



**FOURTH MEETING
OF THE
IQAC
AUGUST 24, 2019; 02:00 PM
PRESIDENCY UNIVERSITY, BENGALURU**



PRESIDENCY UNIVERSITY

(Established under the Presidency University Act, 2013 of the Karnataka Act 41 of 2013)

Ref: IQAC/04/2019

Notice for the Conduct of the Fourth IQAC Meeting

Date: August 24, 2019
Time: 02:00 PM
Venue: PRESIDENCY UNIVERSITY, ITGALPURA, RAJANUKUNTE, YELAHANKA,
BENGALURU-64

Dear Sir / Madam,

The Fourth meeting of the Internal Quality Assurance Cell [IQAC] is scheduled to be held as per the details given above. The Agenda / notes will be placed before the members at the time of the meeting.

We request you to kindly make it convenient to attend the meeting.

For Presidency University

Sd/-

Deputy Director-IQAC



PRESIDENCY UNIVERSITY

(Established under the Presidency University Act, 2013 of the Karnataka Act 41 of 2013)

Fourth Meeting of the IQAC

August 24, 2019; 02:00 PM

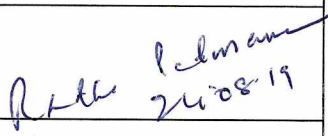


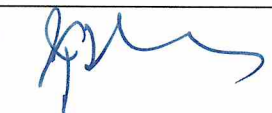
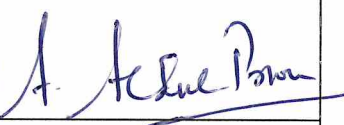


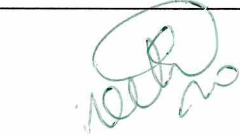
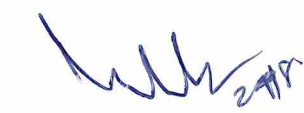
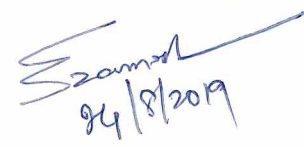
AGENDA

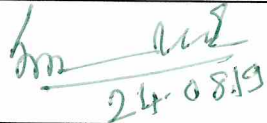


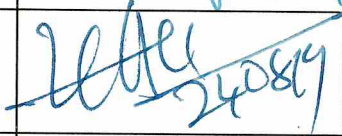




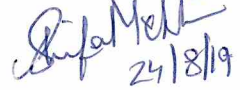
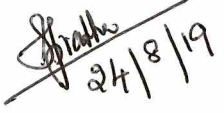
ITEM	AGENDA POINT
4.1	To Call the Meeting, to Order, by the Chairperson Annexure I
4.2	To Approve the Minutes of the Third Meeting of the IQAC held on June 8, 2019 Annexure II
4.3	To Consider the Action Taken Report on the Observations made at the Third Meeting of the IQAC held on June 8, 2019. Annexure III
4.4	To take a note on SOP [Standard Operating Procedure] manual released by NAAC Annexure IV
4.5	To Approve adoption of Value added Program and Multi Open Online Courses
4.6	To Approve the Format for Structured Feedback for Design and Review of Syllabus Annexure V
4.7	To identify Advanced Learners and Slow Learners and to introduce the Policy for the same Annexure VI
4.8	Review on publications for the last academic year 2018-19
4.9	Capability enhancement and development schemes

4.10	Implementation of computer based examination [paper less examination]
4.11	Implementation of Active Learning
4.12	Vote of thanks








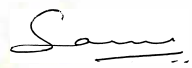


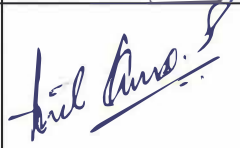

FOURTH IQAC
MEETING HELD ON 24TH AUGUST, 2019,
AT 02.00 PM AT THE UNIVERSITY
CAMPUS AT RAJANAKUNTE,
BENGALURU

**Attendance Sheet of the Fourth IQAC
Meeting held on 24th August, 2019, at 2.00 PM.**

#	Members	Designation	Chairperson / Members	Signature
1	Dr. Radha Padmanabhan	Vice Chancellor	Chairperson	 24/08/19
2	Prof. Dr. Abdul Rahiman	Former Vice Chancellor, Kannur and Calicut Universities	External Expert Member	
3	Dr. Arun A. B	Professor & Deputy Director, Yenepoya Research Centre, Yenepoya University, Mangaluru	External Expert Member	
4	Dr. Ishwara Bhat	Pro Vice-Chancellor	Member	
5	Mr. A. Abdul Bari	Registrar In-charge	Member	
6	Dr. C Prabhakar Reddy	Professor & Dean, School of Engineering	Member	 24/8/19
7	Dr. Nilanjan Chattopadhyay	Professor & Dean, School of Management	Member	 24/8
8	Dr. Neeti Sethi Bose	Professor & Dean School of Design	Member	
9	Dr. P.S Venkataramu	Professor & Dean Academics	Member	 24/8
10	Dr. C.S Ramesh	Professor & Dean, Research and Innovation	Member	 24/8/2019

