of full time teachers from other states against sanctioned posts during the last five years.	Create a policy of reserving positions for Faculty from outside state keeping the mind the demand for teachers.
Criteria 2	2.5.1 Average number of days from the data of last semester-end / year-end examination till the declaration of results during the last five years.	To ensure that results evaluation will be completed within 10 days from date of conduct of examinations.
Criteria 2	2.5.2 Average percentage of student complaints / grievances about evaluation against total number appeared in the examinations during the last five years.	To ensure that the appeals against exams results brought down 2%.
Criteria 3	3.1.2 The institution provides seed money to its teachers for research (average per year) (INR in Lakhs).	The projects which have been supported by seed money, be reviewed periodically.
Criteria 3	3.3.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years.	Arrange Workshop from SOL. By March 2020 5 to be conducted using in-house and external faculty. 5 every quarter. Every year 1 conference to be conducted.

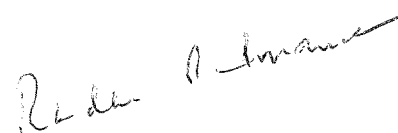| Criteria 3	3.3.3 Number of awards for innovation won by institution/teachers/research scholars/students during the last five years.	Find out the list of agency who gives the innovation award.
Criteria 3	3.3.4 Number of start-ups incubated on campus during the last five years.	To interact with the Students to confirm the viability of the recommended startups. To execute the necessary documents. 2 business plan competition by March 2020.
Criteria 3	3.4.5 Number of research papers per teacher in the Journals notified on UGC website during the last five years.	To recruit dedicated research faculty by December 2020 at least 15 across disciplines. Workshop on Research Methodology be organized.
Criteria 3	3.5.2 Revenue generated from consultancy during the last five years.	Seek consultancy from among know entities, like short projects and allied advisory consultancies.
Criteria 3	3.6.2 Number of awards and recognition received for extension activities from Government / recognised bodies during the last five years.	Appreciation letter from concern authorities be collected, conduct of extension activities per year be increased. Adoption of village be considered.
Criteria 4	4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.,) and cultural activities	To clean up the exsisting sports facilities to make it acceptable under NAAC. Multiactivity centre should be built at the earliest using steel fabrication.
Criteria 4	4.3.4 Facilities for e-content development such as Media centre, Recording facility, Lecture Capturing System(LCS).	In the upcoming School of Journalism, Studio need to be created.
Criteria 5	5.4.3 Number of Alumni Association /Chapters meetings held during the last five years.	Faculty Alumni Coordinator should be made from each department and should ensure that there will Alumni day and Alumni Meetings every 3 months.
Criteria 6	6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.	To make compulsory to teachers to attend at least 2 workshops / conferences in a year and sponsorship of membership fee towards professional bodies [department specific].

Criteria 6	6.3.3 Average number of professional developmental programs organized by the University for the teaching and non- teaching staff during the last 5 years.	FDP, Workshop [at-least 2 in each year] to be organized by every department.
Criteria 6	6.3.4 Average percentage of teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the last five years.	To make compulsory to teachers to attend at-least 1 Professional Development programme outside every year.
Criteria 6	6.5.4 Quality assurance initiatives of the institution.	ISO to be initiated as part of Quality assurance initiative.
Criteria 7	7.1.1 Number of gender equity promotion Programmes organized by the institution during the last five years.	School of Law has to plan for more number of gender equity promotion Programmes.
Criteria 7	7.1.12 Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff.	Student handbook to be uploaded and other handbooks to be prepared.

"**Resolved** that NAAC QNM [Qualitative] Metrics- Criteria 1 to Criteria 7 as on 30th November, 2019 against the benchmark value and the suggestions indicated by the Members, are hereby noted and action to be taken".

Carried Unanimously

Agenda 5.6: Vote of Thanks by the Deputy Director-IQAC.
There being no other matter for discussion, the Meeting was concluded with a Vote of Thanks, by the Deputy Director—IQAC, to the Chair.

Dr. Radha Padmanabhan
Chairperson
IQAC, PRESIDENCY UNIVERSITY

PRESIDENCY UNIVERSITY

(Established under the Presidency University Act, 2013 of the Karnataka Act 41 of 2013)

<u>ACTION TAKEN REPORT BASED ON MINUTES OF 5th IQAC MEETING</u>

S. No:	IQAC Meeting No.	Agenda/Discussion topic in the IQAC meeting	Action taken subsequently on the agenda points/discussion topic discussed in the IQAC meeting.
1	5th Meeting 30th November, 2019	QLM [Qualitative] Metrics- Criteria 1 to Criteria 7	The suggestions were shared with all the members and it was decided that HODs of respective department has to work out timeline and person in-charge under each department to implement the suggestions.
2		QNM [Qualitative] Metrics- Criteria 1 to Criteria 7	The suggestions were shared with all the members and it was decided that HODs of respective department has to work out timeline and person in-charge under each department to implement the suggestions. It was further decided that each department need to give separate budget to implement the requirements and timely review will be done every fortnight.