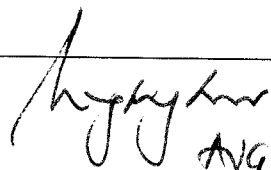
#	Members	Designation	Chairperson / Members	Signature
11	Dr. A.M Surendra Kumar	Professor & Control of Examinations	Member	 24-08/19
12	Dr. B.V. Prabhu	Professor & Associate Dean, Professional Practice	Member	
13	Dr. C. Kalaiarasan	Professor & Associate Dean	Member	 24/8/19
14	Dr. Joel Hemanth	Professor & Associate Dean	Member	 24/08/19
15	Dr.G.Lakshminarayana	Director-Placements	Member	
16	Dr. M. Sankar	Professor & Deputy Dean, Ph.D Program	Member	 24/8/19
17	Dr. Shrishail B Anadinni	Professor & HOD, Civil Engineering Dept.	Member	 24/08/19
18	Dr. K. G. Mohan	Professor & HOD, Computer Science & Engineering Dept.	Member	 24/8/19
19	Dr. Shilpa Mehta	Professor & HOD, Electronics & Communication Engineering Dept.	Member	 24/8/19
20	Dr. Snehaprabha T V	Professor & HOD, Electrical & Electronics Dept.	Member	 24/8/19

#	Members	Designation	Chairperson / Members	Signature
21	Dr. Udaya Ravi M	Professor & HOD, Mechanical Engineering Dept.	Member	<i>M. U. Ravi</i> 24/8/19
22	Dr. Suman Paul	Associate Professor & HOD, Petroleum Engineering Dept.	Member	<i>S Paul</i> 24/08/2019
23	Dr. S R Sudheendra	Professor & HOD, Mathematics Dept.	Member	<i>S R</i> 24/08/19
24	Dr. P. Mohan Kumar Naidu	Associate Professor & HOD, Physics Dept.	Member	<i>P M</i> 24/8/19
25	Dr. Anu Sukhdev	Associate Professor & HOD, Chemistry Dept.	Member	<i>A S</i> 24/8/2019
26	Dr. J. G. Ravikumar	Associate Professor & HOD, English Dept.	Member	<i>J G Ravikumar</i> 24/8/19
27	Dr. K. Krishna Kumar	Associate Professor & HOD, School of Management.	Member	<i>K K</i> 24/8/19
28	Dr. Balu L	Associate Professor & HOD, School of Commerce & Economics	Member	<i>Balu L</i> 24/8/19
29	Mr. Aravindan	Assistant Professor, School of Law	Member	<i>A</i> 24/8/19
30	Mr. Sujeet Jha	Head, Learning & Development	Member	<i>Sujeet Jha</i> 24/8/19

#	Members	Designation	Chairperson / Members	Signature
31	Dr. Sheshadri K N	Senior Librarian	Member	
32	Ms. Nafeesa Ahmed	Director, Presidency Group of Institutions Bangalore/Mangalore	Member	
33	Mr. Harish	Local Society Representative	Member	
34	Mr. Ashish Ram	Student Representative Roll No: 20171BCL0007	Member	
35	Ms. Ananya	Student Representative Roll No:2016CSE103	Member	
36	Mr. Arjunan T	Student Representative Roll No:2017LME003	Member	
37	Mr Ajmal Ahmed M	Student Representative Roll No: 20182MBA0212	Member	
38	Mr. Deepak Nambiar	Alumni Representative [MBA - 2015-17]	Member	
39	Mr. Samarth	Investment Manager, New Property Management Pvt. Ltd.	Member	
40	Mr. Nagaraj S	Parent Representative	Member	
41	Mr. Santosh M Sholapurkar	Parent Representative	Member	
42	Mr. Anil Kumar S	Assistant Registrar	Member	
43	Dr. Badri H.S	Deputy Director-IQAC	Member Secretary	

**Attendance Sheet of the Fourth IQAC
Meeting held on 24th August, 2019, at 2.00 PM.**

Invitee

#	Members	Designation	Chairperson/ Members	Signature
1	Mr. Nissar Ahmed	Chancellor	Mentor	
2	Dr. Vijayan Immanuel	Pro Chancellor	Advisor	 AVG 24, 2019



PRESIDENCY UNIVERSITY

(Established under the Presidency University Act, 2013 of the Karnataka Act 41 of 2013)

PROCEEDINGS OF THE FOURTH MEETING OF THE I.Q.A.C. HELD ON 24th August, 2019 AT 02.00 PM IN MG05, PRESIDENCY UNIVERSITY, ITGALPURA, RAJANUKUNTE, YELAHANKA, BENGALURU-560 064.

Present:

Name	Designation	Status
Dr. Radha Padmanabhan	Vice Chancellor	Chairperson
Prof. Dr. Abdul Rahiman	Former Vice Chancellor, Kannur and Calicut Universities	External Expert Member
Dr. Arun A. B	Professor & Deputy Director, Yenepoya Research Centre, Yenepoya University, Mangaluru	External Expert Member
Dr. Ishwara Bhat	Pro Vice-Chancellor	Member
Mr. A. Abdul Bari	Registrar In-charge	Member
Dr. C Prabhakar Reddy	Professor & Dean, School of Engineering	Member
Dr. Nilanjan Chattopadhyay	Professor & Dean, School of Management	Member
Dr. Neeti Sethi Bose	Professor & Dean School of Design	Member
Dr. P.S Venkataramu	Professor & Dean Academics	Member
Dr. C.S Ramesh	Professor & Dean, Research and Innovation	Member

Dr. A.M Surendra Kumar	Professor & Control of Examinations	Member
Dr. B.V. Prabhu	Professor & Associate Dean, Professional Practice	Member
Dr. C. Kalaiarasan	Professor & Associate Dean	Member
Dr. Joel Hemanth	Professor & Associate Dean	Member
Dr.G.Lakshminarayana	Director-Placements	Member
Dr. M. Sankar	Professor & Deputy Dean, Ph.D Program	Member
Dr. Shrishail B Anadinni	Professor & HOD, Civil Engineering Dept.	Member
Dr. K. G. Mohan	Professor & HOD, Computer Science & Engineering Dept.	Member
Dr. Shilpa Mehta	Professor & HOD, Electronics & Communication Engineering Dept.	Member
Dr. Snehaprabha T V	Professor & HOD, Electrical & Electronics Dept.	Member
Dr. Udaya Ravi M	Professor & HOD, Mechanical Engineering Dept.	Member
Dr. Suman Paul	Associate Professor & HOD, Petroleum Engineering Dept.	Member
Dr. S R Sudheendra	Professor & HOD, Mathematics Dept.	Member
Dr. P. Mohan Kumar Naidu	Associate Professor & HOD, Physics Dept.	Member
Dr. Anu Sukhdev	Associate Professor & HOD, Chemistry Dept.	Member
Dr. J. G. Ravikumar	Associate Professor & HOD, English Dept.	Member
Dr. K. Krishna Kumar	Associate Professor & HOD, School of Management.	Member

Dr. Balu L	Associate Professor & HOD, School of Commerce & Economics	Member
Mr. Aravindan	Assistant Professor, School of Law	Member
Mr. Sujeet Jha	Head, Learning & Development	Member
Dr. Sheshadri K N	Senior Librarian	Member
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Mr. Arjunan T	Student Representative Roll No:2017LME003	Member
Mr Ajmal Ahmed M	Student Representative Roll No: 20182MBA0212	Member
Mr. Deepak Nambiar	Alumni Representative [MBA - 2015-17]	Member
Mr. Samarth	Investment Manager, New Property Management Pvt. Ltd.	Member
Mr. Nagaraj S	Parent Representative	Member
Mr. Santosh M Sholapurkar	Parent Representative	Member
Mr. Anil Kumar S	Assistant Registrar	Member
Dr. Badri H.S	Deputy Director-IQAC	Member Secretary

**In Attendance
Invitees**

Name	Designation	Status
Mr. Nissar Ahmed	Chancellor	Mentor
Dr. Vijayan Immanuel	Pro Chancellor	Advisor

Proceedings:

The Member Secretary welcomed all the members, briefed about the agenda of the meeting and requested the Vice-Chancellor to Chair the meeting. The Vice Chancellor took the Chair.

The Chairperson formally welcomed all the members. She requested all the members to actively participate in the deliberations. After confirming the quorum, the agenda was taken up for discussion

The Chairperson called the Meeting to order.

Agenda 4.1: To Call the Meeting to Order.

The Agenda having been placed before the Members, the Chairperson requested the Members to consider the same as read.

“Resolved that the Agenda of the day’s Meeting, as placed before the Members, as Annexure I be taken as read”

Carried Unanimously

Agenda 4.2: To Approve the Minutes of the Third Meeting of the IQAC held on June 8, 2019.

The Chairperson drew the attention of the Members to Annexure II, the Minutes of the Previous Meeting of the IQAC.

The same was discussed and resolved as under.

“Resolved that the Minutes of the Third Meeting of the IQAC held on June 8, 2019, as placed before the Members, as Annexure II be and is hereby approved and stands ratified”

Carried Unanimously

Agenda 4.3: To Consider the Action Taken Report on the Observations made at the Third Meeting of the IQAC held on June 8, 2019.

The Chairperson placed before the members the Action Taken Report on the Observations made at the Third Meeting of the IQAC held on June 8, 2019 and requested the members to note and approve the same.

The Members discussed the same and decided as under

“Resolved that the Action Taken Report on Observations made at the Third Meeting of the IQAC held on June 8, 2019, as placed before the Members, as Annexure III be and is hereby noted and duly approved”

Carried Unanimously

Agenda 4.4: To take note on SOP Manual released by NAAC.

Deputy Director, IQAC, presented to all the members the Standard Operating Procedure for Data Validation and Verification as released by NAAC for Extended Profile and Metric wise. Deputy Director, IQAC, requested to all the members to study the same to understand the documents needed and share the same document within the Department Members also.

The Members discussed briefly and “mandated “as under

“Resolved that the University, in general and the IQAC, in particular, be and are mandated to comply with the provisions of the Standard Operating Procedure for Data Validation and Verification as released by NAAC and as placed before the Members, as Annexure IV”

Carried Unanimously

Agenda 4.5: To approve adoption of Value added Program and Multi Open Online Courses.

At the behest of the Chairperson, the Deputy Director, IQAC informed the members of the need to implement Value-added courses imparting transferable and like skills as required by most of the Accrediting Bodies. Deputy Director, IQAC, requested all the Deans of respective schools, Heads of respective Departments to plan for Value- added courses Programs with 30-contact hours. The various MOOC options were also placed before the Members.

The Members discussed at great length and resolved as under

“Resolved that pursuant to the need of factoring Value Added Programs and Multi-Open Online Courses into the curriculum of the various Programs offered by the University, the Schedule of Proposed Value Added Programs and Multi-Open Online Courses as placed before the Members, be and is authorized to be so adopted”

Carried Unanimously

Agenda 4.6: To Approve the Format for Structured Feedback for Design and Review of Syllabus.

At the behest of the Chairperson, the Deputy Director, IQAC, presented to the members the Draft Format of the Structured Feedback, from different stake holders like **1) Students**

2) Teachers 3) Employers 4) Alumni 5) Parents, for the Design and Review of Syllabus, from time to time and thereafter to obtain the due approval of the Academic Council and Board of Management.

The Members discussed and decided as under

“Resolved that the Draft Format for Structured Feedback, from different stake holders like 1) Students 2) Teachers 3) Employers 4) Alumni 5) Parents, for the Design and Review of Syllabus, from time to time, as placed for the Members as Annexure V hereto, be and is approved”.

Carried Unanimously

Agenda 4.7: To Identify Advanced Learners and Slow Learners and to introduce the Policy for the same.

The Chairperson called upon the Deputy Director, IQAC to place before the Members the Note highlighting the need to introduce norms for identifying the Advanced Learners and Slow Learners and to present the Draft Policy guidelines associated with the same. The Dean-Academics suggested that after Test1 [T1] it is very important to identify slow learners and run remedial classes for such slow learners. The Policy for identifying Advanced and Slow Learners was placed before the Members.

The Members discussed the same and resolved as under

“Resolved that the Draft Policy guidelines for Identifying Advanced and Slow Learners towards ensuring Advanced learning options for Advanced Learners and Remedial Classes for Slow Learners as was placed before the members, as Annexure VI be and is hereby approved with a direction that the same be placed before the prescribed Bodies for due ratification”

Carried Unanimously

Agenda 4.8: Review on publications for the last academic year 2018-19.

Deputy Director, IQAC, presented to the members the overall publications of the University for the academic year 2018-19. The overall publications in Journals was 123 and publications in Conferences was 94. However the members were of the opinion though the number was encouraging, the number of sponsored research projects by external funding agency is less than University’s expectation and the Dean, R & IC, to organize workshop so that Faculty Members are more acquainted on writing proposals for external funding agencies

Post discussion the Members resolved that there is a need to enhance research and innovative activities and that in that direction Dean-Research to drive the need for larger number of publications and participation at Conferences.

Agenda 4.9: Capability enhancement and development schemes.

Deputy Director, IQAC, requested the Dean's and HOD's of the respective department to plan for Students Capability Enhancement and Development Schemes. In this regard, Dr. Udaya Ravi M, Professor & HOD of Mechanical Department, spelt out the plans chalked out by Mechanical Department in providing GATE coaching for interested students on Saturdays and Sundays. The Members appreciated the efforts.

The Members discussed and decided as under

“Resolved that the University be and is hereby authorised to introduce Capability Enhancement and Developed Programs at School-Level and/or Department-level for the overall and holistic development of students keeping in line with the best practices adopted by the University from time to time”

Carried Unanimously

Agenda 4.10: Implementation of computer based examination [Paper less examination].

Dean Academics informed the members the proposal of implementation of computer based examination [Paper less examination] for all the first year admitted students for the academic year 2019 and to administer the test in the "EDHITCH" environment. The advantages, disadvantages and the challenges of the computer based examination was deliberated in detail. However, since the approach was unique, it was decided if feasible to have test -1 in form computer based examination and detailed schedule to be prepared by Dean Academics.

The Members deliberated upon the same to understand as to whether the University is indeed ready to migrate into the digital examination mode. The Dean Academics satisfactorily responded to the various queries of the Members. Post discussion it was decided as under.

“Resolved that the University be and is authorized to migrate into the realm of digital examinations as from such time as the University Leadership considers it feasibly, taking into consideration the availability of the Information Technology related infrastructure and the preparedness of the University in so conducting digital examinations and that the Dean-Academics be and is hereby authorized to conduct an evaluation and submit a plan for such migration “

Carried Unanimously

Agenda 4.11: Implementation of Active Learning.

Dean Academics informed the members the proposal of implementation of Student centric methods [Active Learning] to provide flexible learning environment to the Students which includes Experiential Learning, Participative Learning, Technology Enabled Learning, Open Book Test, Flipped Class Technique, Problem Based Learning etc. Members appreciated the efforts of implementing this unique technique and noted the same.

The Members discussed and decided as under

“Resolved that the University be and is hereby authorised to introduce Active Learning and that the Dean-Academics is hereby authorized to submit a plan for such activity”

Carried Unanimously

Agenda 4.12: Vote of Thanks by the Deputy Director-IQAC.

There being no other matter for discussion, the Meeting was concluded with a Vote of Thanks, by the Deputy Director—IQAC, to the Chair.



**Dr. Radha Padmanabhan
Chairperson
IQAC, PRESIDENCY UNIVERSITY**



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ACTION TAKEN REPORT BASED ON MINUTES OF 4th IQAC MEETING

S. No:	IQAC Meeting No.	Agenda/Discussion topic in the IQAC meeting	Action taken subsequently on the agenda points/discussion topic discussed in the IQAC meeting.
1	4 th Meeting 24 th August, 2019	SOP Manual released by NAAC	SOP manual circulated to all the Dean's, HOD's and Criteria Coordinators
2		Structured Feedback for design and review of syllabus	Draft Feedback form prepared and circulated to all the stake holders
3		Advanced learners and slow learners policy	Draft Policy on Slow and Advanced Learners prepared
4		Workshop on Project Proposal writing	Workshop on Proposal writing is planned for all the faculty members
5	4 th Meeting 24 th August, 2019	Capability enhancement and development schemes	GATE coaching initiated
6		Computer based examination	To be Implemented for all the first year admitted students for the academic year 2019 and to administer the test in the "EDHITCH" environment.
7		Active Learning [Student centric methods]	Student centric methods [Active Learning] implemented by respective schools and departments on working Saturdays to enhance student learning.



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PROCEEDINGS OF THE MEETING OF THE THIRD I.Q.A.C. HELD ON 08th June , 2019 AT 03.00 PM IN MG01, PRESIDENCY UNIVERSITY, ITGALPURA, RAJANUKUNTE, YELAHANKA, BENGALURU-560 064.

Present:

Name	Designation	Status
Dr. Radha Padmanabhan	Vice Chancellor	Chairperson
Prof. Dr. Abdul Rahiman	Former Vice Chancellor, Kannur and Calicut Universities	External Expert Member
Dr. Arun A. B	Professor & Deputy Director, Yenepoya Research Centre, Yenepoya University, Mangaluru	External Expert Member
Dr. Ishwara Bhat	Pro Vice-Chancellor	Member
Mr. Mrinmoy Biswas	Registrar	Member
Dr. C Prabhakar Reddy	Professor & Dean, School of Engineering	Member
Dr. Nilanjan Chattopadhyay	Professor & Dean, School of Management	Member
Dr. Neeti Sethi Bose	Professor & Dean School of Design	Member
Dr. P.S Venkataramu	Professor & Dean Academics	Member
Dr. C.S Ramesh	Professor & Dean, Research and Innovation	Member
Dr. A.M Surendra Kumar	Professor & Control of Examinations	Member

Dr. B.V. Prabhu	Professor & Associate Dean, Professional Practice	Member
Dr. C. Kalaiarasan	Professor & Associate Dean	Member
Dr. Joel Hemanth	Professor & Associate Dean	Member
Dr. M. Sankar	Professor & Deputy Dean, Ph.D Program	Member
Dr. Shrishail B Anadinni	Professor & HOD, Civil Engineering Dept.	Member
Dr. K. G. Mohan	Professor & HOD, Computer Science & Engineering Dept.	Member
Dr. Shilpa Mehta	Professor & HOD, Electronics & Communication Engineering Dept.	Member
Dr. Snehaprabha T V	Professor & HOD, Electrical & Electronics Dept.	Member
Dr. Udaya Ravi M	Professor & HOD, Mechanical Engineering Dept.	Member
Dr. Suman Paul	Associate Professor & HOD, Petroleum Engineering Dept.	Member
Dr. S R Sudheendra	Professor & HOD, Mathematics Dept.	Member
Dr. P. Mohan Kumar Naidu	Associate Professor & HOD, Physics Dept.	Member
Dr. Anu Sukhdev	Associate Professor & HOD, Chemistry Dept.	Member
Dr. J. G. Ravikumar	Associate Professor & HOD, English Dept.	Member
Dr. K. Krishna Kumar	Associate Professor & HOD, School of Management.	Member
Dr. Balu L	Associate Professor & HOD, School of Commerce & Economics	Member
Mr. Aravindan	Assistant Professor, School of Law	Member
Mr. Sujeet Jha	Head, Learning & Development	Member
Dr. Sheshadri K N	Senior Librarian	Member

Ms. Nafeesa Ahmed	Director, Presidency Group of Institutions Bangalore/Mangalore	Member
Mr. Harish	Local Society Representative	Member
Mr. Ashish Ram	Student Representative Roll No: 20171BCL0007	Member
Ms. Ananya	Student Representative Roll No:2016CSE103	Member
Mr. Arjunan T	Student Representative Roll No:2017LME003	Member
Mr Ajmal Ahmed M	Student Representative Roll No: 20182MBA0212	Member
Mr. Deepak Nambiar	Alumni Representative [MBA - 2015-17]	Member
Mr.Sukesh Manai	Senior Manager-HR, Bangalore International Airport Ltd (BIAL)	Member
Mr. Nagaraj S	Parent Representative	Member
Mr. Santosh M Sholapurkar	Parent Representative	Member
Mr. Abdul Bari	Deputy Registrar	Member
Mr. Anil Kumar S	Assistant Registrar	Member
Dr. Badri H.S	Deputy Director-IQAC	Member Secretary

**In Attendance
Invitees**

Name	Designation	Status
Mr. Nissar Ahmed	Chancellor	Mentor
Dr. Vijayan Immanuel	Pro Chancellor	Advisor

Proceedings:

The Member Secretary welcomed all the members, briefed about the agenda of the meeting and requested the Vice-Chancellor to Chair the meeting. The Vice Chancellor took the Chair.

The Chairperson formally welcomed all the members. She requested all the members to actively participate in the deliberations. After confirming the quorum, the agenda was taken up for discussion

The Chairperson called the Meeting to order.

Agenda 3.1:

To Call the Meeting to Order, by the Chairperson.

The Agenda having been placed before the Members, the Chairperson requested Members to consider the same as read.

“Resolved that the Agenda of the day’s Meeting, as placed before the Members, as Annexure I be taken as read”

Carried Unanimously

Agenda 3.2:

Approval of the 2nd IQAC meeting minutes held on 9th March, 2019.

The Chairperson drew the attention of the Members to Annexure II, the Minutes of the Previous Meeting of the IQAC.

The same was discussed and resolved as under.

“Resolved that the Minutes of the Second Meeting of the IQAC held on 9th March, 2019, as placed before the Members, as Annexure II be and is hereby approved and stands ratified”

Carried Unanimously

Agenda 3.3:

To Consider the Action Taken Report of the 2nd IQAC meeting held on 9th March, 2019.

The Chairperson placed before the members the Action Taken Report on the Observations made at the Second Meeting of the IQAC held on March 09, 2019 and requested the members to note and approve the same.

The Members discussed the same and decided as under

“Resolved that the Action Taken Report on Observations made at the Second Meeting of the IQAC held on March 9, 2019, as placed before the Members, as Annexure III be and is hereby noted and duly approved”

Carried Unanimously

Agenda 3.4:

Faculty Induction Programme for the newly joined Faculty members.

In compliance with the mandate of the UGC requiring Universities to conduct induction programme for Faculty Members at the time of their joining, it was decided to conduct Faculty Induction Program between June 20 and July 8, 2019. In continuation, the Dean Academics, informed the members that the content of the Program will be as per prescribed frame work for Faculty Induction Program [FIP] and that IQAC will be given the responsibility of planning and executing the program.

The Members discussed and decided as under

“Resolved that the University be and is hereby authorized to conduct Faculty Induction Programme for the newly joined Faculty members at School-Level and/or Department-level”.

Carried Unanimously

Agenda 3.5:

Review on AAA [Academic and Administrative Audit] Report conducted by External Expert.

The report of the AAA [Academic and Administrative Audit] by a third party resource [External Agency], Paradigm Consultant Pvt Ltd, whose CEO, Dr. Parag Diwan [Former Vice Chancellor UPES University, Dehradun] was tabled for discussion. The Chairperson requested the members to place their comments on the observation of Dr. Parag Diwan.

The Members discussed and decided as under

“Resolved that the University be and is hereby authorized of ensuring remedial action was carried out within the time lines decided by the University Leadership.

Carried Unanimously

Agenda 3.6:

Outcome Based Education Training Program & Incorporation of Program outcomes, program specific outcomes and course outcomes and displaying on website

The Chairperson placed before the members a note from the Deputy Director, IQAC, requiring the University to adopt outcome based learning pedagogy in line with the UGC mandate. In the process it was highlighted that as part of OBL pedagogy there is a need to identify PO, PSO & CO for every course offered.

The Members discussed and decided as under

“Resolved that the University be and is hereby authorised to conduct training program on Outcome Based Education & Incorporation of Program outcomes, program specific outcomes and course outcomes and displaying on website.

Carried Unanimously

Agenda 3.7:

Review on Incubation Centre, startups and other initiatives for creation and transfer of knowledge:
The Chairperson called upon the Dean R & IC the status report on the operations of the Centre for Innovation , Incubation and Entrepreneurship [CIIE]. The Dean explained that the CIIE has been created and is moving towards being legally constituted and made fully operational. In the meantime the CIIE has received business plan for the creation of 3 start ups namely MadoverAd.com, BalBhoj.com, MEDMitra.com, in the areas of Digital Advertisement, Health Food for School Kids, Digital Healthcare Support System. A Sum of Rs 2.0 Lakhs from the seed money allotted by the University Management has been earmarked for the incubation of these 3 startups. Further, Dr. Swapan Kumar Majumdar, Professor, School of Management, will be leading the CIIE [Centre for Innovation, Incubation and Entrepreneurship] for the movement.
The Members discussed and decided as under

“Resolved that the University be and is hereby authorized to create more initiatives for creation and transfer of knowledge.

Carried Unanimously

Agenda 3.8:

Review on Policy guidelines for promotion of research & consultancy

The Chairperson tabled the draft policy guidelines on Research & Consultancy as was prepared by the Dean R & IC and team. The same was reviewed by the Members present and certain suggestions were made which were duly incorporated. It was decided that this report will be sent to University leadership for in-principle approval. It was also informed by the Chairperson that, post this, vetting by the University Leadership team, the same will be placed before the Academic Council and Board of Management for formal approval and ratification.

The Members discussed and decided as under

“Resolved that the Draft Policy for promotion of research and consultancy be and is hereby noted with a direction that the same be placed before the prescribed Bodies for due approval”

Carried Unanimously

Agenda 3.9:

Creation of international student’s cell to cater to the requirements of foreign students

At the behest of the Chairperson, the Deputy Director IQAC, informed the members that as per the norms of the Accreditation bodies, there is a need to have a dedicated cell to cater to the needs of International students. It was decided that the Department of Student Affairs will be given the responsibility of establishing the cell and compiling with the requisite approvals for its formal operation.

The Members discussed and decided as under

“Resolved that the University be and is hereby authorized for creation of international student’s cell and the Department of Student Affairs will be given the responsibility of establishing the cell and compiling with the requisite approvals for its formal operation.

Carried Unanimously

Agenda 3.10:

Creation of Student Council

Deputy Director, IQAC also informed the members that there is an immediate need to have an active Student council to be duly constituted. This Council can be a composition of class representatives and from amongst them, the Governing Student council should be created. Further it was also decided that the Department of Student Affairs will be given the responsibility of establishing the Student Council and compiling with the requisite approvals for its formal operation.

The Members discussed and decided as under

“Resolved that the University be and is hereby authorized for creation of Student Council and the Department of Student Affairs will be given the responsibility of establishing the Council and compiling with the requisite approvals for its formal operation.

Carried Unanimously

Agenda 3.11:

Creation of Alumni Association

The Deputy Director, IQAC, also stressed the need to have a Presidency University Alumni association duly constituted as a registered body. He highlighted that given the fact that two MBA have passed out and another batch of MBA and B.Tech students are graduating at the end of the academic year, there is an immediate need to make this alumni association function. The Pro Vice Chancellor has been given the mandate to establish the Alumni Association and draw up the relevant bye laws

The Members discussed and decided as under

“Resolved that the University be and is hereby authorized for creation of Alumni Association and compiling with the requisite approvals for its formal operation.

Carried Unanimously

Agenda 3.12:

Review on Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes.

At the behest of the Chairperson, Deputy Director IQAC, impressed upon the members that the University has to show active participation of Teachers in professional development programs, viz., Orientation Programme, Refresher Course, Short Term Course and Faculty Development Programmes. This is required to evidence continual improvement efforts on the part of the Management in developing Teaching resources. The Vice chancellor agreed to take up the responsibility of driving this process.

The Members discussed and decided as under

“Resolved that the University be and is hereby authorized to encourage Teachers attending Professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes”.

Carried Unanimously

Agenda 3.13:

Vote of Thanks by the Deputy Director-IQAC.

There being no other matter for discussion, the Meeting was concluded with a Vote of Thanks, by the Deputy Director—IQAC, to the Chair.

**Dr. Radha Padmanabhan
Chairperson
IQAC, PRESIDENCY UNIVERSITY**



PRESIDENCY UNIVERSITY

(Established under the Presidency University Act, 2013 of the Karnataka Act 41 of 2013)

ACTION TAKEN REPORT BASED ON MINUTES OF 3rd IQAC MEETING

S. No:	IQAC Meeting No.	Agenda/Discussion topic in the IQAC meeting	Action taken subsequently on the agenda points/discussion topic discussed in the IQAC meeting.
1	3 rd Meeting 08 th June, 2019	Faculty induction programme for the newly joined Faculty members	<p>Faculty induction Program for newly Joined Faculty Members scheduled from 20th June 2019, to 8th July, 2019 with the following topics and external members Refer: https://presidencyuniversity.in/naac-igac/igac-activities/</p> <p>Topics for Induction Program:</p> <ul style="list-style-type: none"> • Understanding Higher Education in India • Curriculum and Pedagogy in Higher Education • Introduction to Research and Professional Development • Introduction to the frame work of Faculty Appraisal & Development System • Accreditation and Ranking Frame works and its importance • Academic Regulations of the University • Examination Regulations of the University • Introduction to Technology Enabled Teaching Methods • Library and Learning Resources available in University • Specific Program Regulation & Curriculum of respective schools & department <p>External Members Identified for the Induction Program by the IQAC:</p> <ul style="list-style-type: none"> • Dr. Narayana Swamy, HOD, Department of Presidency College, Bengaluru • Dr. Vijaya Sagar, Practicing Counsellor • Dr. Chandan Chavadi, Associate Professor, Presidency College, Bengaluru
2		AAA Report	<p>IQAC to work on the suggestions pointed by AAA team. As the suggestions were on NAAC guidelines, teams were formed on each criteria to chalk out a plan and fills the gaps.</p>

3	3 rd Meeting 08 th June, 2019	Outcome Based Education Training Program	Outcome based Education Training Program scheduled in three [3] phases for each Department & Dean Academic will conduct the training program. Refer: https://presidencyuniversity.in/naac-igac/igac-activities/
4	3 rd Meeting 08 th June, 2019	Incorporation of Program outcomes, program specific outcomes and course outcomes in the Program Regulations and displaying on website	Refer: https://presidencyuniversity.in/naac-igac/outcome-based-education Program outcomes, program specific outcomes and course outcomes displayed on the website & incorporated in the Program Regulations.
5		Incubation Centre, startups and other initiatives for creation and transfer of knowledge	Centre for Innovation, Incubation and Entrepreneurship has been created in the University from 2019 and seed money of Rs 2.0 Lakhs initial grant was given by the Management
6		Policy for promotion of research & consultancy	Initial Draft of the policy on Promotion of Research and Consultancy prepared by Dean, R & IC. Initial draft circulated to all the key officials for further amendment if required.
7	3 rd Meeting	International student's cell	Department of Student affairs to create active International Student's Cell within 3 months as per the norms.
8	08 th June, 2019	Active Student Council	Department of Student affairs to create active Student Council within 3 months of time frame without any elections. The Composition to be finalized.
9		Alumni Association	Dr Ishwar Bhat to drive the Alumni Association. Registration will be done by IQAC. Initial creation of Alumni Database and Members of Alumni Association to be worked out within 3 months of time frame.